

Happy Jing Restaurant

Application for Employment

Personal Information:

Social Security Number: _____

Full Legal Name: First: _____ Middle _____ Last: _____

Phone #: _____ Email: _____

Home Address: _____

Do you have a Valid Driver's License? ___ List state & number: _____

Are you a citizen of the United States? ___ Are you legally eligible for employment in the United States? ___ Can you provide proof of your eligibility for employment? ___

Referred by: _____ Date of Application: _____

Employment Desired:

Position(s) applied for: _____

Date you are available to start work: _____ Salary Desired: _____

Have you applied to or worked at Happy Jing before? ___ If so, when? _____

List any relatives or friends employed by this company: _____

Are you available for full-time? ___ or part-time? ___ employment, or either? _____

Availability:	Sunday	Monday	Tuesday	Wedn.	Thursday	Friday	Saturday
From (Time):							
To (Time):							

Do you have current OLCC Server's Permit? ___ Food Handles's Card? ___ CPR card ___

Are you at least 18 years ___ or 21 years ___ of age, in order to serve alcohol?

Have you ever been convicted of a felony? ___ If so, What? When and Where?

Explanation: _____

In case of Emergency Notify: Name: _____ phone#: _____

Relationship: _____ Address: _____

Please list any special skills, Experience, or qualifications related to the position applied for: _____

Former employers company name & address	Your job title & work Duties Please describe in Detail	Dates: (From-to)	Salary & Reason for Leaving:	Supervisor's name & Phone #
1				
2				
3				

Personal References Name:	Relationship:	Occupation:	Phone Number:	Years known

May we contact all employers and references listed in this application? _____ If not, explain: _____

I certify that the contents of this application are true, correct and complete and that I have not knowingly withheld or falsified any information herein. I understand and agree that the information that I have provided will be verified for accuracy and that if employed and misrepresentation or omissions of a fact is considered cause for my dismissal. I further release Happy Jing restaurant, and any former employers or personal references from any liability arising from the release and transmittal of information given to this employer as a result of investigation of this application and its contents. I understand that applicants are considered for positions without regard to race, color, religion, sex, age, national origin, marital or veteran status, or the presence of a non-job-related medical condition or disability. My signature below certifies that I have read and understand this information and agree to the terms listed above.

Signature: _____

Date: _____