2026 TNT REPORTS BINDER



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Taste 'N' Tell Planning Teams for 2026

The Architect Team Team leader Linda Ianelli Apprentice:	The Stylin' Team Team leader Barbara Hume Assistant: Sue Black	The Golden Goose Team Team leader Kristina Bryn Apprentice:
Early duties (Spring/Summer)		
Compile guest list (1 or 2) 1. Linda Apprentice:	**Start in the summer:** Menu including Welcome drink Plan December tasting event 1. Sue B. 2. Louise 3. Gail 4. Fran 5. Trudy	Prepare underwriting packets and track asks (Start early so packets are ready for September) 1. Jacalyn 2. Linda + Development Team
Invitations/RSVP/Special raffle tickets - Design, print, assemble for mail: 1. Linda 2. Pam F. 3. Tara 4.	Plan after party (1 or 2) 1. Louise 2.	Send Thank You notes Underwriters 1. Allison In-kind donors 1. Sheri Donations Only 1.
Set-up online RSVP 1. Linda	~~Presentation and/or Video~~ plus hire Audio/visual professional 1. Pam M. 2. Valerie (Speaker)	Cashiers/bank, raffle ticket sales, financial closeout ★ 1. Jacalyn 2. Barbara
Acquire cruise or special raffle item, provide info to Invitation designer to print with invitations 1. Caroline Design Save the Date 1. Suzee Send the Save the Date email blast 1. Linda Social Media 1. Sheri	Decorations: (Divide into 3 areas but discuss plans with each other & leaders) ~~Entire Ballroom/Dining room~~ 1. Vanessa 2. Fran ~~Reservation/cashier table, and bathroom/hallway areas~~ 3. Randa ~~Outside areas & Photo Op area~~ 4. Candy 2.	Bake Sale **Planning** (1 or 2) 1. Jeanne Dixon (Advisor) 2. Gail (Apprentice) Acquisition Letter and Donor form 1. Jeanne + Gail Work Bake Sale: Jenny, Pat, Candy + Auxiliary members
Late Duties (Fall – Feb event)		
Reservations, Make table assignments: 1. Pam F. 2. Tara 3. Carole 4. Nametags: 1. Laura	Publicity/Social Media 1. 2. Press Release: 1.	Live Auction 1. Kristina 2. Silent Auction 1. Caroline 2. Rebecca (apprentice) 3. Lynda 4. Kimberly
Posters - Large signs and sponsor recognition, etc. Directional Signs 1. Pam M. Timeline and script 1. Valerie 2.	Team leader assignments 1. Barbara Member assignments day before & day of 1. Sue Black 2. Barbara	Raffle Baskets 1. Marsha 2. Heather
Compile program book and print (remember to add new member & any "in memory") 1. Becky	Warehouse Supplies 1. Sandy	Auction & Raffle Printing (1 or 2) 1. Julie 2. Heather

Team Leader Duties (ALL THREE WORK ON TOGETHER OR DIVIDE DUTIES BETWEEN THE 3 LEADERS):

Select venue and date

Create venue floor plan, seating & skirting

★Cashiers - Trudy, Ghislaine, Jacalyn, Debra, Sandy, Rena +

Suggestions for Taste ‘n’ Tell 2027

Bake Sale:
-Accountability worked; assign a member to check in baked goods on set-up day.
-Prepare guidelines for pricing to ensure that prices are consistent.
-Add another table (items were too crowded on front tables in 2026; put one or two of each item on front table and additional stock on back tables; fill in as items sell).
-Group like items together on set-up day and for display (this will also ensure that prices are consistent)

Cruise Raffle:
-Continue to have the drawing as the end of the luncheon.
-Drum was placed in hallway near double doors to verandah in 2026; good location for ease in having guests add additional raffle cards.

Decorations:
-Simple centerpieces in 2026 were a big hit.
-Arch on the back of the stage was nice touch and is available to use again.
-Backdrop in photo op area in pavilion is also available to be used again (perhaps in a different location?)

Invitations:
-The invitation looks busy; may be time to re-design (consider deleting members’ names to free up space for our presenting sponsors).
-Mail invitations the day after Christmas.
-On the response card, under “Please reserve a seat at $150,” insert “Allergies? Who to sit with? (see reverse).
-Use a larger envelope and response card (A6 envelope).

Live Auction:
-On member said we need more information on items and another said the descriptions should be more exciting and shorter.
-Offer more moderately priced trip(s).
-Is it time to find a new auctioneer
– Descriptions should be more exciting and shorter

Member Food:
-Add this to the Menu Committee.
-Need fork and napkin
-Name on each box worked well

Menu:
-Continue to serve salad and entrée on the same plate (saves serving time)
-Coffee needs to be offered
-Confirm what will be served on the vegetarian plate.

Program/Speaker:
-Give the speaker three points to address, especially how CAC works with them and how important we are to them.
-Emcee needs to mention other organizations that we help, not just the one the speaker is talking about (or direct guests to the page in the program booklet that shows our other organizations)

Raffles:
-Need to buy tickets for next year; some guests had a problem tearing their tickets apart.
- Buy new pens.
-Consider adjusting the number of tickets purchased (i.e. 25 for $100 rather than 35, etc.; less waste and saves time)
-Have Raffle close at 12:35 with display of first one-third of winners scheduled for 12:45.
-Be sure to have signs on table and mention in program for time raffle will close.
-Purchase heart-shaped balloons to attach to roving raffle sellers so they are easy to spot.
-Limit number of baskets to 36.
-All baskets need to be brought on set-up day.

Recipe Book/Program:
-Have picture of recipe on page with instructions rather than in background.
-Insert a page for those interested in joining
-Insert a self-addressed envelope for guests to mail in donations after the luncheon
-Remind members to advise Booklet and the Thank You committee about any donors that need recognition

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Reservations/Seating:
-Have one member process online reservations and another handle mail-in reservations
-If the weather is cold again, have clip-on nametags available for those wearing heavy sweaters or jackets
-Have check-in at the alcove rather than the wine room.

Silent Auction:
-Perfect location in the Cove Room; guests had to walk by to get to the Bake Sale.
-Limit vintage (used) items so it doesn't look like a garage sale.

Supplies:
Sue B. – Add big posters to list of supplies to bring (some need to be updated)

Timeline:
-Pam Markus made notes on length of time needed. Consult her list to plan timeline.
-Need to check with Reservations in case timeline needs to be adjusted (some guests were late arriving because of a traffic accident in 2025)
-Have signs on Raffle and Silent Auction tables advising of time they close.

Additional Comments or Suggestions:

Cashiers:
Jacalyn – Only need four cashiers at tables and 2 roaming.

Gifts from the Heart/Giving Hearts:
-We need to resume
-It should have been announced more than once. (Perhaps the first time after the speaker gives her presentation.)
-Add the QR code to the table number and on the back of the program.

After Party:
-Have at a restaurant, preferably one of the restaurants that donates to us.
-Invitations should be sent to Presenting Sponsors, Grand Cupid and Cupid donors. (Any other donors can be invited to our end of the year luncheon.)

Work Assignments:
-If a member needs a "sitting" job, have them be the monitor of raffle baskets.
-Have Work Assignment list at set up day and day of luncheon
-Have committee chairs come 30 minutes early on set-up day rather than the day of the luncheon. (This gives her time to get organized before the worker bees arrive.)

Notes taken at the 2026 Team Leader's Kick-off Meeting – 6.19.2026

Google Meet Attended by Barb Hume, Kristina Bryn, and Linda Ianelli 3:00 pm-3:30 pm
Notes taken by Linda, and updated June 25, 2025
First, kudos to Barb for preparing the 2026 TNT Planning Team Assignments!

We began discussing the Team Leader's Duties:

Select Venue and date: **FEBRUARY 3, 2026, The Lauderdale Yacht Club**

- **Create the theme for our event – we will discuss it with our team members, bring back some of their suggestions, and vote on one.**

Assemble and lead committee (team) members – Barb has taken the lead i**n assembling the committee team members. We each know who is on our team and can introduce ourselves as their team lead and begin working on the items that come first. Like the theme for our event, invitations, and guest list verifications!**

Hold monthly committee meetings to keep each other updated. **Team Leaders will have their first monthly meeting with their committee chairs on Tuesday, October 7, to discuss activities and timetables. The results of the meetings will be shared with Belinda, our Ways & Means Chair, so that she may report to the membership at the Monthly General Meetings. These meetings will continue throughout the duration of our TNT project.**

Create Venue floor plan, seating, and skirting – **We can start with a review of last year's plan, but we also want to keep in mind to have the Bake Sale indoors this time. Last year, it was outside, and it was very hot. Dan was running the baked goods inside so they would not spoil, which later caused issues with the delivery of the baked goods.**

Acquire VIP Gifts, Hire a photographer and other vendors, and arrange for the blessing. **We will not be selling All Heart tickets, so there will not be any VIP Gifts this year. We will hire a photographer and other vendors and arrange for a blessing.**

Set deadlines for tasks to be completed. **Ensure they are completed on time.**

Work on timeline for day of event with Stylin' team –
Acquire gifts for the Chef, Catering Manager, and Event Manager
Work with the Team member assigned to make assignments for the day before and the day of
We will address the items above at a later date.

Other topics:
Gifts of the Heart – We will not include "Gifts of the Heart" as a Live Auction item. We will have a QR Code created for a direct way for our guests to make their donation. We will further discuss how it will be presented. (Perhaps on the back page of our program. I just squeezed that in.)

Invitations – Linda will provide samples of previous invitations to prepare one for this year's invitation. We can then review the updates required for the Response Card and Cruise Card, enabling us to proceed with this year's selection for production.

