

St. Augustine PTC Meeting – MEETING MINUTES

November 19, 2024 5:30 pm

- Attendees: Jenny, Rachel, Mrs. Kaufman, Kristine, Greg, Amy, Renee, Maria
- Establishing Meeting Norms
 - 1. The PTC mission is to coordinate and fund activities and education programs that foster the social and family growth of the students.
 - 2. Any concerns outside of the above guidelines should be addressed with the students teacher first and then the principal if necessary.
- New Process for families attending meetings that are not part of PTC
 - If someone outside of PTC wants to attend an upcoming meeting please ask if there's a specific topic they'd like to review. Based on their response, we can review via text to determine if it's appropriate for the PTC meeting. If it's not appropriate, we can direct them to Mrs. Lenn. If that person just wants to attend the meeting, great!
 - If we have a walk in family member, PTC will designate a committee member based on meeting attendance to take them aside to vet if there's a topic they'd like to review and, if yes, determine if it's appropriate for our meeting. If the topic is not appropriate, they will be directed to Mrs. Lenn. If they want to just attend the meeting, they are more than welcome.

Old Business

- TOT (Trunk Or Treat) Lessons Learned
- Office wish list
 - Greg carpet – has request out to friend.
 - Rachel to purchase remaining items with Hungry Howie's fundraiser \$

New Business

- Santa Shop - Jenny N and Meghan N
 - Reviewed letter and envelope to be sent to families
- Christmas Aglow - Review Project Plan
- Staff Funds Request – Mrs. Lenn sent in a request for \$ for SAS gifts for the kids.
 - PTC approved her \$200 that was left over from TOT.
- Zoom for joining meetings remotely – Just let Jenny know if Zoom is needed
- Review draft of revised PTC Bylaws – Renee
 - To review at next month's meeting
- TAW - Teacher spreadsheet
 - Jenny revised columns.
 - Rachel to send to staff for review
- Saints in disguise – Thoughts of candidate?

- o Renee inquiring about doing a school partnership
- Open Discussion
 - o Greg mentioned he submitted grant approvals for 2 of the assemblies. Waiting to hear if approved. If yes, will book 3rd assembly for April/May.
 - o Greg asked about the directories and how they were received.
 - Rachel stated the teachers really liked them and want a copy. We'll include them in the count for next year.
 - Would like to hear feedback from families.
 - Amy to put out a new PTC spotlight and include the directories.

