

Important St. Augustine School Auction Information – Please read carefully!

Extended Bidding: Extended bidding will be an option for all items. If there is a bid in the last three minutes of the auction, an additional three minutes will automatically be added to the closing of that item. This process will repeat itself until no additional bids are received in the last three minutes for each item. Extended bidding final closing time is based on last-minute bidding and may differ for each item.

Proxy Bid: A proxy bid allows you to enter the maximum amount you're willing to spend with the goal of winning the item at the lowest possible price. The system will bid for you, up to your maximum proxy bid amount, as additional bids are entered on the item. Rest assured, your maximum proxy bid amount is never exposed to anyone other than you during the online auction.

Exact Bid: An exact bid is the amount you want the item's current selling price to immediately jump to. Your bid amount will not change as additional bids are entered on the item.

Winning Bids & Donations:

- If you receive the winning bid for an item, you will receive notification and an invoice. If you want to make an additional donation, you can add that amount to your invoice total. Payments need to be made by March 2nd unless you plan to bring your payment with you to pick-up your items.
- If you did not get the winning bid, please consider making a donation using our PayPal or Venmo accounts or making a donation of cash or check to the St. Augustine Catholic School (put auction donation in memo line of check). Your support is greatly appreciated!

Payment: We would like to avoid paying as many fees as possible. Payment features will not be turned on in the 32auction system. Payment options include:

- **Cash or Check:** Send to the school office by March 2nd or bring with you when you pick up your items. Make checks out to St. Augustine Catholic School. Please include auction item number(s) with your payment.
- To pay with a **credit card**, use our PayPal or Venmo accounts. Please complete your purchase by March 3rd.
 - **PayPal:** staugustineschool53@gmail.com. Please include auction item number(s) in comment. Please DO NOT select the "protect the purchase" option as this requires a large service fee and creates additional paperwork.
 - **Venmo:** @staugustineschool-174. Confirmation for the last four digits of phone number is 3600. Please include auction item number(s) in comment. Please DO NOT select the "protect the purchase" option as this requires a large service fee and creates additional paperwork.

Picking up your winnings:

When you send your payment (cash or check to the St. A's School office, Venmo, or PayPal), please include a note with your payment to let us know how you would like to pick up your item(s). You can choose from the following:

- Item(s) sent home with a school student – please identify student with first and last name and grade level with payment (if you have more than one student, please choose one student).
- Pick up item(s) from the St. Augustine Church basement (door near handicap parking by ramp entrance) on March 3rd or March 4th from 2:30 to 6:30 pm or March 5th from 9 am to 12 pm.
- Email staugustinefuncommittee@gmail.com to arrange a specific date and time if the dates and times above do not work for you.