

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2022-2023

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: St. Augustine **CITY:** Richmond

ADMINISTRATOR'S SIGNATURE: Emily Lenn

DATE: September 1, 2022

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/13/2022	10:45am	2 minutes	180	First one and no problems
2. 10/05/2022	2:15pm	1 minute 37 seconds	182	Very smooth
3. 11/07/2022	9:00am	1 minute 25 seconds	177	Very quick and efficient
4.				
5.				
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/22/2022	2:15pm	Lockdown Barricade	189	went very smooth
2. 11/18/2022	10:00am	Lockdown Evacuation 1 min 41 secs	180	Little chatty
3. 02/16/2023	12:50am	Lockdown External Threat	179	smooth
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/18/2022	11:10am	2 minutes 20 seconds	188	needed to rearrange some of the class assignments
2. 03/03/2023	1:05pm	3 minutes 31 seconds	185	still need practice
3.				

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

305 Michigan Avenue - 7th floor
Detroit, MI. 48226