

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2020-2021

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

**SCHOOL:** St. Augustine

**CITY:** Richmond

**ADMINISTRATOR'S SIGNATURE:** Emily Lenn

**DATE:** September 1, 2020

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 11/10/2020	11:00 am	1 min, 14 seconds	161	Good for first drill.
2. 11/17/2020	2:20 pm	1 min, 10 seconds	161	Great job!
3. 11/24/2020	9:10 am	1 min, 15 seconds	161	Excellent.
4.				
5.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 10/26/2020	2:20 pm	External threat	140	Good job. Very smooth drill.
2. 1/22/2021	10:20 am	Internal threat (barricade)	161	Excellent drill.
3.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1.				
2.				
3.				

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor  
Detroit, MI. 48226