Emcee – We all agreed that Belinda and Laura did a great job last year, and we think they would be a great choice to emcee again this year. We need to ask. Kristina asked Belinda. Belinda was okay with being the emcee again, but would like some input on the script. Laura, as President, will give the opening welcome. Kristina let Belinda know that sharing the emcee responsibility is always possible.

Next Google Meet: July 16, Tentative –

Notes taken at the 2026 Team Leader's Meeting 1 - Conference Call – 7.16.2025

Attended by Barb Hume, Kristina Bryn, and Linda Ianelli, 3:00 pm-3:45 pm
Notes taken by Linda.

Topics discussed:

1. Review theme suggestions for our 2026TNT event, and select one.
We appreciated the suggestions submitted, some of which were very good. However, we all agreed that the best ones would be two to three words.
We selected "GIVING HEARTS." It represents our CAC membership and our donors!

2. Review past invitations, discuss, and select one.
We selected the 2023 Invitation design. Children's Aid Club Taste' n' Tell Luncheon surrounded by a heart border of different-sized hearts and connected by a smaller heart with the year in the same heart border. See attached. The 2026 invitation will feature a much richer shade of red than the previous invitation displayed.

3. Select the key speaker for our event, possibly Abby from Tomorrow's Rainbow.
Or Molly Murphy from Equine Therapies of SFL, or another.
We discussed having either of them speak at our event; either would be able to address our guests with moving stories and explain how CAC is an important partner.

We selected Abby Mosher, founder of Tomorrow's Rainbow. Her inspiring journey and her ability to connect with the audience make her an ideal choice. We estimated 8 to 10 minutes for her speech, which will be finalized once the Program is established, to ensure we keep our guests engaged.

We also discussed the need for Belinda to have input in the Program. Yes, indeed, and we all agree that Belinda should write her presentation to fit into the Program. Her role is crucial, as she will align her presentation with the event's overall flow. We were surprised that this did not happen last year, and we aim to avoid such oversights this time.

We also thought that a slideshow during dinner would be a good way to share photos of some of our work this year.

4. Open discussion for other items and ideas. Etc.

- We discussed flowers: Only because Pam Ferrante had shared with Barb and me a gift of a flower arrangement she received from a gentleman who picked up some furniture from her. It is a live arrangement that does not require water and can last for a very long

time. He makes them for businesses. Photo attached. Linda will follow up with Pam to get more information from the gentleman on availability and cost. If this works out, we can have the tables set with flowers on set-up day. Barb mentioned that this arrangement is the same size as Vanessa had in mind for the event.

- No Tasting at LYC during December this year:
  Barb explained that Sue Black received a call from Elaine at LYC letting her know that Last year's tasting was set up for a small group during December, when they are swamped. Instead, this year, four members of the menu team will recruit members to help prepare items for our Holiday Social tasting.
- Afterparty Venue:
  Monica Blackwood is checking in with her friend at Carabba's, who has contributed Silent Auction items for our TNTs for years. Fran English is checking in with the Coconut Creek Seminole Casino, which has also contributed items for our TNTs.
- Photography:
  We selected Courtney Cortez. Barb will reach out to her to see if she is available for our event.
- Gift from the Heart
  We plan to design a card with a QR code and a link that allows guests who wish to make a special donation to the Gift from the Heart. Checks are welcome as well. The cards will be placed on the tables for our guests. We will decide when the cards will be placed on the tables.
- Member Guest List Verification
  Linda will begin sending members their invitation guest list for verification on July 21, with a deadline of September 12.


Children's Aid Club
Taste 'n' Tell
Luncheon
2023

Notes from Taste 'n' Tell 2026 Committee Chairs Meeting

October 7, 2025

Theme "Giving Hearts"

Attending: Janice Bloomfield, Caroline Courtney, Vanessa Diaz-Font, Belinda McDonald, Rebecca Solomon and Barbara Hume (in person). Laura Balistreri-Ahmed, Kristina Bryn, Jacalyn Murray, Julie Newton and Sandy Noonan (on Google Meet).

Stylin' Team:

Menu – The committee has been reviewing recipes all summer. The Team Leaders were invited to a tasting last Thursday and couldn't decide from the five appetizers served. Sue Black has arranged to meet with her committee and the chef, Dan and Elaine on October 22nd. The chef will make the final decision as to which three appetizers we will serve. There will be no tasting luncheon after the December meeting. Instead, we will serve the TnT menu at our Holiday Social in December with members making the recipes.

Program – Abby Mosher from Tomorrow's Rainbow will be our speaker, highlighting how CAC has impacted TR.

Decorations -Vanessa displayed pictures of several possible centerpieces. She has a wholesale florist on Dixie near Commercial who can make the centerpieces for about $20 each plus the cost of a vase. The centerpieces will have a heart made out of palm fronds. She also is looking at purchasing a backdrop for the photo area and making a backdrop for the stage area.

After Party – Rebecca and Janice have procured the Pam Markus's clubhouse for the party on February 26, 2026 at 11:30 and arranged for a caterer. Cost would be $37 to $39 per person, and they wish to invite some of our major donors (Irene Feldman, Georgie Wright, etc.). Jacalyn asked if we could use our accumulated interest on the Schwab account to cover the cost rather than having members pay. Barbara will check with our accountant.

Architect Team:

Invitations – Linda is working on the draft of the invitation. We are using the style we used in 2023.

Reservations/Table Assignments – Linda will work with Tara on responses for the luncheon and is having the response cards come to her house.

Timeline and Script – Valerie and Belinda will develop the timeline and script.

Golden Goose Team:

Underwriting – Linda has the underwriting packet ready.

Bake Sale - Will be moved inside so our guests will be walking through the Silent Auction to get to the bake sale. Every active member is required to bake $40 worth of items or pay $40; Gail is the apprentice under Jeanne. We will have someone checking off as baked goods are delivered so we can be sure everyone is participating.

Raffle/Silent and Live Auctions – We are always looking for new items for the Live Auction. Julie has provided information on weekend and one-week trips that are quite reasonable. We will not have Gordon solicit donations for Gifts from the Heart. Several people mentioned it was very awkward. We will have cards on the table for "Giving Hearts" donations.

Caroline will check with Gordon Latz to be sure he is physically able to be our auctioneer.

Thank You Notes – Janice and Sheri will write thank yous. We may want to find one more member to help after the luncheon for those who didn't attend.

Prayer – It was discussed that we will have Laura give the grace before lunch to avoid Father Bob's lengthy story and props. Barbara will contact him to let him know his services won't be needed.

2026 Taste 'n' Tell Committee Chairman Report

Committee: **Architect Team** - Compile Guest List

Chair: Linda Ianelli

Number of helpers needed on set-up day: 0; number needed on day of luncheon: 0

Number of Tables needed for your area: 0

Supplies needed: NONE

Breakdown of all costs, including tips: NONE

Please provide a timeline for your area of responsibility. When did you begin work, i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership, etc., and what steps followed and when:

This process begins in early August. The Master Guest List from the previous TNT is brought forward and reviewed against the previous Reservations Google grid for attendance, as well as any address or communication changes made to the Google grid/and the database. Guest attendance is also reviewed at that time.

Once that is accomplished, the guest list is broken out into each of our members' individual guest lists and emailed to them to review and update with any changes, additions, or deletions. If a guest has not attended or donated for three years, the member is provided with the information to remove the guest from their list. If the member knows the guest's circumstances have changed, they can request that the guest be kept on the list. When we remove names from the list, they are also removed from our database. There may be other notes included in the members' email regarding their guests' attendance, and the members are to address them. To that end, the email provides all relevant details, and members are given a date by which their lists must be returned with their updates so that all updates can be added to the Master List, which then becomes the Master List used for the current event. The Master List is also used to prepare the address labels for the invitations. Our guests' invitations are prepared by the members at our December General Meeting.

Emails were titled: **IMPORTANT RESPONSE NEEDED -Your TNT Guestlist Verification Needed No Later than September 23, 2025**

Gmail Linda Ianelli <caclindaianelli@gmail.com>

IMPORTANT RESPONSE NEEDED -Your TNT Guestlist Verification Needed No Later than September 23, 2025

4 messages

Linda Ianelli <caclindaianelli@gmail.com> Mon, Sep 8, 2025 at 7:03 PM
To: Louise Proffer <plproffer@aol.com>

Hi

I hope this email finds you doing well.
It's that time again. Preparing for our TNT 2026!
I have attached your previous Year's guest list to assist you in verifying the information on file.

Please be sure to connect with your guests, letting them know that our event will take place at the same venue, the Lauderdale Yacht Club, on February 3. Ensure we have the correct address and contact information to minimize returned mail.

To assist, I have highlighted the last names of guests who did not attend last Year's event in red.

Please update in **bold** any changes you would like to include and all corrections, additions, or deletions that need to be made.
Please ensure that you include any missing telephone numbers and email addresses. It will be very beneficial, thank you.

