

**St. Augustine School Advisory Board Meeting Minutes  
1/13/2026**

Agenda

- Roll call:

Members	Present	Not Present
Mark Livingston	x	
Emily Lenn	x	
Noel Ravenscroft	x	
Roger Hoke	x	
Thomas Plotinski	x	
Maria Delaney		x

Members	Present	Not Present
Danielle Krause	x	
Andrew Arendoski	x	
Kaitlyn Houston	x	
Mike Shrodes	x	
Greg Urben		x

- Non-Members Present
- Opening Prayer
- Mission Statement
  - St. Augustine Catholic School spreads the good **N.E.W.S.** by **N**avigating a Christian course, **E**ducating body, mind and spirit, **W**orshiping the Lord, and **S**erving others.
- Review and acceptance of prior meeting's minutes
  - o Motion to accept: Mike S.
  - o Seconded: Noel R.
- **Pastor's Report** – Fr. Mark Livingston
  - Will have an abridged schedule to Fr. Anthony's departure.
    - o Reworking his schedule to rebalance his roles and responsibilities.
    - o Exploring the open to restructure meetings - Mission Direct, and Mission Support
    - o Board meeting with the AOD - Received high marks for all 3 parishes.
    - o Priest help - Fr. Bernie, and Fr. Mario Amore'
- **Administrator's Report** – Mrs. Emily Lenn

1. **Staffing:**
  - a. Nothing to report at this time. Letters of intent will be distributed to all staff in the next few weeks.
2. **Safety Committee:**
  - a. We received our 31aa grant funds, which totaled \$27,347.09. Schools can use the funds for mental health or school safety. Examples of allowable expenditures for mental health include counselors, mental health programs, training, etc. Examples of allowable expenditures for safety include cameras, window screening, access control systems, training, etc.
    - i. Do we have a proposed spending? Counselor funding for 4-8th
3. **Technology Committee:**
  - a. iPads are ready for use in 1st and 2nd grade. They will be using them soon!

#### 4. Athletics-

- a. Basketball season is underway and going well. It has been nice to have cheerleading back again this year.
- b. Fish fry will be here before we know it! Fish fry dates are Feb 20, March 6 & 20, & April 3.
- c. We are also in need of a full athletic committee. A St. A's athletic handbook was started and exists in draft form; however, after Covid, we never finished it. We are looking for volunteers to join the committee to help finish this project before fall and to also review the athletic budget to prepare for next year.
  - i. Looking for approximately – 2-3 more volunteers

#### 5. Fundraising Committee:

- a. Our online auction is coming up on Feb 26-Mar 1. All families who did not yet meet their donation obligation will be reminded to donate to the auction. Many of the teachers have come up with creative experiences for the kids that will be up for bid, which is new this year.

#### 6. Miscellaneous:

- a. **Accreditation-** Work is ongoing. Our slideshow of evidence has 203 slides and we still have quite a bit yet to do. On January 23, the teachers will all sit down and review what we have so far and determine what is still needed. We will submit our ratings and evidence by mid-March. Our site visit is in early May.
  - i. Needs from SAC- scan QR code fill out form- please complete tonight.
- b. **Enrollment cycle-** We will review the 26-27 rates and re-enrollment letter tonight. My plan is to release it before Friday. I am looking for volunteers to distribute open house and preschool flyers in their home communities. Facebook posts (parent testimonials) using quotes from our end of year survey will also be scheduled to post frequently as we approach our open house.
- c. **Catholic Schools Week-** Plans are already in place for Catholic schools week. We are excited. It's going to be a super fun week! Leaves for our St. A's family tree were sent home today (along with vines for alumni). We will also pack meals for Kids Against Hunger on Wednesday 28th. Details will be forthcoming! **We are in need of a volunteer who has an enclosed trailer who can transport the meals we pack to the Blue Water Community Food Depot in Port Huron.**
- d. **Teen STAR-** We are looking at teaching the content in a retreat style format this year. At this time, Mr. Austin and I are the only two fully trained instructors, so we are trying a different approach to meet the needs of our schedules, yet still implement this important information to our students. A parent meeting is planned for February 9. If a parent has already attended this for their child they do not need to attend a second time. Information will be coming home soon.
- e. **Academic Olympics-** We have decided to try something different with academic Olympics this year. The event will be held during the school day on Tuesday, March 3. We will host the event at Holy Family Life Center and all students will participate in the competition as part of their school day activities. We will be in need of judges for the events. I will be requesting help from various groups in our parish, including Altar Sodality and K of C and have already reached out to both. Our teams are starting to prepare and practice for their events.

#### 7. Upcoming Dates:

- a. Jan 11- First Reconciliation Workshop (2nd graders)
- b. Jan 13- School Advisory Meeting, 5:30 pm
- c. Jan 17- First Reconciliation, 10 am at Holy Family
- d. Jan 19- Preschool Bowling
- e. Jan 22- Honor Society Gratitude Movie Night @ Holy Family, 4:30-6:30
- f. Jan 23- No School (Teacher Professional Development)
- g. Jan 25- Catholic Schools Week Kick off Mass, 9 am at St. A's
- h. Jan 25- Feb 1- Catholic Schools Week (details coming soon)

- i. Feb 5- Half day of school; Open House 6:00-7:30
  - j. Feb 6- NO SCHOOL
  - k. Feb 7- My Guy & I (Daddy Daughter) Dance; 4:30-7 at St. A's
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- Old Business
- New Business
  - o Tuition rates - document review and discussion.
- Round Table Discussion
- Confirm next meeting date: 2/17/26 5:30 pm @ St. A's
- Closing Prayer
- Adjournment
  - o Motion to accept: Kaitlyn
  - o Seconded: Tom