

PTC Meeting Minutes

9-11-2024

Attendance:

Amy Nytko

Fannita Menna

Rachel Bulas

Renee Jex

Jenny Johnstone

Ellen Kaufmann

Lesia Anderson

Greg Urben

Maria Bongiovanni

Old Business

- Budget
 - Back to School Bash – every year - Saturday after Labor day after children's parade
 - Spent \$1200
 - Budget \$1500 (under budget)
 - Lessons Learned
 - Lots of prizes left over and will use for Trunk or Treat
 - Every year pick a new game
 - Big kids and little kids take turns – volunteer to manage
 - Picnic Tables – Move closer for people to sit down
 - Laminate QR Code and have on hand
 - Order 13 pizzas for next year
 - Raffle for parents
 - Howard St closed – ask for access ahead of time
 - Note
 - This time of year Walgreens has Summer Clearance and lots of items cheap for prizes
 - All Lessons learned documents will be placed in a binder and held in the office and on Google Docs.
 - Teachers Lounge and Teacher Gifts
 - \$200 budget
 - Spent \$352 – (over budget)
 - Maria to be reimbursed
 - Need to increase budget - \$10 per person - \$350.00
 - Get Wish list for Office Staff
 - Amy to give ideas for teacher gifts
 - I.E. – Broom and Dustpan with Teacher Name (Halloween?)
- Lunch
 - Jenny to reach out to Father Mark.

- Mrs Lenn Reached out to AOD, waiting to hear back
- On hold until we hear back

New Business

- New Members – your role determines how many hours they will receive.
- New Positions –
 - GM / Assembly & Grant Manager – Greg
- Directory – Kristine and Lesia – Family Form
- Fund Request Form – Mrs. Lenn approved
- Directory – include blurb for expectations for event chairs – Renee to create message –(Will also be included on top of Lesson Learned Document)
- PTC Spotlight – After pizza fundraiser
- Create a Vendor List for all event chairs to refer

Trunk or Treat – 10-25-2024 - Shelly R

- Possibly change location to Holy Family – approved by Mrs. Lenn and Father Mark
- Charging \$10 per family
- Bounce House inside (need to be insured)
- Serve popcorn – (popcorn machine bring the one from St As)
- Mini Water left over from B2B can be used
- Volunteers – (14) - sign up on Track it Forward –
 - Use QR Code that is on the PTC magnet
 - Shelly to let Rachel know what volunteers are needed
- If we have extra money after families sign up we can revisit cider and donuts
- 6 Tables and chairs to be set up
- Fire pit – Ask Fr Mark

Next Meeting: Tuesday, Oct. 8, 2024 5:30 pm – Parish Hall – Rachel needs to book the parish hall