

## FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2021-2022

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

**SCHOOL:** St. Augustine **CITY:** Richmond

**ADMINISTRATOR'S SIGNATURE:** Emily Lenn

**DATE:** September 1, 2021

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/10/2021	11:00 am	1 minute, 29 seconds	164	Went very smooth & quick
2. 10/06/2021	2:20 pm	1 minute, 14 seconds	151	Very smooth drill.
3. 11/09/2021	9:10 am	1 minute, 48 seconds	162	no issues, no chattiness
4. 04/07/2022	12:30 pm	1 minute, 20 seconds	160	lunch/recess time; little crazy but overall went well
5. 05/02/2022	10:00 am	1 minute, 36 seconds	140	very smooth
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 09/24/2021	2:30pm	Lockdown evacuation	162	Went well and everything was correct
2. 01/20/2022	10:20am	Lockdown barricade	164	Went very smooth
3. 2/24/2022	11:10 am	Lockdown (external threat)	164	Excellent.
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/22/2021	2:20pm	1 minute, 50 seconds	149	little chatty, but ok overall
2. 3/4/2022	1:45 pm	1 minute, 52 seconds	161	Okay.
3. 3/25/2022	11:15am	1 minute, 27 seconds	164	Very quick and smooth

Post a copy of this file on your school website.  
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor  
Detroit, MI. 48226