

August 27, 2018

Dear Parents and Guardians:

The St. Augustine Latchkey Program is required by the Department of Licensing and Regulatory Affairs, to notify you that under **Rule 400.8170 – Outdoor Play Area** of Licensing Rules for Child Care Centers, we are exempt from sub-rule (11), which states:

The playground equipment, use zones, and surfacing in the outdoor play area shall be inspected by a certified playground safety inspector and an approval granted for playground equipment and areas used before issuance of an original provisional license, upon request of the department, and before using any newly added playground equipment. The center shall provide documentation of the inspection to the department upon request and shall keep it on file at the center.

Our playground will need renovation to meet the requirements for the Certified Playground Safety Inspection. Because of the cost associated with a playground renovation, this process will take time. In order for school-aged (K-8) children to use the equipment as a latchkey participant, your signature on this form is required. Please sign and date this form and return it to school as soon as possible. Thank you for your prompt attention to this matter.

Names of Latchkey Students

Parent/Guardian Signature

Date