



## St. Augustine Catholic School

67901 Howard St. Richmond, MI 48062

Phone: 586.727.9365

Fax: 586.727.6502

### **Lunch Aide/ Cashier Needed**

St. Augustine Catholic School is seeking a part time lunch aide/ cashier for the 2022-2023 school year. We seek dynamic and energetic candidates passionately committed to Catholic education.

Daily work hours will be from 10:30 am- 1:30 pm.

Supervising and engaging with young children ages 5-13.

### **Skills and Abilities:**

- Ability to work in a professional, friendly manner with a positive working relationship with students, staff and community.
- Establish a good rapport with students.
- Demonstrate respect for immediate supervisors, facility, co-workers and students.
- Work as a team player.
- Ability to perform job effectively and communicate in a noisy work environment.
- Basic math/ computer knowledge preferred

### **Other Job Responsibilities:**

- Confidentiality – All information regarding the National School Lunch program is to be confidential and at no time may student information be shared with other employees, parents or community.
- Communicate with St. Augustine Principal or Anchor Bay Food Service Director of any concerns of food products, deliveries or the like.



## St. Augustine Catholic School

67901 Howard St. Richmond, MI 48062

Phone: 586.727.9365

Fax: 586.727.6502

- Ensure that the kitchen will pass Board of Health/OSHA Inspections.
- Adhere to uniform requirements: Proper personal hygiene, natural nails, uniform top, no jeans, close toe shoes (tennis shoes); proper hair restraints
- No nuts in the facility – food service staff will not allow any type of product into the kitchen that may contain peanuts or the like.
- Will make sure that all required signage is posted in cafeteria and kitchen areas.
- Must have Criminal Background Check, Fingerprints scan, and complete protecting God's Children

### **Physical Demands:**

- The employee is frequently required to walk and continuously required to stand for periods of time while performing the duties of this job.
- The employee will frequently bend or twist at the neck and trunk while performing the duties of this job.
- The employee is occasionally required to reach with hands and arms and repeat the same hand/arm/finger motion many times as in operating a cash register.
- The employee must occasionally lift and/or move up to 30 pounds at a time.

Job Type: Part-time

Apply To:

Mrs. Emily Lenn

St. Augustine Catholic School Principal

[admin@staugustinecatholicsschool.com](mailto:admin@staugustinecatholicsschool.com)