The deadline is September 23, 2025! Please feel free to respond sooner if you can. It will be appreciated, thank you!,
Linda

Thank you,
Linda Ianelli

Children's Aid Club
caclindaianelli@gmail.com

954-536-2034
childrensaidclub.org
THE GIFTS OF KINDNESS

MEMBERS ONLY|Children's Aid Club

Louise Proffer Your 2026 TNT Invitation Guest List Verification.xlsx
13K

Louise Proffer <plproffer@aol.com> Mon, Sep 8, 2025 at 8:21 PM

To: Linda Ianelli <caclindaianelli@gmail.com>

Attaching my changes -❤️

Louise Proffer
FL Home 954-771-2850
L Cell 954-249-4405
P Cell 954-675-0549
NV Home 775-221-7596

[Quoted text hidden]

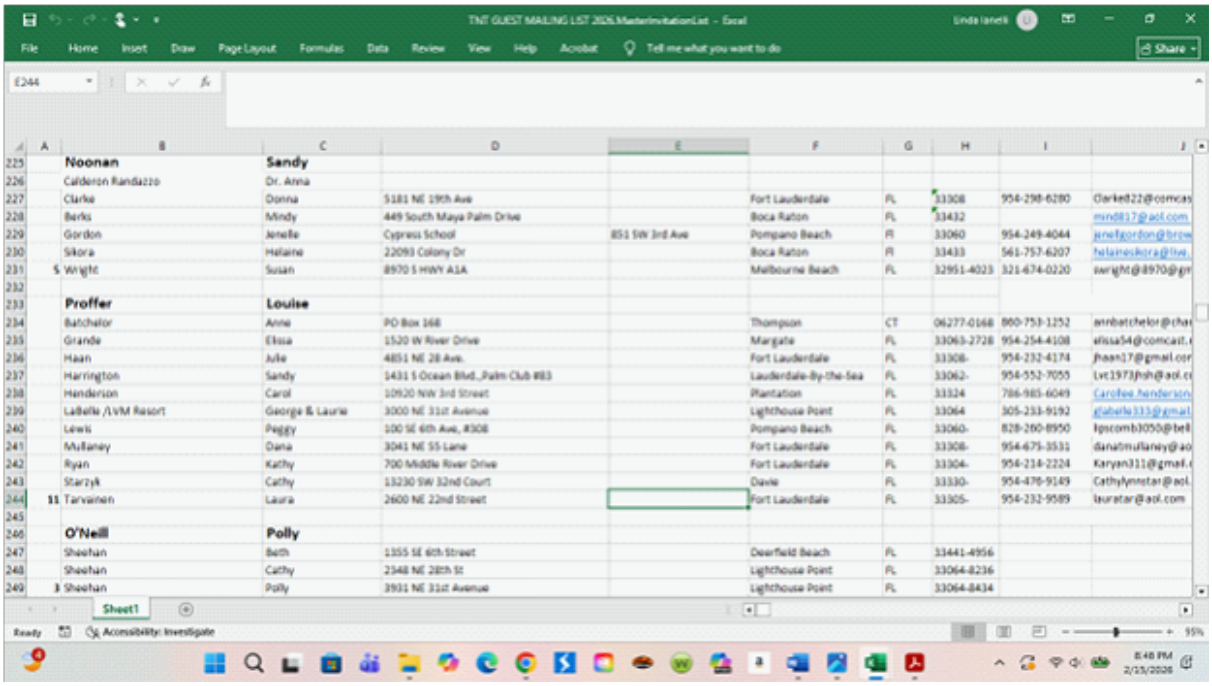
Louise Proffer Your 2026 TNT Invitation Guest List Verification (4).ods
16K

Linda Ianelli <caclindaianelli@gmail.com> Mon, Sep 8, 2025 at 8:33 PM
To: Louise Proffer <plproffer@aol.com>

Thank you so much, Louise! ❤️
[Quoted text hidden]
--
[Quoted text hidden]

Linda Ianelli <caclindaianelli@gmail.com> Mon, Sep 8, 2025 at 8:45 PM
To: Louise Proffer <plproffer@aol.com>

I'm back... your list has been updated with the information you provided.
Again, thank you so much!
Linda❤️
[Quoted text hidden]



2026 Taste 'n' Tell Committee Chairman Report

Committee: Invitations/RSVP/Special raffle tickets/ design/print/assemble for mail Chair: Linda Ianelli

Number of helpers needed on set-up day: 0; number needed on day of luncheon: 0

Number of Tables needed for your area: 0

Supplies needed: NONE

Breakdown of all costs, including tips: Invitations $724.00; Labels for Invitations $19.25 = $743.25

Invitation discussions began with the Team leaders in July. Coming up with a theme for the event was key. We reached out to the committee chairs for suggestions for a theme. We first came up with A Giving Heart, but later went with Giving Hearts. It represents our members' and donors' giving hearts, since we cannot do what we do without them. A meeting was held on October 8 with the committee chairs and team leaders to review all open and upcoming items in preparation for our event. All items were discussed, and each group moved forward with its tasks. They met or spoke regularly during the upcoming months.

In October, the team leaders reviewed several past invitations and initially decided to bring back the 2022 invitation design. I worked with Valerie Taylor and Suzie Bailey, who were designing a Save-the-Date for an email Blast. Also checked in with Vanessa to get an idea of her design ideas for decorations this year. With that in mind, I began looking at heart designs and found one that would work better to add continuity to the message we were conveying. I purchased it so we can own it and use it for future projects. I prepared an invitation, a response card, and a draft of the cruise card for the leaders to review and approve. This year's response card had our online QR code on the front rather than the back. Last year, many of our guests did not know it was on the back of the card. Even when given instructions.

On November 4, I released the Save The Date email created by Suzy Bailey to our members to release to their invitees. There is no way to know whether our members are sending them. But I have an idea for future releases.

On November 5, our invitations, response card, and cruise card were approved and sent to the printer for a quote, including the current event dates. Several days later, the quote was returned, and I challenged it because the cost was much higher than expected. The quote and the printer's proof were approved on November 13, after the quote was updated to reflect a printing press charge rather than a digital charge, which allowed printing to begin.

Invitations were picked up on December 1. Assembly began on the 2nd with Fran English and me, inserting the response card, cruise card, and response envelope into the invitation and mailing envelope.

Gmail Linda Ianelli <caclindaianelli@gmail.com>

CHILDREN'S AID CLUB 2026 Taste 'n' Tell SAVE THE DATE

1 message

Linda Ianelli <caclindaianelli@gmail.com> Tue, Nov 4, 2025 at 9:46 AM
To: Linda Ianelli <caclindaianelli@gmail.com>, Laura Balistreri <laurabalistreri@gmail.com>
Bcc: Suzee Bailey <cacSuzeeBailey@gmail.com>, Bakatselos@bellouth.net, "Bizzarro, Angie" <bizarangela@gmail.com>, Susan Black <homelessandhappysue@yahoo.com>, Monica Blackwood <monblac@aol.com>, Janice Bloomfield <Jtbloom23@gmail.com>, Gina Jenkins <ginajenkins67@gmail.com>, Kristina Bryn <kristina.bryn@gmail.com>, Mary Coen <marycoen@gmail.com>, caroline courtney <caccarolinecourtney@gmail.com>, Patricia DeSanctis <pkdesanctis@gmail.com>, Vanessa Font <vanessadfont@gmail.com>, Fran English <fransar48lou@comcast.net>, Carole Falkanger <cfalkanger@gmail.com>, Becky Ford <becky.noel.ford@gmail.com>, Barbara Hume <bjhume@gmail.com>, Gail Jennings <califajennings@aol.com>, Pamela Markus <pammarkus5@gmail.com>, Ghislaine Martin <readalot247@aol.com>, Belinda McDonald <cacbmcdonald@gmail.com>, Mary Ellen Metwalli <maryellenmetwalli@usa.net>, Susan Miller <szq52@hotmail.com>, Kathy Mitchell <mitchksi@gmail.com>, Candace Moore <canleigh4@aol.com>, Jacalyn Murray <jrpzem50@gmail.com>, Julie Newton <cacjulienewton@gmail.com>, Sandy Noonan <sandyknoonan@gmail.com>, POLLY ONEILL <owogs@aol.com>, Louise Proffer <plproffer@aol.com>, Sara Rashti <phhsrl@aol.com>, Rebecca Solomon <rtsolo@icloud.com>, Valerie Taylor <cacvalerie@gmail.com>, Marsha Tessler <Marshasitko@comcast.net>

Good morning ladies,
Here is our TNT Save the Date!

Here are the directions to help you send it to your invitees!

1. When you are ready to send the Save the Date to all your invitees, click on the Save the Date below, and "save as" to a file of your choice.
2. Address an email to yourself, and then place all those you are inviting to TNT in the "Bcc" section, which is the Blind Copy. That will be sent to everyone without anyone knowing who you sent the email to. Go back to the file you saved the date to, and attach it to your email. The Save the Date will appear; you can move it to the center of the page by pressing the spacebar.
3. Now you are ready to complete your email with your own comments and send it. You might like to remind your guests that our seats fill up quickly. Please do not hesitate to contact me if you have any questions or concerns.

** If you should send the Save the Date to someone who is not on your invitation list, be sure to contact me with the person's name and address so that I may add them to your list, and an invitation can be added to the invitations you will receive at our December meeting for addressing and stamping for the mail.

Again, do not hesitate to contact me if you have any questions or concerns. Have a pleasant day!

Thank you so much,

Linda



Thank you,
Linda Ianelli

Children's Aid Club
caclindaianelli@gmail.com

954-536-2034
childrensaidclub.org
THE GIFTS OF KINDNESS

MEMBERS ONLY|Children's Aid Club

On December 4, the team of Pam Ferrante, Tara Bakatelos, Carole Falkanger, and I completed the assembly by counting out each member's invitations, the number of stamps needed, and a copy of their invitation list, and placed them in a plastic bag, titled with their name, number of invitations & stamps. Ready for members to prepare them for mailing at the upcoming December General Meeting. At the close of our general meeting, those attending received their identified bags so they could write a short note, place their name above the return address so their guest knew who it came from, address the envelopes with the labels, add a stamp, and seal them, ready for collection and mailing. Those not attending had members either drop theirs off to them or make them out for them and turn them in for mailing. The items were placed in a storage bin, ready to take to the Post Office for mailing. This year, due to the early February date of our event and the slow mail, we mailed the invitations on December 31. Notification was made in advance to all members, so anyone who brought their invitation home knew to mail it on December 31 and asked if they could mail it from the Ft Lauderdale Central Post Office on Oakland Park Blvd. I took the storage bin with all the invitations to the Ft Lauderdale Central Post Office, and they were mailed.

