

## FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2019-2020

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

**SCHOOL:** St. Augustine

**CITY:** Richmond

**ADMINISTRATOR'S SIGNATURE:** Emily Lenn

**DATE:** September 1, 2019

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/11/2019	11:00 am	1 min. 12 sec.	153	Good job for 1 <sup>st</sup> one.
2. 10/8/2019	2:20	1min. 34 sec	159	Good job
3. 11/5/2019	9:10	1min. 29 sec	159	Nice job
4. 4/7/2020	12:30	--	--	Drill did not occur due to building closure.
5. 5/4/2020	10:00	--	--	Drill did not occur due to building closure.
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 09/26/2019	1:30pm	External threat	140	Good job for 1st drill.
2. 1/22/2020	10:20 am	Internal threat- evacuate	140	Good job evacuating- time= 2:12
3. 3/9/2020	11:10 am	Internal threat- barricade	140	Good- all doors barricaded & locked.
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/25/2019	2:20pm	1.46	145	Needs improving.
2. 3/5/2020	1:45 pm	1:50	145	This drill was rescheduled due to snow day.
3. 3/26/2020	11:15	--	--	Drill did not occur due to building closure.

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor  
Detroit, MI. 48226