FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM
FOR ACADEMIC YEAR 2019-2020

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: **St. Augustine** **CITY:** **Richmond**

ADMINISTRATOR'S SIGNATURE: Emily Lenn DATE: **September 1, 2019**

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. **09/11/2019**	**11:00 am**	**1 min. 12 sec.**	**153**	**Good job for 1st one.**
2. 11/5/2019	9:10	1min. 29 sec	159	Nice job
3.				
4.				
5.				
Date of Shelter-in-Place Drill	**Time of drill**	**Reason for drill (i.e. hazardous, weapons, intruder)**	**Number of people sheltered**	**Comments**
1. 09/26/2019	1:30pm	External threat	140	Good job for 1st drill.
2. 1/22/2020	10:20 am	Internal threat- evacuate	140	Good job evacuating- time= 2:12
3.				
Date of Tornado Drill	**Time of drill**	**Minutes to shelter**	**Number of people sheltered**	**Comments**
1. 10/25/2019	2:20pm	1.46	145	Needs improving.
2.				
3.				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor
Detroit, MI. 48226