2026 Taste 'n' Tell Committee Chairman Report

Reservation Report Chair: Linda Ianelli

Number of helpers needed on set-up day: 3; number needed on day of luncheon: 3

Number of Tables needed for your area: 1 large table in the Wine Room, if possible. That location worked out very well this year..

Supplies needed: Reservation Bin with response cards, seating cards, name tags, an Alpha name list by table, a Table list with guests' names, pens, rubber bands, tape, scissors, etc.

Breakdown of all costs:Plastic Name badge holders:$ 62.05 and 2pks of cards:$31.04=$93.09

After mailing the Taste ' n' Tell invitations on December 31, I created a Google Sheet titled 2026 TNT Reservations from a copy of the 2025 TNT Reservation Sheet to record all transactions received for the event. I cleared all unrelated data since many invitees were the same as last year. I began receiving online responses on January 2. I shared view access with Tara, my teammate, and all our members so they could see whether their guests had responded to their invitations. All our invitee responses were recorded as received and entered in red to identify this year's responses. I noted all the response cards with the received date. When I received notifications of online transactions through Givebutter, I created a response card for all the online reservations and dated them when received. Transferring the data from the online reservation to a response card. It included any food allergies noted by our guests, anyone they would like to be seated with, and whether they were paying for someone else, whether an online transaction or a mailed reservation. The transactions were recorded in the G Drive spreadsheet when one person paid for another person or multiple people, and were cross-referenced as well. An additional response card was made for their guest. This year, there were more online transactions than last year. So many more response cards had to be made out.

I began creating another grid of online transactions for Barbara, our Treasurer, rather than sending individual emails, especially since our guests were purchasing raffle tickets and Barbara was preparing the raffle tickets for the pre-purchased items. However, Barbara requested that I send it via email instead, which would be less work for me. We worked that out well. I sent a daily email to Barbara with the names of everyone who reserved seats and purchased raffle tickets online, and she was able to fill all the raffle ticket pre-orders. Team member Pam Ferrante began assisting by reviewing the entries and ensuring everything was posted correctly. Many guests pre-purchased Cruise Tickets as well and submitted them by selecting $100 for five tickets, which meant four more Cruise Tickets had to be written out. It was also taken care of while I was receiving responses, phone calls, etc. I did receive help from my team members, Tara and Pam, with writing up the four cruise cards. This year, we received approximately 79 online transactions for reservations, raffle tickets, cruise tickets, and donations.

Deposits were made to our Bank of America account, and all online transactions were transferred directly to our account. All checks were stamped and entered on a deposit slip. Each deposit receipt, copy of the slip, and breakout for the deposit were sent to Barbara Hume and Pamela Markus. I provided Givebutter Payout data to Barbara for larger transfers, helping her identify which guest transfer was transmitted to our bank. 99.9% of our guests picked up the credit card charges, so it did not affect the bottom line for the transfers. Deposit Copies are attached. There will always be interruptions during this process, such as phone calls from guests, members, and personal calls. It is best to review each day's work to ensure all data is collected and entered correctly before adding additional transactions. The best way to check yourself is to balance out every night before entering new data.

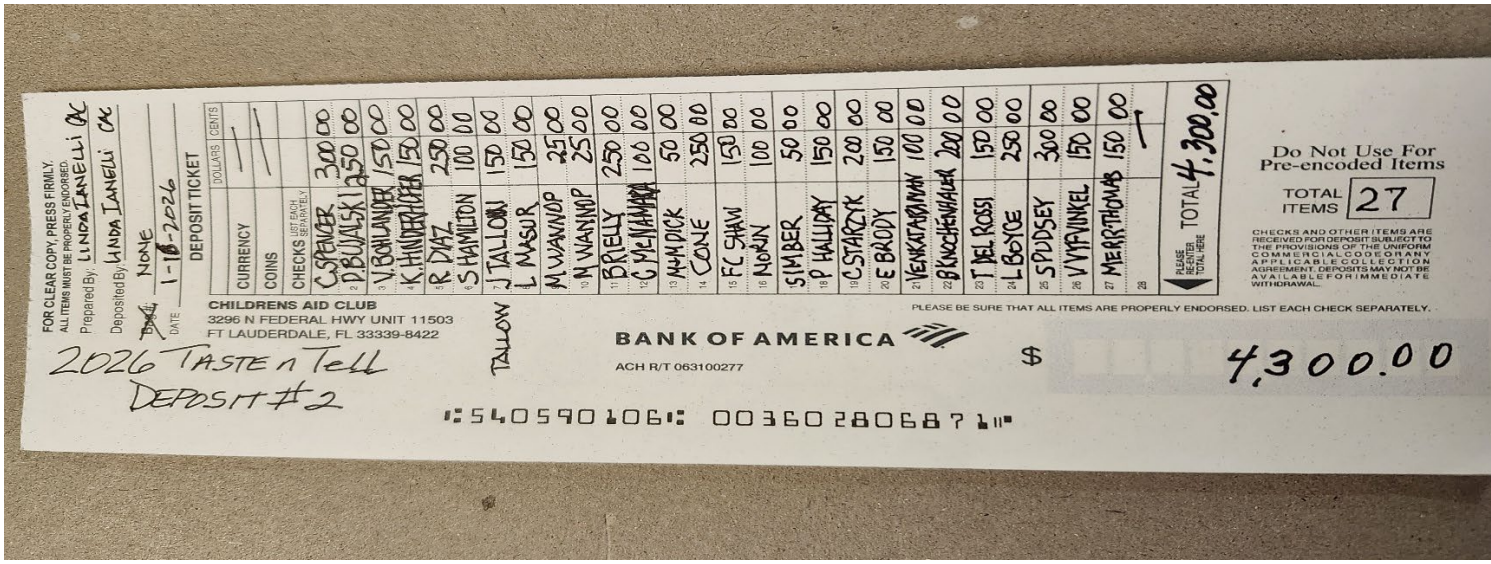
Next, we need to get our team together to start working on seating. I contacted Carole Falkenger and found that she was unable to assist us this year because she had a medical issue to address. We saved all the details from last year's floor plan, the table layout, response cards, and the guests' table listing, so we had a lot to work with, which was a big help.

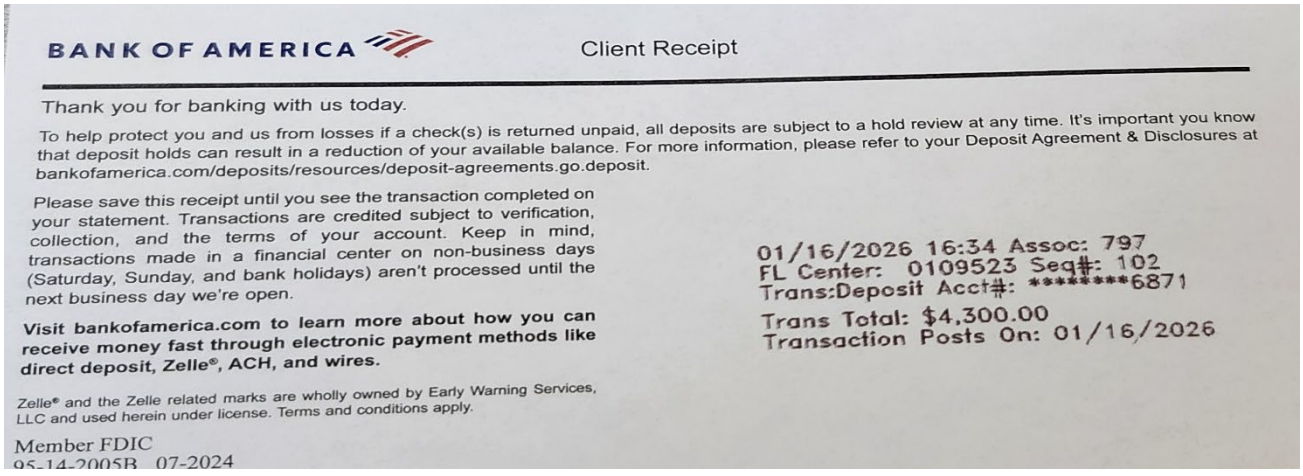
I contacted Tara and Pam to share the information, and we scheduled a meeting to begin the seating process on January 28. We went over the entire reservation process with Tara, from beginning to end, and began comparing last year's guests to this year's. I called Sue for the latest floor plan while we began comparing this year's guests with last year's seating. Many of the guests did not indicate on their response cards whom they would like to sit with, which delayed matching, but we made headway and met again on the 31st to finish up the seating. All our sponsors were up front, just as it was set up last year. We made a couple of calls to Carole, and she was very helpful, as she has a long-term relationship with many of the guests. Our practice is to make up 4X6 index cards, one for each table, and list the guests seated at each table. The response cards are attached to the index cards, which allows for easy changes/when needed before the event and ensures we are accounting for everyone.
Once completed, I typed the table # in the G Drive Spreadsheet in the Table # column next to the guest's name. I put an alpha listing together for Pam to create the alpha guest list. Pam also typed up a cross-reference listing of Tables and Guest Lists to assist us when we were asked where someone was. Copies were made to share with Sue Black, Kitchen, Raffle, Silent Auction, Live Auction, and anyone who needed one. Sent Sue Black the 2026 TNT allergies and Special Request table numbers. Unfortunately, we did not sell out this year. We had 167 paid reservations and 36 comped seats. 203 guests.

Set-UP Day: All hands were on deck. Laura Ballistreri-Ahmed printed all the name tags and brought them, plus some blanks as needed. Tara and Pam began placing the table numbers on the name tags and just adding them to the trays, then we started to alphabetize them and place them in the proper trays. I was checking for any online reservations for expected payments. Dan stopped by with Sue and provided us with a updated table titled floor plan. I checked in with Caroline who had a check for her two guests she was treating to the event.

