

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

FOR ACADEMIC YEAR 2026-2027

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: St. Augustine **CITY:** Richmond

ADMINISTRATOR'S SIGNATURE: Emily Lenn

DATE:

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 09/11/2026	10:45 am	1 minute 59 seconds	235	Quiet & orderly. Expect a faster evacuation next time. Quicker and quieter.
2. 10/05/2026	2:10pm	1 minute 46 seconds	230	
3.				
4.				
5.				
6.				
7.				
Date of Lockdown Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 09/21/2026	2:15pm	internal threat, barricade	232	first grade a little noisy but overall drill
2.				
3.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1.				
2.				
3.				
Date of Church Drill	Time of Drill	Minutes to evacuate	Number of people involved	Comments
1.				
2.				