



# ST. GREGORY'S HIGH SCHOOL

E 48, Block 4, Gulshan e Iqbal, Karachi 75300, Tel # 34813611, 34811691, 34987386

Website: [www.sghs.edu.pk](http://www.sghs.edu.pk) Email: [info@sghs.edu.pk](mailto:info@sghs.edu.pk)

## GENERAL INFORMATION ACADEMIC YEAR 2023- 2024

### **New Session:**

INSHA-ALLAH the new academic session, i.e. 2023 – 2024 will commence from Monday, 7<sup>th</sup> August 2023.

### **School Timings:**

| Year                | Days            | Timing             |
|---------------------|-----------------|--------------------|
| Pre-School          | Monday-Thursday | 8:00 am – 12:00 pm |
| Pre-School          | Friday          | 8:00 am – 11:30 pm |
| Junior/ High School | Monday-Thursday | 8:00 am – 01:50 pm |
| Junior/ High School | Friday          | 8:00 am – 12:30 pm |

**Note:** The School gate will be closed after the assembly. Please comply with and avoid unnecessary arguments.

### **Uniforms & Books:**

Students are instructed to attend their classes in neat and complete prescribed uniforms as well as with text books and exercise books. Uniforms will be available from prescribed seller. the booklist will be provided to the students along with result folder. For new admissions, it will be provided by Admission department when the process of admission will be done.

We would like to inform you that the school notebooks for the upcoming academic year will be distributed in the 4<sup>th</sup> week of July ( from Monday 24<sup>th</sup> July – Saturday 29<sup>th</sup> July 2023). However, we kindly request you to clear the payment amount for the notebooks at the school's account office during these days and collect the notebooks from the respective class teachers.

Furthermore, we would like to take this opportunity to remind you that the class teachers will be available to check the course books before the start of the academic year. We encourage you to take advantage of this opportunity to ensure that your child has all the necessary materials and to address any concerns or questions you may have.

### **School Transport:**

Transport services are available for the convenience of the students / parents.

Parents seeking transport facility are hereby advised to contact the concerned transport contractor during school hours.

### **Absences:**

Attendance at school is extremely important. Absences must be kept to an absolute minimum in order to ensure success in school. Parents are requested to call the school between 08.00 and 08.45 if a child is to stay absent in a particular day and send the leave application on the next day along with your ward.

Absent days are totalled at the end of the academic year and these will denote the attendance comment recorded at the end of the school year.

Lateness should be avoided at all times. Children who are late for school not only interfere with their own educational development, but also with that of their peers.

### **Academic Head Meeting Time:**

A meeting with the Academic Head is only possible after having a prior appointment from the reception desk of the campus.

### **Schedule for Assessment:**

Regarding examination system, it must be mentioned here that our examination system will consist of two terms:

- (i) Mid Term Examination
- (ii) Final Term Examination

Besides this, for the purpose of evaluating pupil`s academic progress during the course of the year the school has adopted the following:

- (a) Class test / Assessment / Activities
- (b) Several quick revision Tests
- (c) Term Project

The marks obtained by the students in First Term and Final Term Examination will be submerged together to give an aggregated result of the whole year.

Parents must ensure that students are committed to attend all these examinations without any failure or otherwise their performance will suffer in the Annual Result.

### **Oral Examination**

English, Urdu poetry/group discussion and Islamiat/Quranic verses have been added to the syllabus aiming to develop & augment the memorizing capability of students as well as to impart them the practice of perfect pronunciations and to introduce to them the poetic values and appreciation of literary work. Every year in all the three term examinations the oral examination will be conducted separately. It is obligatory for all the students to take and pass the oral examination.

### **First Term:**

It covers the period from **Monday 7<sup>th</sup> August 2023 to Friday 22<sup>nd</sup> of December 2023.**

Term Break: **Tuesday 12<sup>th</sup> of December 2023**

Term Assessment: **Wednesday 13<sup>th</sup> of December 2023 - Friday, 22<sup>nd</sup> December 2023.**

### **Final Term:**

It covers the period from **Monday 8<sup>th</sup> of January 2024 to Monday 27<sup>th</sup> of May 2024**

Term Break: **Friday 10<sup>th</sup> of May 2024**

Fall Term Assessment: **Monday 13<sup>th</sup> of May 2024- Monday 27<sup>th</sup> of May 2024.**

### **For Students of Classes IX – X Appearing Through Board of AKU-EB for SSC-I & SSC-II Examination 2023-2024**

The course of above mentioned students shall be completed by the month of January 2024.

Grand Test & Preliminary Examination will be scheduled in the month of February & March 2024.

### **Mock Exams for Cambridge Students**

Mock Examination for students appearing in May & June Cambridge International Examination will be held in the last week of March 2024. It is mandatory for all students to take and clear these exams with a fair aggregate of above 60%.

### **Term Calendar:**

A term calendar is published by the school on its website from where it can be downloaded by parents and students and a copy of it also provided to parents along with the Result Folder.

### **Change of Arrangements:**

If your child is going home with someone else, or there is a change in routine in some way, please inform the reception desk by writing a note. Likewise, if you are taking your child out of school early, for example for a medical appointment, please inform the class teacher and the school front desk.

### **Change of Address and Telephone Number:**

In order to keep our contact information up-to-date, please inform the office immediately if your address or telephone number changes. This information may be needed to contact you in the event of an emergency.

### **Uncertain Holidays:**

Parents may check the website of the school or the school's page on Facebook to make sure if there is a holiday in case of any uncertain condition in the city or any other information. Parents will be informed on the given contact if the condition of the city deteriorates during school hours. Kindly be informed that in the event of any unscheduled holiday falling within the examination or assessment period, we will automatically reschedule the affected papers to the end of the assessments.

The rescheduled papers will be conducted once the regular assessment schedule has been completed.

### **Parent Feedback:**

The school welcomes feedback and admires parents who take keen interest in the schooling of their child. A feedback form is available on the website and a hard copy is also provided by the school.

### **Inter School Transfer Facility:**

To facilitate the students according to their requirement the system of inter school transfer scheme has been introduced in our following branches.

#### **DHAKA SECONDARY SCHOOL (CAMPUS-I)**

BS-15/1, Federal B. Area, Karachi. Tel: 36826381, 36826389

#### **DHAKA SECONDARY SCHOOL (CAMPUS-II)**

ST-5, Sector 11-L, North Karachi, Karachi. Tel: 36956195, 36972433

#### **DHAKA SECONDARY SCHOOL (CAMPUS-III)**

C-21 block J North Nazimabad Karachi. Tel: 3663710

#### **DHAKA SECONDARY SCHOOL (CAMPUS-III)**

B 274, Block 9, Block N North Nazimabad Town, Karachi, Karachi City,

Any further information regarding the school may be taken through email [info@sghs.edu.pk](mailto:info@sghs.edu.pk) or by calling the school numbers during office hours.

### **Contact Us:**

- Admission Manager : Sadia Usman
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