

CHRISLUCAS NOTARYPUBLIC

Christopher James Lucas
NOTARY PUBLIC
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PRICE INFORMATION

Details of my charges are set out below.

Where applicable, I will request sight of the relevant documents (together with any corresponding instructions that have been sent to you) before providing you with a specific quote. Therefore, if you email me to request a quote, it will save time if you attach copies of the documents and instructions to your initial email.

In all cases, I will charge a minimum notarial fee of £120.

My fees are based on an hourly rate of £300. I currently do not charge VAT on my fees.

If the matter is simple, I will endeavour to charge a fixed fee for each component of my service. This will typically include notarisation, arranging legalisation and couriering documents to their destination, if required. The fixed fee will include the necessary disbursements, such as legalisation fees, postage, consular agent fees, courier fees, travelling expenses, translation costs etc.

For more complicated or time-consuming matters, the fee will be based on the hourly rate mentioned above, plus disbursements. The fee charged will include time spent on preliminary advice, drafting and preparation time, making and receiving telephone calls, correspondence written and received in all formats, arranging legalisation and record keeping.

Disbursements (expenses)

Some documents require legalisation before they will be accepted for use in the receiving jurisdiction by obtaining an apostille through the UK Foreign, Commonwealth & Development Office ("FCDO") and, for some countries, additional legalisation is required through the relevant embassy or consulate.

Please note that if I have to make payments (known as disbursements) on your behalf such as legalisation, translation or interpretation fees, or other costs such as travelling expenses, you will normally be required to make payment in advance, usually at or following our meeting. Where a legalisation agent is used, the agent's fees will be added to the legalisation fees.

Revisions of estimates

Occasionally unforeseen or unusual issues arise during the course of the matter which may result in a revision of my fee estimate. Examples of this could include where additional documents are required to be notarised, additional translations or legalisations are needed to meet the requirements of the receiving jurisdiction, third party fees are adjusted to reflect external factors such as fuel price changes, or the matter becomes significantly more complicated or protracted than anticipated. I will notify you of any changes in the fee estimate as soon as possible.