

Land of Legends
Raceway

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2022 Season



POLICIES & PROCEDURES

Safety Policies and Procedures Manual



VERSION 3.4 REVISED
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2022 Season



This handbook will give instructions of what a safety member will do and how to handle problems that might come up. They are only guidelines to help you through a situation.

In this handbook you will find policies that the track promoter has established. Be familiar with them.

GENERAL TRACK POLICIES (VISITOR'S GUIDE) 2022

ALCOHOL POLICY:

1. All ticketed patrons who supply proper NY State Driver's License or U.S. Passport identifying the patron of legal age to consume alcohol will be applied a band showing they have been proven to meet the age requirements to purchase.
2. All approved patrons will be allowed to purchase a maximum of 2 beers at a time.
3. All alcohol sales will occur only at the beer window. There will be no other sales on the premises.
4. All alcohol sales will end at the conclusion of the intermission (approximately 75 minutes before the end of the event)
5. Any patron showing signs of intoxication will be cut off from sales and possession of alcohol.
6. No alcohol is permitted in the pit area or outside of the ticketed grounds.
7. Security staff will be responsible to supervise the entry/exit points, stands and all common areas for potential violations of our alcohol policy. Failure to comply with

Land of Legends Raceway

landoflegendsraceway.com
Landoflegendstv.com
2022 Season



the policy will result in expulsion from the event and/or notification of law enforcement for assistance.

8. Security staff will be certified for crowd control and be connected for assistance needs with EMT, Sheriff and Track Management at all times.

ANIMALS

Land of Legends Raceway welcomes Seeing Eye Dogs or other animal assistance utilized by the disabled or visually impaired. Proper documentation may be requested for these animals prior to entry. All other animals are prohibited inside the track gates.

CAMERAS & VIDEO EQUIPMENT

Guests are welcome to bring cameras and video recorders into the Raceway for personal use. Cameras and video recorders are welcomed provided their dimensions do not exceed the 14" x 14" x 14" size requirement. Guests should not obstruct the views of others while taking pictures. Tripods, monopods and other camera support device is not permitted. During televised events, video recording is not permitted. Land of Legends Raceway reserves the right to remove any Guests who do not cooperate with this policy.

CARRY-IN ITEMS

To ensure the safety of all Guests, carry-in items will be inspected prior to entrance. Bags, backpacks, coolers, purses, etc. Larger than 14" x 14" x 14" will not be permitted into the Raceway in accordance with the Land of Legends Raceway size requirement. Guests are welcome to bring their own food and drink inside the track. NO ALCOHOL can be carried in.

- Glass containers of any kind will not be permitted.
- Any kind of alcohol will not be permitted.
- No Cups (with fluids in them will not be permitted).

Land of Legends Raceway

landoflegendsraceway.com
Landoflegendstv.com
2022 Season



COOLERS

Guests are welcome to bring bags, backpacks, coolers, and purses into Land of Legends Raceway provided their dimensions do not exceed the 14" x 14" x 14". Bags, backpacks, coolers, and purses are subject to inspection by Land of Legends Raceway personnel prior to entrance or at any time while inside the track gates.

DONATIONS (IN-KIND)

If you are seeking a donation for a fundraiser or community event to be held in the Land of Legends Raceway region, please email us directly at info@landoflegendsraceway.com. We are not in a position to provide cash sponsorship for a donation.

FIREARMS

The possession of firearms, explosives or weapons on Land of Legends Raceway property is prohibited, regardless of whether a federal or state license to possess the same has been issued to the possessor.

FIREWORKS

From time to time, the use of pyrotechnics may be part of events presented at the Raceway. The use of fireworks by guests is strictly prohibited at Land of Legends Raceway and in its parking lots. Guests found in possession of or using fireworks/pyrotechnics are subject to ejection without refund and may also be in violation of state law resulting in possible arrest and prosecution.

FIRST AID STATION

A first aid station is located at the dollar bill window. For the protection of our guests, trained medical personnel are on duty at all racing events.

Land of Legends Raceway

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Landoflegendstv.com
2022 Season



GATE OPENING

Gate opening times vary from race to race. Please see the event schedule for more details.

MEDIA CREDENTIALS

Working media personnel, both regionally and nationally, are welcome at Land of Legend Raceway events. All credential requests (season and single-race) may be made by emailing tanarobinson@landoflegendsraceway.com.

PIT ACCESS

Pit passes, which allow access to the pit area, are available at all Land of Legend Raceway racing events. A pit pass also allows for admission into the grandstand area.

MINORS

Minors must submit a Parental Consent, Release and Waiver of Liability, Assumption of Risk, and Indemnity Agreement/Minor's Assumption of Risk and Release and Waiver of Liability signed by a parent (or legal guardian).

No exceptions. If the waiver is not signed in the presence of a Land of Legends Raceway official, it must be notarized.