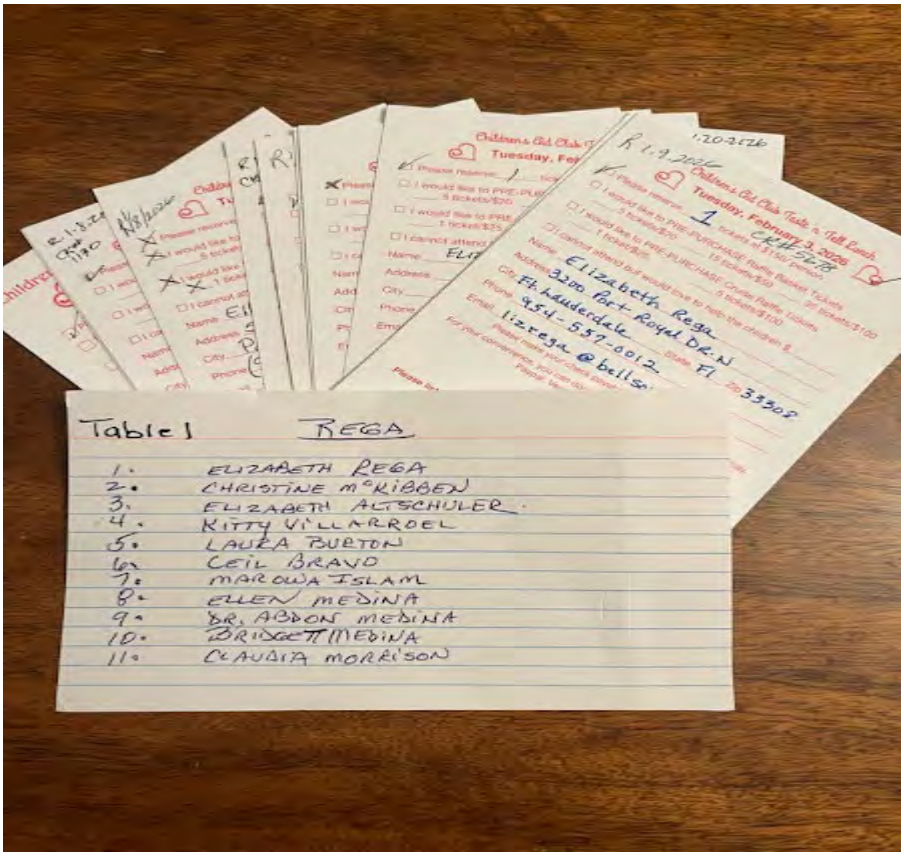
Taste ' n' Tell Deposit #2 Date 116.2026

Reservations	$2,550.00
Raffle Tickets	$550.00
Cruise Raffle	$325.00
Donations	$875.00
Underwriting	$ .00
TOTAL	$4,300.00

