

# Mass Intention Procedure

If you wish to have a Mass said for someone, please do the following:

1. Type or write legibly the name of the person for whom you wish Mass to be celebrated. Indicate if the person is living or deceased. Be sure to include your name and number in case of questions.
2. If the Mass is not being offered for a person, write the intention you desire.
3. If you wish a Mass Card to be sent to someone, indicate the person's name and address and how the "From" is to be written.
4. If you desire that the Mass be celebrated on a certain date, indicate it. Please give Father at least four weeks' notice. If the date is not available, Father will pick a date as close as possible.
5. The suggested minimum is \$10 per Mass. If you are writing a check, please write it to "St. Francis of Assisi Church". In the memo section write "Mass Intention"
6. Delivery options:
  - a. Put the information sheet with money in an envelope marked "Mass intention" and mail the envelope to: Christ the King Catholic Church, ATTN: Amori Nauman, 4000 North Rodney Parham Road, Little Rock, AR 72212
  - b. Or you may place your envelope in the collection basket at Mass.