

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2018-2019

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: St. Augustine CITY: Richmond

ADMINISTRATOR'S SIGNATURE: Emily Lenn DATE: September 1, 2018

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/12/2018	11:00 am	1 min. 23 sec.	160	Good job for 1 st one.
2. 10/12/2018	2:20pm	1 min. 19 sec.	131	Much better.
3. 11/06/2018	9:10 am	1 min. 20 Sec	163	Great job!
4. 04/09/2019	12:12pm	59 sec.	165	Upper grade noisy, otherwise great.
5. 05/02/2019	10:02 am	1 min. 13 sec	161	Great improvement
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 09/28/2018	1:30pm	Inside threat	139	Over all good job!
2. 01/24/2019	9:20am	Outside Threat	151	Great job!
3. 03/07/2019	11:10 am	Inside threat	157	Over all good job!
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/25/2018	2:20pm	1 min 34 sec.	132	Good job for 1 st drill
2. 03/06/2019	1:45pm	1 min 03 sec.	150	Awesome
3. 03/19/2019	11:02	1min 25 sec.	144	Great job!

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor
Detroit, MI. 48226