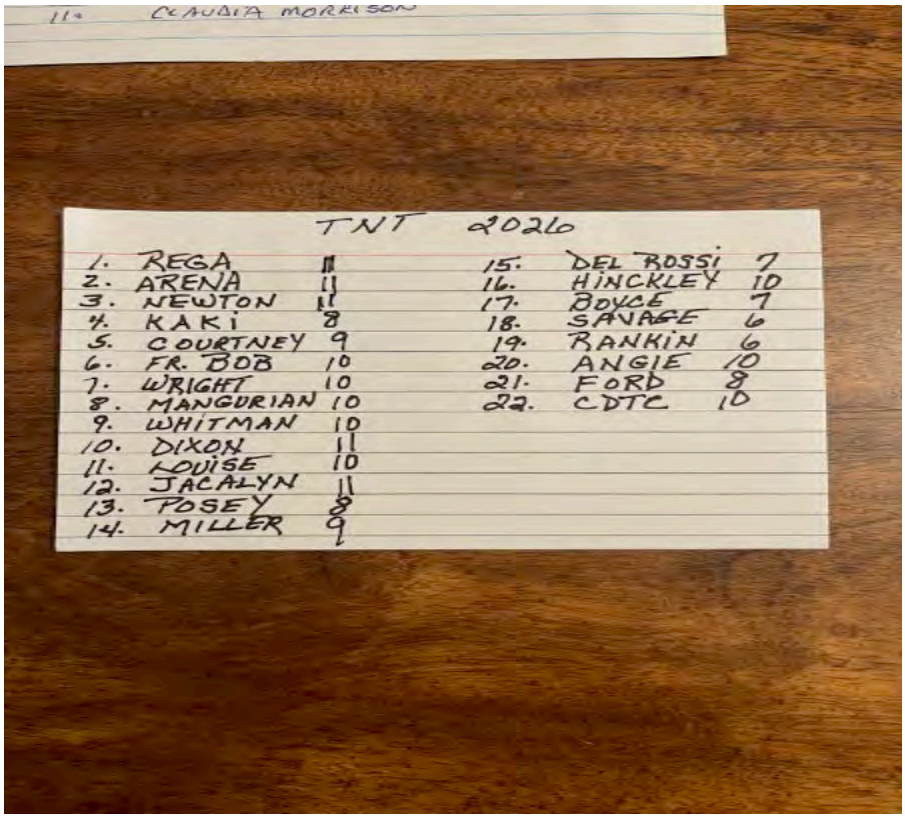




Deposit Receipt #2

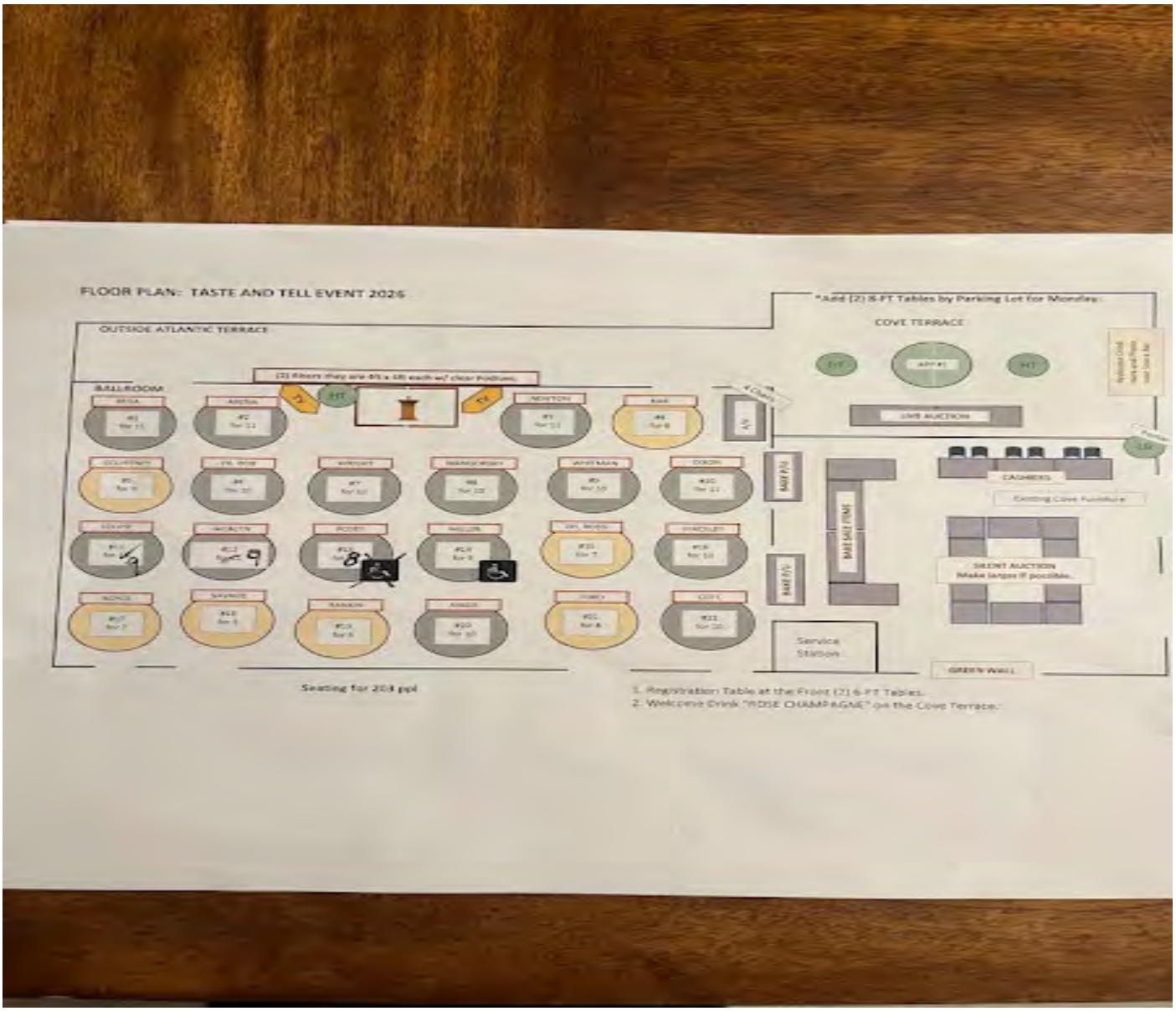


TNT Table Cards with Response Cards



TNT MasterTable Card

TNT 2026 Floor Plan



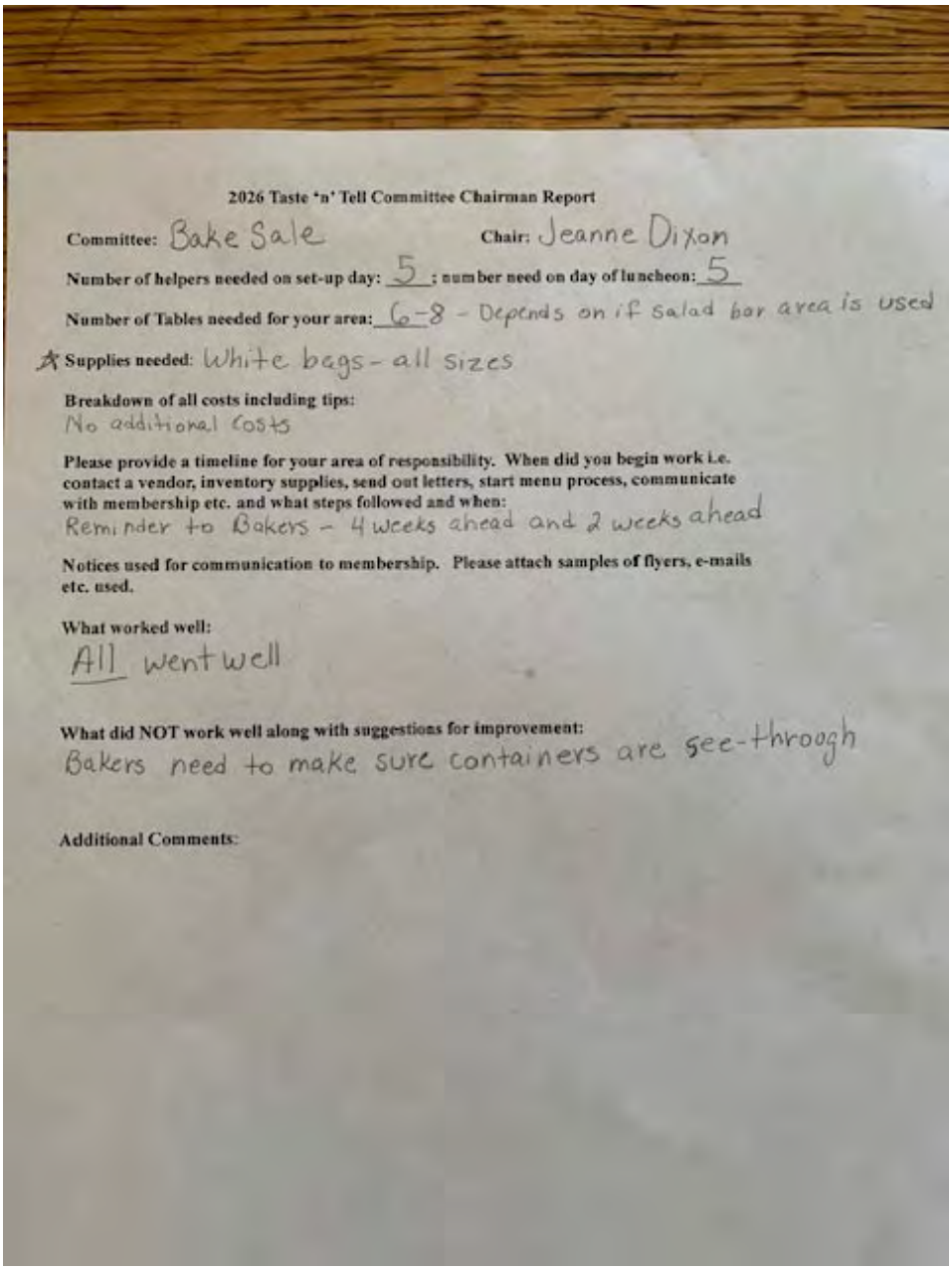
TNT Day: We all arrived ready to meet our guests. The Cruise Drum was brought up front. Laura brought in the last of the name tags she completed the evening before any last adds and changes. She also brought several PWe unpacked the trays we worked on yesterday and finished adding the name tags in alphabetical order. Tara was on it. We then placed raffle tickets given to us by Barbara Hume, and the pre-purchased cruise tickets behind the name tags for those guests soon to arrive. Once again, guests could place their cruise tickets in the drum. We weren't sure whether the cruise tickets should be folded, but Sue confirmed they should. So we folded the pre-purchased tickets for guests not attending and placed them in the barrel. Before the event, several items took place. Pam checked the number of chairs at each dining room table to avoid seating mistakes. There were several table changes for guests who could not make it, and they sent someone else in their place. I collected a check from Caroline for her guests.

Guests began arriving at 10:30; a steady flow joined us, and those who had pre-purchased their cruise cards were happy to drop them in the barrel. Then we noticed a lull and learned from our guests that there had been an accident on Oakland Park Blvd. Sue Black stopped by several times during the day and, at one point, suggested we move the Cruise barrel out of the corner of the room and bring it down closer to Joyce Virga; perhaps more people would buy cruise tickets. So we moved the barrel, which freed up space, and was helpful as well. Then our guests started arriving in larger groups. Unfortunately, Pam was not able to find the name tag for Abby Mosher, our speaker from Tomorrow's Rainbow. I began looking when I recalled that we did not have her listed on any of the Comp lists sent to us; therefore, no name tag. I quickly made up her name tag and apologized for the delay, as I was beside myself. But quickly ran to Sue to see if we could have another chair placed at table four, up front for her. And that was accomplished. We continued receiving guests almost until lunch began. There were eighteen no-shows, which we reported to Dan. We soon learned that we would not be charged for the no-shows. Both Pam and I went to the Catering office to personally thank Elaine, the Director of Catering.

We returned and began packing up our items. Pam and Tara went to lunch so they would be on time for the next assignment. I finished packing up and stopped for lunch. Then checked in to see where I could help.

As the event closed, Tara and Pam. Laura and I collected name tags and thanked our guests for their generosity and attendance. We didn't have to ask them if they enjoyed themselves; they were telling us! I had the best time! It is the best event in town! The Chicken Pot Pie was delicious. I wanted more! You Ladies work so hard! You ladies are the best! Etc!!

Suggestions for next year: Our team believes that two members should manage Reservations as we advance. One manages online reservations, and the other manages mail-in reservations. We plan to meet in July to develop a new process after learning more about how our Givebutter services can help us reduce duplication of work.



2026 Taste 'n' Tell Committee Chairman Report

Committee: Bake Sale Chair: Jeanne Dixon

Number of helpers needed on set-up day: 5 ; number need on day of luncheon: 5

Number of Tables needed for your area: 6-8 - Depends on if salad bar area is used

Supplies needed: White bags - all sizes

Breakdown of all costs including tips:
No additional costs

Please provide a timeline for your area of responsibility. When did you begin work i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership etc. and what steps followed and when:
Reminder to Bakers - 4 weeks ahead and 2 weeks ahead

Notices used for communication to membership. Please attach samples of flyers, e-mails etc. used.

What worked well:
All went well

What did NOT work well along with suggestions for improvement:
Bakers need to make sure containers are see-through

Additional Comments:

2026 Taste ‘n’ Tell Committee Chairman Report

Decorations Committee Chair: Vanessa Diaz Font
Number of helpers set up day – 6
Number needed on day of event- 4
Supplies at the warehouse
I always try to make each TnT a little different for our guests, and depending of the “new theme” that the team leaders have chosen for the event. As soon as I know the new one is when I decide what we can re-use, from before, and what items we need to add as part of the new “artistic creation” in my mind.
-Printed Table numbers with each metal stands (at the end of each TnT needs to be counted and determine if Julie needs to re print a number (some guests think that they are to take home! Or dirty from food). For next TnT 2027 she NEEDS to re-print numbers 16 and 21 .
-24 Red round tablecloths (ours), after each TnT these need to be washed/pressed and brought back to warehouse. These can be dried at home and taken quickly and folded before they get too wrinkled!, no need to spend money at cleaners for pressing only.
-There are few metal arch frames of different sizes that can be used again for backdrops or signs
-189 heart paddles for bidding
-2 front table banners with CAC logo
-1 long banner for 70 years CAC
-assortment of large tulle bows, pink/red heart wreaths to be used at different locations.
-large posters with children’s photos and another with Thank You letters from them

Niebla Whole Sales (owners Yandi Niebla and Laura)
5068 N Dixie Hwy
Oakland Park, Fl 33334
786-873-9528
(Note- They made 24 flower arrangements for $30 each with a glass vase 4”x4” I brought)
I contacted them on November to make sure they were going to be available for us this year again. In late December, I paid half of the deposit for the flowers that they were going to order two weeks before TnT. I also asked them to add a flower bouquet for the speaker ($25). They asked me bring the glass containers few days before TnT. They had all arrangements ready the day before TnT around 5 pm. They placed all arrangements in long large card board boxes on my trunk of SUV, then I placed in my garage which has a very cold AC unit until I brought them to the LYC the next morning.

TEMU.com was used for:
10’x10’ Heavy Duty Backdrop Frame- $29.84
24 4”x4” glass vases- $108.67 ($4.50 each)

GATSBY.com
Photography Backdrop (10’x10’) $117.99

Amazon.com
Artificial Flower Garland $147.62

Office Depot-
Large Foam Board- $25.25 Which I used to make the “Giving Hearts” board for the main room.

What worked well:
I asked my team to meet me at the warehouse for a dress rehearsal a couple of weeks before TnT. That day they learned how to assemble all frames, how to place the flower garland on the arch frame, where to place all the other decorations including all the newly printed table runners with logo and signs, how to install the large backdrop, and how to put it back in their boxes for next TnT. Since my team included 3 new members, I instructed them of the placement of center pieces, paddles, placement of sticker inside program for the lucky guest getting the flowers at each table. We worked great as a team!! I suggested only to get 24 flower arrangements, that meant 22 for guest tables, 1 for reservation table and 1 for cashier table, instead of what we were doing every year of 22 for each table and 6 more for bathrooms, reservation and cashier. 24 was enough and less money wasted!

What did NOT work well and suggestions.

