



District 46 Foundation Grant Application



Date of Application: _____

Club Name: _____

Club Address: _____

Primary Contact: _____ Primary Phone: _____

Primary Email: _____ Amount Requested: _____

Project Title: _____

Project Start Date: _____ Anticipated Completion Date: _____

PROJECT/PROGRAM INFORMATION

1. Describe the Mission of the Club and its community involvement.

2. Describe the Program/Project for which grant funding is requested.

(Is this program/project new or existing? What impact does it/will it have on the community?)

3. What population(s) are served?

4. How many individuals will benefit from this program?

5. What are the goals that you wish to achieve?

6. What are the anticipated outcomes?

7. Who is involved in the planning and implementation of this project/program? Do you have support from partnerships outside of Lions? If so, please indicate the partnership and how it contributes.

8. How will you measure the success of this program/project?

PROJECT/PROGRAM BUDGET

1. Provide a detailed budget for this project/program.

2. How will the grant funds be used?

3. Have you secured matching funds for this grant? If so, please indicate the source and amount.

4. What is the plan for the sustainability of this project/program?

REPORTING

Reporting continued.

GRANT REQUIREMENTS, ONCE A GRANT IS ISSUED:

- 1. A detailed breakdown of how the grant was spent is due within one (1) year of the grant payment.
- 2. A six-month interim report is required.
- 3. If a final report is not available at the end of one year, a detailed interim report is expected at end of the first year and every three (3) months until the project is completed, or the end of two (2) years, whichever comes first.
- 4. If for any reason, the project is not completed as proposed within two (2) years from the date of grant payment, a refund of the full amount of the grant is required to be paid to the Foundation within three (3) months.