

**4/30/2019- School Advisory Committee Meeting
Open Regular Meeting**

Members Present: Emily Lenn, Jeff Thomson, Nicole Boutorwick, Darek Nytko, Jennifer Yaek, Adam Smith, Trish Zyble, Joe Bongiovanni

Non-Members Present: Ellen Kauffman

Members Absent: Fr. Joe Mallia, Jeannine Schweihofer, Dennis Dobrasko

Meeting Called to Order: 7:02 p.m.

Opening Prayer: Emily Lenn

Mission Statement: St. Augustine Catholic School spreads the good **N.E.W.S.** by **N**avigating a Christian course, **E**ducating body, mind and spirit, **W**orshiping the Lord, and **S**erving others.

Agenda for School Advisory Committee – 4/30/2019

- Opening Prayer
- Mission Statement
- Review and Approval of 4/4/19 Minutes
- Pastor's Report- Fr. Joe Mallia
- Administrator's Report- Mrs. Emily Lenn
- Old Business- School Calendar
- New Business- none scheduled
- Roundtable Discussion- All
- Closing Prayer/Adjourn- Fr. Joe Mallia

Approval of 4/4/19 Minutes: Joe B. motioned to approve, Jennifer Y. seconded motion, all in favor to approve. Minutes will be published by Mrs. Lenn on school's website.

Pastor's Report:

- Fr. Joe absent.

Administrators Report:

- Technology update- All smart boards are up. They are in the K-8 grade rooms. We are still configuring the projectors. I just sent the link to staff today so that they can download the smart notebook software. They will be using the 45 day free trial, and we will purchase licenses for next year. Sixteen new access points were installed during spring break. All access points upstairs plus room 5 were rerouted to the new switches in the computer lab. The UPS was also installed, which provides us with approximately 25 minutes of power to the system during an outage. All access points, UPS, and firewall can be monitored and controlled through an online portal. We are still waiting to hear back regarding the SOF grant so that we can move forward with purchasing new laptops for the teachers.
- Enrollment-Currently have 144 students registered for next year. There are only a few spots left in preschool.

- Recent events- Kindergarten Orientation- We had many families attend this evening to learn about the kindergarten programs. Mrs. Perry and Mrs. Blissett explained each of their programs and the children participated in fun activities in the classroom.
- Upcoming School Events-Talent Show- May 3, 7:00 at Holy Family; My Guy & I dance- May 4, 5-8 in the Parish Hall; Athletic Banquet- May 5, 2-4 in the Parish Hall; Teacher Appreciation week- May 6-10- Looking for volunteers to help at lunch; Volunteer luncheon- May 20

Old Business:

- Calendar-Emily Lenn stated that the calendar for next year has not been approved yet. The tentative start date for school is Monday, August 26th. The end date will be Friday, June 5th (half day). There are fewer half days scheduled next year. There are 3 professional development days scheduled (required by the AOD) for 9/27, 12/2, 4/24. Christmas and Easter breaks similar to last year. Mid winter break will be a 4 day weekend (fri/mon off), as will Memorial Day weekend. The survey results for changing the start time came in and support changing the start time to 7:45 a.m. next year with the same end time of 3:00 p.m. This will help with bussers, who arrive early, as well as adjusting slightly lunch time transitions and classroom changes between specials. We will have 7 allotted "snow/closed" days for next year.

New Business:

- Jeff T. stated we are still awaiting a budget to review from Fr. Joe.
- Jeff T. also suggested that if we have a meeting in May, that everyone bring a list of things they want to accomplish next year.

Round Table Discussion:

- Joe B. brought in information on providing a class on CPR/First Aid training. He can accommodate 12 people per session at a cost of \$22 per person. Certificate of completion good for 2 years. Looking at hosting this next fall for families and students.
- Joe B. to ask wife Maria to put the LEGE STEM program on her agenda for PTC to see if they are able to pick up the expense of the program for the school.
- Jeff T. sent a request to add our school to donorchose.org and digitalwish.com for people to easily contribute and make donations to fund programs like this.
- Emily L. stated that her goal is to increase her use of social media for marketing purposes of the school.
- Nicole B. urged every member of the school board to create positive reviews on social media sites like Face Book as well as Google.
- Emily L. asked for feedback on summer packets for the kids. Asked if they make them mandatory or leave them online at the discretion of the parents to complete.
- Emily L. stated that we will not be using IOWA testing next year. Looking at doing a quarterly test to better assess the progress of each student throughout the year.

- Trish Z. brought up excessive amounts of homework and projects being given out in the upper grades.
- Nicole B. brought up possible need for having 2-way radios on the playground in the event of an emergency, especially when they open up the rest of the field for added play area. Mrs. Lenn said they have radios, not sure if they work. Will consider it.
- Darek N. asked what new programs would be used with the new iPads. Emily L. stated she hasn't chosen anything specific yet, but is looking into some coding programs. Jeff T. to get Darek N. to assist/volunteer with the new LEGO program next year.
- Emily L. to start a LEGO STEM committee to help facilitate with parent volunteers.
- **Closing Prayer:** Emily Lenn

Meeting Adjourned: 8:15pm

Next Meeting: May 28, 2019, 7 p.m.

Minutes Submitted by: Nicole Boutorwick, Secretary