

## **Fairway Village Board of Directors Meeting**

### **October 1, 2024**

#### **I. Call to Order**

The meeting was called to order by Vice President and Interim President, Erica Saing, at 7:00 PM.

#### **II. Roll Call**

##### **Board Members Present:**

- Erica Saing, Vice President
- Leigh Allison Ellis, Secretary

##### **Guests Present:**

- Tom Frank, Architectural Controller
- Several neighborhood homeowners.

#### **III. Topic: Temporary President Appointee**

- Erica announced the vacancy for President, advising the attendees that the Board would appoint a temporary officer to serve until the Annual Community Meeting on December 5, 2024.
- Jim Gibbs spoke up to introduce himself and let the attendees know of his interest in the position, stating his background in board service between a school board and an HOA board, along with his background in business.
- Allison asked if anyone else was interested in the position. No one was interested.
- Neighbors went around the room and introduced themselves.
- Allison asked if the neighbors had questions for Jim, letting everyone know that the Board members interviewed Jim and felt he was a good candidate. Judy and Cary, homeowners, spoke up in favor of Jim.
- Erica moved for Jim Gibbs to fill the President vacancy and serve for the remainder of the unexpired term. Allison seconded. Jim Gibbs is President.
- See attachment.

#### **IV. Open Discussion**

1. Allison addressed the prospect of a Treasurer being appointed. Tom Frank shared that the Treasurer is not a Board member and should be either the Secretary or Vice President. Jim agreed to review the bylaws and meet with the attorney if necessary to be sure checks and balances are in place.

2. Jim and Tom discussed the parameters of the bids that will be needed for 2025. More discussion will be needed over the next month.

The meeting was adjourned by the Vice President at 7:22 PM. The next meeting will be the Annual Community Meeting on December 5, 2024.

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*Leigh A. Ellis*

Leigh Allison Ellis, Secretary

Fairway Village Community Association

710 Hogan Dr., Conroe, TX 77302

November 12, 2024

To: Stellar Bank  
Conroe, TX 77034

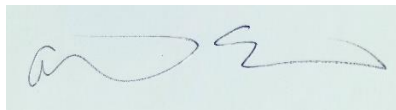
From: Leigh Allison Ellis, Secretary  
Fairway Village Community Association

Re: FVCA Business Account #1004166417  
Change in Check Signatory(s)

With reference to the FVCA Board of Directors Meeting held October 1, 2024:

- Effective November 15, 2024, remove Jack Curtsinger's name from this account,
- Effective November 15, 2024, add the following names as signatories to this account:
  1. James Gibbs, President
  2. Erica Fisher, Vice President

Sincerely,

A handwritten signature in blue ink, appearing to read "Leigh Allison Ellis", is shown on a light blue background.

Leigh Allison Ellis, Secretary  
Fairway Village Community Association