**Terms & Conditions – Motorbike Training**

1. Trainees must:
	1. Be able to understand instruction given in English.
	2. Be appropriately dressed (see paragraph 11 below).
	3. Bring glasses / contacts if normally worn.
	4. Bring on the day of training either:

- a valid Provisional or Full UK driving licence or,

- a valid EU driving licence that has been registered with DVLA. You must bring both the licence and the registration document received from DVLA;

Old style paper licences will require some form of photo ID;

- a valid CBT certificate (for students taking part in DAS training)

Trainees will not be able to participate in the course should they fail to bring the documents listed above and their fee will be forfeited.

* 1. Ensure you have read and understand the current edition of the Highway Code.
1. Fees:
	1. A deposit of 10% is payable at the time of booking a DAS course with the outstanding balance payable 3 days before the course commences.
	2. A deposit of 25% is payable at the time of booking a CBT course with the outstanding balance payable the day before the CBT course.
2. When training is undertaken on a trainee's own vehicle, in respect of that vehicle trainees must:
	1. Provide original proof of insurance.
	2. Provide a current original M.O.T. certificate where the machine is more than three years old.
	3. Provide valid 'road tax'.
	4. Ensure L-plates are fitted on both front & rear of the motorcycle.
	5. Ensure the machine is roadworthy and in good working order.

**Trainees will not be able to participate in the course should they fail to bring the documents listed above and their fee will be forfeited.**

1. CBT courses start at 0850 and finish at 1600 approx. CBT trainees must arrive at or before 0845
2. All day DAS courses start at 0900 or when agreed by prior arrangement.
3. Lateness will potentially count as a cancellation and will result in payment being forfeited. Please let us know if you are running late to see if we can help.
4. A minimum of **5 DAYS NOTICE** is required to cancel or postpone a CBT course, without which payment will be forfeited.
5. A minimum of **10 DAYS NOTICE** is required to cancel/postpone intensive courses, including DAS training, without which the fee will be forfeited. Lateness will also count as a cancellation and will result in the fee being forfeited.
6. All CBT cancellations notified in time will be subject to a £10 administration fee. Cancellation for any Direct Access course will only attract a credit note, No refunds will be given.
7. SMART Ayrshire reserves the right to cancel or postpone any course due to adverse weather conditions, mechanical breakdown or illness. In the case of cancellation you will be rebooked in at a time that is suitable for both you and SMART Ayrshire.
8. Your and our safety is of paramount importance and therefore we reserve the right to cancel any course if the trainee is deemed to be inappropriately dressed for the course. In this event, the trainee will forfeit their fee. Appropriate clothing: substantial trousers (no shorts / jogging pants / jeans with holes), long sleeve substantial jacket (no hooded jogging tops), substantial boots or shoes with socks (no slip on/slip off footwear).
9. CBT trainees who do not reach the required standard during the off road training will not be able to complete the on road element and their CBT course will end there and will have to rebook. Rebooked CBT’s will be charged at the rate of 75% of the original cost.
10. At the time of booking all trainees automatically enter a vehicle hire agreement with SMART Ayrshire which enables them to use the company's vehicles on the road for the duration of their training. Trainees will be liable and responsible for any traffic offences committed and penalties incurred whilst riding the company's vehicles.
11. Trainees should note that they will be liable for any damage to a rider training vehicle up to a maximum of £200 in the case of mopeds / motorcycles up to 125cc and up to a maximum of £500 in all other cases. This is on taster sessions, CBT and all other training types.
12. SMART Ayrshire cannot guarantee that your preferred choice of bike will be available on the day of your training or test.