- If we decide to add a backdrop for guests to take their photos alone or with their company friends, then it needs to be right next of the entrance or just after registration table. That is the more logical place. Or the place we used last year. I really don’t think any photos were taken at the snack bar location, it was too dark and too out of the area. In that case, we can use it again since not too many people saw it.

Thanks,
It was fun!!!

Vanessa

2026 Taste 'n' Tell Committee Chairman Report

Committee: Menu Committee **Chair: Susan Black**

Number of Helpers Needed on Set-Up Day: 0

Number of Helpers Needed on Day of Luncheon: 3 are needed to man the appetizer tables and socialize with guests

Number of Tables Needed for Your Area: 3

Committee consisted of the following members this year: Louise Proffer, Fran English, Gail Jennings, Trudy Bieck and Susan Black

Work for this committee begins in the summer months reviewing and thinking of appetizers and desserts the committee member feels would work well at our TNT luncheon. **The member should have cooking knowledge and enjoy cooking. The committee actually starts meeting in September and members should be willing to work remotely or be back in town September or early October to be an active member of this committee.**

A rough timeline is in July have committee members pull together recipes and in August meet to discuss and make selections and in September/October a committee tasting takes place. This is done in one of our homes and different members make a dish or two. Attached is a copy of the Taste Test score card we used for each item we sampled. In October early November meet with Elaine, Dan & Chef Jason at LYC to sample and discuss our selections. This year we couldn't decide so 5 appetizers were taken and with the help of Elaine & Dan we narrowed it down to the 3 appetizers - endive boats - quick sausage appetizers - caramelized Vidalia onion and goat cheese tartlets & lemon curd for dessert. We left the main entree choice to LYC and they came up with chicken pot pie with a salad. This committee is also responsible for the take away gift for our guests. This year we did chocolate covered pretzel rods with valentine sprinkles. We made 2 rods for each guest -(one dipped in milk chocolate and the other in dark chocolate), bagged them and placed a heart sticker on each bag. The pretzels were placed at the place setting for each of our guests and was well received.

Final menu selection should be done in **early** November before LYC (& everyone) gets to busy with the holidays. We decided to skip the lunch we use to have at LYC following our December meeting due to the cost and lack of participation from our members. The appetizers and desserts were made by our menu committee and served at the CAC Holiday Social so members had the opportunity to sample what was going to be served at our luncheon to our guests. Recipes need to be printed and available mid December for the program.

The setup of the appetizer tables has worked out well. It's great to have a member at each table to keep it well stocked, clean and socialize with our guests. We have also had a sign on each table listing the ingredients for that appetizer (I have attached one to this report)

The main dish was Chicken Pot Pie (topped with a heart) and salad and lemon curd in a chocolate cup for dessert and the response from our guests was fabulous.

This committee is also responsible for arranging the members food - we requested a 1/2 wrap, bag of chips, & fruit cup. We need to stress to LYC the simpler the better. The addition of the bacon on the wrap was too much. A disposable fork & napkin needed to be included. **IMPORTANT - stickers were printed up by Louise with the members choice of wrap - either turkey or veggie and the members first name - LYC loved this so please make a note to continue doing this. Stickers were placed on the boxes and were easily identified.**

Taste Testing Score Card

Endive Boats -

Rate 1 - 5

Appearance - does it look pleasing, easy for our guests to handle. _____

Smell - do the flavors blend _____

Savor - Is it good - does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Tortilla Tucks -

Appearance - does it look pleasing, easy for our guests to handle. _____

Smell - do the flavors blend _____

Savor - is it good - does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Mini Florentine Cups - *Rate 1 - 5*

Appearance - does it look pleasing, easy for our guests to handle _____

Smell - do the flavors blend _____

Savor - is it good, does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Quick Sausage Appetizers -

Appearance - does it look pleasing, easy for our guests to handle _____

Smell - do the flavors blend _____

Savor - is it good, does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Caramelized Vidalia Onion and Goat Cheese Tartlets -

Appearance - does it look pleasing,
easy for our guests to handle _____

Smell - do the flavors blend _____

Savor - is it good,
does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Lemon Curd in Chocolate Dessert Shells -

Appearance - does it look pleasing,
easy for our guests to handle _____

Smell - do the flavors blend _____

Savor - is it goos,
does it have an aftertaste _____

OVERALL SCORE _____

NOTES: _____

_____

Endive Salad Bites with Pears, Blue Cheese and Pecans

Ingredients:

Belgian Endive
Pear
Blue Cheese
Dried Cranberries
Italian Parsley
Toasted Pecans

White Balsamic Vinegar
Dijon Mustard
Lemon juice
Maple Syrup
Olive Oil
Salt & Pepper

2026 Taste 'n' Tell Committee Chairman Report

Committee: Live Auction & prep for Silent/raffle **Chair: Caroline Courtney**

Number of helpers needed on set-up day for Live Auction table __1; number need on day of luncheon:__1 for teardown, but need 6 spotters, 4 card runners, for 20 minutes during live auction then all cashiers for table payment……if we do call from the heart, we need them.

Number of Tables needed for your area:__2____

Supplies needed: table cloths on table

Breakdown of all costs including tips: payment for travel packages/ depends on what sells, printing of posters……Heather has cost of that..... and new frames were donated

Please provide a timeline for your area of responsibility. When did you begin work i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership etc. and what steps followed and when:

<u>September!!!!!</u>
I start in <u>September</u> to ask for both the Goodyear Blimp and Holland America cruise. Many other businesses require advanced time, like Hard Rock and chain restaurants.
Google grid is created in <u>September</u> so members can plan and record vendors they are contacting. Membership is reminded starting in <u>September</u> to pair with others to plan baskets and auction items. They bring in interesting items for baskets at the <u>December</u> and <u>January</u> meetings. For the last 5 years or so Julie, Laura and I have been taking these items home and creating extra baskets from them. I have new members come to my house to wrap baskets to get the idea. This year, the 3 of us created 12 basket/ silent auction items in addition to the individual members teams. This way we continue to have about 35 great choices for our guests. If members actually justs paired up and created one basket between 2 members, we would only have 15!!!!! So I continue to stress making more than one basket between groups.

Notices used for communication to membership. Please attach samples of flyers, e-mails etc. used.

When I create the grid, all members are supplied with the link to enter their donations as they plan, contact and receive items. You can refer to the grid to see all of the details of sales, winners, vendors, etc.

What worked well:

I think most everything went very well this year in the whole basket/auction area.

We finally had the best location for all…..silent auction at the beginning so guests had to pass by on the way to the bake sale which was inside per their request. I did not mind having the live auction table outside as the few guests that are interested in that, came to find me….it helped to be near the appetizers and violin and champagne too, before everyone got enthralled with the baskets.

We got enough baskets…34 and silent auction items…..actually, we had too many in my opinion.

It was also great for our new member Michele to sell her beautifully embellished items by the cashier as a new thing!

What did NOT work well along with suggestions for improvement:

Silent Auction: I think we should really try to stop the number of items at 40. Any more than that just dilutes the amount of money each item gets, and making the tables very crowded. We made the exact same amount as last year $14,000.

This year we had a couple last minute additions that were only added because the donating person was going to be a guest. It provides a lot of extra work to add things after the deadline. This year we had someone add a small item a week past the final deadline, causing much angst.

I assume this will have been mentioned, but there was a very last-minute request for the silent auction team to provide a sheet of all the winners to be on the screen during the luncheon. This was really a very big ask, and it was refused, thank goodness. The card delivering has worked for years, and we don't need to fix what is broken.

Live Auction. Last year Gordon tried to make us as much $$$ as possible and bid up the Tuscany trip to $7,000, which 2 people won. We received feedback that the villa was not worth the amount paid, and was in a dying town, far from many places and they had to hire a driver the whole week. So I decided to make sure our high bidders received quality products. I shopped and added travel options from 2 new companies. They had higher reserve prices, but I am not worried about the quality or service with them. They both have reservation agents to help winners plan and book their trips. I am hoping for good feedback this year.

We did not get a blimp donation, but we did get a nice guitar from Kristina and the Daoud's necklace, which had no reserve costs. So, even though our products were good, we made only half as much money. We netted $11,820…..half of last year.

Last year we made $10,000 from our new "Call from the Heart". But due to some people thinking that it was too confusing and pushy, we were going to just have a few envelopes on the tables for people to quietly donate. What actually happened was there was a QR code on the back of the program, and Belinda mentioned it. From what I heard, there were no donations made that way. So this was $10,000 less than last year.

I see that there was a mix up with giving out a basket to the wrong guest, but it was rectified. Lessson learned from these new women that ran it. Also they should have started delivering the baskets to the car area earlier. This would have eliminated the mix up.

Additional Comments:

As always, this TNT was terrific! We are so lucky to have such great coordination with our members and the yacht club.

I suggest that the "Call to the Heart" be reinstated after the Live Auction, when we have all of the cashiers in the ballroom. I think it can be coordinated a bit better. Pam's friend, Dorian, told me she was waiting for it and asked me what happened to it. It was a huge opportunity lost for us.

Also there were no cards on the tables asking if guests wanted to be on out mailing list for holiday appeal or become members. We have done so previously and received several names as a result. I suggest we continue to do that. I don't know why that got dropped.

At the after meeting last year, there was concern if Gordon could still be our auctioneer. From working with him again this year, I think he can still be included. Belinda and I met with him and I met several times with him before the event. He totally takes all of our instructions. This year Belilnda said no joke and just start the auction without any intro statement, which he did. I think he kept the crowd's attention and they laughed when appropriate, etc. I have heard very bad reviews of a couple other auctioneers in town. So I think if he is healthy enough, we should use this sweet man.

Regarding our future TNT, I think we need to have the October meeting and another strictly for TNT, but include all members. Communication is our challenge. When I was a team leader, I had meetings with my team, and wrote and distributed minutes from that meeting to the other team leaders so they could pass it on to their team.