PURCHASE

Pit passes must be purchased in-person only. No advance sales. Pit passes can be purchased from the Pit booth only at the Speedway.

RE-ENTRY POLICY

Guests can obtain a 'stamp' on their hand, upon leaving the track that will allow for re-entry to the event. Any guest returning their car or leaving the event for any

Land of Legends Raceway

landoflegendsraceway.com
Landoflegendstv.com
2022 Season



reason must obtain a “stamp” and their original ticket or they will not be allowed back in the event.

SEAT CUSHIONS / SEATBACKS

Seat cushions are permitted. Stadium style seats may NOT exceed 18 inches in maximum width in the grandstands or bleachers. No high back seats. Please be courteous to those around you.

RAIN CHECK POLICIES

In the event of a complete rainout, a ticket holder has the option of receiving a refund or applying the value of their ticket towards another event. Refunds are issued in the same manner in which the purchase was made. Rain check policies may differ on events that were started prior to the rain cancellation. Please listen to Public Address announcements or refer to www.landoflegendsraceway.com for detailed information regarding those situations. A rain check of a complimentary ticket (face value of \$0.00) is not a valid rain check.

VIDEO BOARD

Land of Legends Raceway features a video display in the infield which measures 9' x 16'. The board displays promotional messages, plus live racing action.

WILL CALL

Tickets held at Will Call can be picked up at the Main Gate Ticket Office, located at the front of the main parking lot. Photo ID is required to pick up all tickets at will call.

UMBRELLA POLICY

Land of Legends Raceway

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Landoflegendstv.com
2022 Season



Umbrellas are permitted inside the Raceway. For the safety and consideration of your fellow fans, please do not open your umbrella in the grandstands and crowded areas.

GENERAL TRACK SAFETY POLICIES

2022 Safety Team Staff

Policies & Procedures

A. Polices for Spectators & Teams

1. **No alcohol permitted** in from parking lot. If you find a person drinking an alcoholic beverage that we don't sell at the track, ask the person to dump out the container.
2. **No Weapons or fireworks allowed** in or in the parking lot. If spotted, radio the Director of Security immediately.
3. **No pets allowed** in. (spectators) unless it is a service animal. All service animals need to be on a leash.
4. **No smoking in the grandstands**, between grandstands or near concessions. If someone is, ask them nicely to stop or smoke behind concession buildings.

Land of Legends Raceway

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Landoflegendstv.com
2022 Season



5. **No one allowed to be up against the main straightaway fence, from the WHITE CEMENT BLOCK, located in turn 4 all the way to the end of the fence in turn 1.** When a race is going on, spectators can walk freely along the straightaway during the race, but they must keep moving.

6. **All Spectators and all employees must stand behind the white lines** that are located between the grandstand openings and in the grass area in turn 4 when a race is in progress.

7. **No lawn chairs or wheelchairs in the grandstand openings.** Wheelchairs are allowed in front of the grandstands in turn 4 only. **THIS IS FOR HANDICAP CHAIRS ONLY!** They may be accompanied with someone, with a lawn chair, but they cannot stand next to them in that area. They need to sit in a lawn chair next to person in the wheelchair. If they do not have a chair to sit in, they will have to sit in the grandstands behind them.

8. **No one is allowed out onto the track except race officials.** Winner's families may go down onto the track during "WINNER'S CIRCLE" at the end of a feature race.

Those persons that go down on to the racetrack, from the Flag Stand **MUST** come back up the same way they entered.

9. **Security will not go out onto the racetrack unless called on to do so.**

10. **No one is allowed into the races without proper ticket, stamped hand, or wristband.** Re-entry needs to show stamped hand and ticket or VIP or Pit Pass wristband.

11. **Handicap spectators can park inside the gates for free.** They must provide a legal state issued Handicap tag or license plate.

12. **Spectators can park inside the gate but must pay the fee to park.**

Land of Legends Raceway

landoflegendsraceway.com
Landoflegendstv.com
2022 Season



13. NO ATVs, UTVs and motorcycles are NOT allowed outside the pit area. Only track officials and handicapped persons may enter the spectator area. Handicapped persons need to have their NYS Handicapped mirror tag on them.

14. No vehicles may pass through the Cross-over gate after 4:45pm until the races are over. ONLY track vehicles may pass through the gate during those times.

B. Procedures for Safety Staff

1. Act professionally. Get to know the spectators and race teams. Treat them with respect and they will treat you with respect in return.

2. Hands Free - Never touch anyone that you come in contact with during any altercation.

3. Keep your eyes open. Look for normal activity and body language (Unnormal situations will stand right out).

4. Never leave you post. If you are at a gate, it is important to secure that entrance or spot.

5. If a Fight Starts, radio the Safety Director immediately. **DO NOT GET INVOLVED!** Try to separate parties and defuse the situation. Try to stand between them until backup arrives. If it is not safe, back off and protect yourself and observe. **PULL YOUR PHONE OUT AND RECORD AS SOON AS YOU CAN.**

6. The Safety Director is the only one who will call 911 for help.

7. If a **Medical Emergency** happens, radio the Safety Director immediately and stay there at the scene to be able to update on the medical situation.

The Safety Director will notify the tower for medical personnel to respond.

Land of Legends Raceway

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Landoflegendstv.com
2022 Season



8. If there is a Fire, radio the Safety Director. Stay at your post and give updates.

9. At all Entrance Gates - Check all baggage, large purses and coolers. DO NOT TOUCH OR HANDLE spectator's private property. Ask the owner to open coolers, bags, baggage, and purses for you. Touching or handling a person's personal property makes you liable.

10. Handicap Gate – As the driver if they have any alcohol. If they do, let them know that it cannot drink it inside the spectators' entrance.

Also check vehicles and truck beds of vehicles for alcohol. No outside alcohol is allowed in the spectators' entrances. They may take it back to their vehicle or we will confiscate it.

11. If a team brings alcohol in a hauler, advise them there is not drinking until the last car is off the racetrack at the end of the night. NO EXCEPTIONS!

12. Spectators - Those found drinking an alcohol beverage that has been brought in the pits or general admission, will be warned.

Rules

1st Time - Verbal Warning

2nd Time - They will be Escorted out.

Pit Crews – If a team member is caught with alcohol, contact the Safety Director. The Safety Director will handle the situation and report it to the Track Promoter for discipline.

The team may drink after their feature race is finished. They are only allowed to drink in their pits.

13. Cross over Gate - Only people with Pit Pass wristbands or VIP wristbands are allowed in the pits. Children, regardless of age, need

Land of Legends Raceway

landoflegendsraceway.com
Landoflegendstv.com
2022 Season



wristbands too to get into pits with an adult. Those leaving the pits do not need to be checked. Only to enter.

14. **Do not allow personal vehicles in the pits** - Car haulers only. Personal vehicles, golf carts, ATVs, UTVs, and motor bikes **MUST HAVE** a pit pass on it to gain access.

15. **No one should be in or near the Fair buildings** (barns & stalls), that are out back behind the general grandstands.

16. **Pit Entrance** - Car haulers will enter the racetrack at the Pit Gate entrance. Haulers will enter 3 different lanes to make entrance into the pits.

17. **Pit Gate** – Everyone, including the driver, will exit their haulers and purchase a Pit Pass before getting back into the hauler and entering the Pits. If the entrance starts to back up, Take the driver’s “driver license” and allow the driver and hauler to enter the pits. **DO NOT GIVE** the license back until the driver is outside the pit gate.

18. **The Pit Gate “Safety Traffic Person”** will check inside every hauler for people and alcohol. If they have alcohol, remind them that they cannot drink until their feature race is over and them only in their pits.

19. **The Pit Gate Safety Gate Person**” will check for wristbands on teams when they pass through the Pit Gate including those in the haulers.

20. **Radio Checks** – If quiet, we will, at the top of the hour, do a radio check. Make sure you are on the right frequency and the volume is up. At a noisy post, you may want to buy a head set so you can hear your radio. If you are not sure if your radio is working, request a radio check.

21. **At the End of the Night**, stay at your post until you are radioed in by the Director of Security.

22. **Only use the radio assigned to you.** It will be the same radio all season long. Other radios are programmed differently for other track uses.

Land of Legends Raceway

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Landoflegendstv.com
2022 Season



DO NOT hold on to the radio by the antenna! Protect the antenna to have maximum reach to communicate.

24. **Make sure you return your radio at night.** Make sure it is turned off and in the charging bank correctly. Make sure the radio is charging before you leave. When it is charging, the red light on the charger will light up.

25. **When you return your radio to the radio shed,** see the Safety Director before you leave and give him or her a personal report of what went during your shift.

26. **Make sure you sign in and out every night.** If you don't, you may not get paid.

Safety Posts

Abbreviations

- G/A Gate - (General Admissions) Small building located near the main parking lot
- H/C Gate - (Handicap Drive-thru) The Gate that is west of the General Admissions building.
- C/O Gate - (Cross-Over) The gate that divides the General public grandstand area and the pits.
- F/S Area - (Front Stretch) The area that runs from the pit exit (turn #4) to the other end of the grandstand area (turn #1).
- F/T Area - (Flag Tower) The stand where the race flagman starts and finishes the race.
- VIP - (VIP Towers) The two towers that are located above the concession stands.

Land of Legends Raceway

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2022 Season



- Turn #1 - (Turn #1) Area is the area from the end of the grandstands in Turn #1 to halfway down the grandstands towards Turn #4. This also includes concessions area behind the grandstands.
- Turn #4 - (Turn #4) is the area on the general seating area from the Cross-Over Gate to halfway down the grandstands towards the Flag Tower. This also includes concessions area behind the grandstands and the area near and around the bathrooms.