This is not a big group, so an extra meeting or the team meeting minutes would have maybe eliminated the lack of membership cards on the tables, and last-minute requests by newer members. The sooner we get everybody up and running with our systems, the better.

I plan to be away for 3 weeks next October. If I do a similar position next year, I plan to have my big requests in by September and then have to pick everything back in November.

Powerpoint Contents
Slide 1: Title
Slide 2: Tomorrow's Rainbow
Slide 3: Raffles Part One
Slide 4 Title (entrée served)
Slide 5: Raffles Part Two
Slide 6: Live Auction
Slide 7: Necklace
Slide 8: Paella Party
Slide 9: Zac Brown (working on having audio only but it's a youtube clip, so it pops up as a video).
Slide 10: Electrifying Entertainment Selection
Slide 11: Virginia Vineyards
Slide 12: Porto, Portugal Perfection
Slide 13: Thank You Slide (Live Auction)
Slide 14: Raffles Part three
Slide 15: Thank You to LYC (ignore "and to our sponsors")
Slide 16: Thank You to Sponsors (check spelling please)
Slide 17: Holland Cruise (used last year slide, please check)
Slide 18: Title

WIFI Password: Home1938

Children's Aid Club

Annual *Taste n Tell* Luncheon 2026

FINAL CUE-BY-CUE MASTER SCRIPT

11:30 AM – Sue will bring in patrons who need assistance
Pam M. will collect the memory card from Courtney O.
11:40 AM – Violinist finishes and Announcement is made in the Pavilion that the Doors are open
11:40 AM - Hostesses to Ballroom Doors
11:40 AM – PRE-PROGRAM – Doors open

A/V CUE:

- Memory card of guests arriving slideshow
- Light background music playing

12:00 PM – PROGRAM BEGINS

A/V CUE:

- Fade music out completely
- SLIDE 1: Title Slide

1. WELCOME & OPENING REMARKS

Emcee: Belinda M.

BELINDA (on mic):
Good afternoon, ladies and gentlemen—and welcome to the Children's Aid Club's annual **Taste n Tell Luncheon**! I'm Belinda, and I'm honored to serve as your emcee today.

This year is especially meaningful as **Children's Aid Club celebrates 71 years** of service, friendship, and steadfast commitment to children in our community. Year after year, Taste n Tell is our biggest fundraiser—a day we look forward to because it brings us together with one shared purpose: making a real difference.

Everything we do is rooted in CAC's mission: to positively impact the health, general welfare, and education of underprivileged children in our community.

And here's something that makes this organization truly special—we have **no paid employees**, and **100% of our profits go directly back into our community**.

So today is both a celebration and a call to action. The money raised through Taste n Tell helps support **thousands of children throughout the year**, and we are deeply grateful you chose to be part of that impact today.

Before we continue, one quick announcement: **raffle ticket sales and silent action bids will close in ten minutes**, so if anyone would like last-minute tickets, please call over one of our CAC hostesses. Also, KEEP your ticket or tickets because the number can be called multiple times. So if you don't hear your ticket number in the first round, it may be called in the next round! So HOLD ON TO THEM.

12:05 PM

2. INVOCATION

Presenter: Father Bob Tywoniak
Introduction: Belinda M.

BELINDA:
At this time, it is my pleasure to introduce **Father Bob Tywoniak** of **Blessed Sacrament Catholic Church**.

Father Bob has been a dear friend of the Children's Aid Club for many years and a constant source of spiritual guidance and support. We are always grateful for his presence and for the wisdom, compassion, and perspective he brings to our gatherings.

Please join me in welcoming Father Bob as he offers today's invocation.

FATHER BOB:
[Invocation]

12:10 PM

3. INTRODUCTION OF THE CAC PRESIDENT

Introduced by: Belinda M.

BELINDA:
It is now my pleasure to welcome to the stage the **President of the Children's Aid Club**, **Laura Balistreri-Ahmed**, who is currently serving her **second consecutive term** as president.

Laura's leadership has been marked by dedication, vision, and a deep commitment to CAC's mission. Her steady guidance and generous heart continue to strengthen our organization and the impact we make in the lives of children.

And before she speaks, congratulations are most definitely in order—just weeks ago, Laura and her family welcomed their **third child, a beautiful baby girl**. We are so thrilled for your growing family and grateful for all that you do~~, both personally and in service to CAC.~~

Please join me in welcoming **Laura Balistreri-Ahmed**.

4. PRESIDENT'S GREETING

Presenter: Laura B.

LAURA:
[President's Message]

12:15 PM

A/V CUE:

- Display Tomorrow's Rainbow visuals on screen (no sound)

5. INTRODUCTION OF GUEST SPEAKER

Introduced by: Belinda M.

BELINDA:
It is my pleasure to introduce today's guest speaker, **Ms. Abby Mosher**, the **Founder and President of Tomorrow's Rainbow**.

A/V Cue: SLIDE 2: Display Tomorrow's Rainbow visuals on screen (no sound)

Tomorrow's Rainbow has been one of the Children's Aid Club's most trusted partners over the years. This compassionate organization provides **free grief support and healing services for children, teens, and families**, helping them navigate the pain of loss and trauma in a safe, nurturing environment.

Please join me in welcoming **Abby Mosher**.

6. PROGRAM SPEAKER & TESTIMONIAL

Speaker: Abby Mosher
12:15PM
ABBY:
[Remarks]

12:25 PM

BELINDA:
[Present Flowers] Thank you so much, Abby—and thank you to all of you for your presence, your generosity, and your heart for this mission.

At this time, lunch will be served. And while they're bringing out your entrée, we're going to call our **first round of raffle basket winners**—so get your tickets ready!

7. FIRST RAFFLE BASKET WINNERS

Announced by: Belinda M.
A/V CUE: SLIDE 3 RAFFLES PART ONE
BELINDA:
If your ticket number is called, please shout out and raise your hand. A hostess will give you a card with your winning basket number. Baskets will be available for pick-up **after the luncheon**, located at the side of the building near the parking lot.

12:30 PM – 1:00 PM

8. LUNCHEON INTERLUDE

A/V CUE:

- Light transition music and SLIDE 4: TITLE

1:00 PM

A/V CUE:

- Fade music out

9. SECOND RAFFLE BASKET WINNERS

Announced by: Belinda M.

A/V CUE: SLIDE 5: RAFFLE PART TWO

BELINDA:
May I have your attention, please, as we continue our program with our second round of raffle basket winners.

A/V CUE: WEBCAM

[Announce winners]

1:05 PM

10. INTRODUCTION OF THE AUCTIONEER

A/V CUE: SLIDE 6: LIVE AUCTION

Introduced by: Belinda M.

BELINDA:
We're now moving into one of the most exciting parts of today's program—the **live auction**. As each item is presented, if you'd like to place a bid, simply hold up your paddle fan and join in the fun as we raise support for children in our community. Just make sure that when the auctioneer determines a winner, keep your paddle raised high so one of our spotters can deliver a card to you. That card will be turned in at the end of the program to collect your prize.

It is my pleasure to introduce **Gordon Latz**, a long-standing collaborator with the Children's Aid Club and a truly dynamic auctioneer. Gordon has been helping nonprofit organizations maximize their impact through engaging and successful auctions for many years, and we're grateful to have him with us again today.

Let's give a warm welcome to **Gordon Latz**!

A/V Cue – Life auction PowerPoint

11. LIVE AUCTION

Auctioneer: Gordon Latz

GORDON:
[Conduct auction]

A/V CUE:
Slide 7: Necklace
Slide 8: Paella Party
Slide 9: Zac Brown
Slide 10: Electrifying Entertainment Selection
Slide 11: Virginia Vineyards
Slide 12: Porto, Portugal Perfection
Slide 13: Thank You Slide (Live Auction)

BELINDA (after auction):
Let's give Gordon another round of applause—thank you Gordon for bringing the energy and excitement to our live auction!

I'd like to direct your attention to the back of the program where you'll find a QR code to make a donation to our cause. Your generous support is so appreciated by CAC as well as the thousands of children we support through schools such as Bennett Elementary, Cross Creek elementary, organizations such as Donor Choose, Henderson Behavioral Health, and Tomorrows Rainbow, and so many others. We have 26 partner organizations that CAC helps support. So please use that QR code or visit our website to make a "Giving Hearts" donation"

1:20 PM

12. SILENT AUCTION WINNERS

Presenter: Belinda M.

BELINDA:
If you're wondering about Silent Auction Winners, hostesses will be going around to the tables soon and providing a card to the winners. Please drop by the cashier desk on your way out, to pay and pick up your prize.

1:25 PM

13. FINAL RAFFLE BASKET WINNERS

Announced by: Belinda M.

A/V CUE: Slide 14: Raffle Part three - **WEBCAM**

[Announce final winners]

1:35 PM

A/V CUE: SLIDE 15: THANK YOU TO LYC

14. THANK YOUS

Presenter: Belinda M.

BELINDA:
Before we select our Grand Prize Cruise winner and conclude the program, we would like to take a moment to extend our heartfelt thanks to those who made today's luncheon so special.

The Children's Aid Club could not put on such a fabulous event without the incredible support of the **Lauderdale Yacht Club**. A very special thank you to **Executive Chef Jason Valerio, Banquet Director Dan Clark**, **Club House Mgr Jose Vega,** and **Catering Director Elaine Gengo.** Your hospitality, professionalism, and attention to every detail really elevates this event year after year.

A/C CUE: SLIDE 16: Thank you to Sponsors

We would also like to sincerely thank our generous sponsors:

the **Harry T. Mangurian Jr. Foundation**,
the **H. Angela Whitman Foundation**,
The Bryn Law Group,
Paul and Katelyn Warshaw
Paul and Katelyn Warshaw
and **Cheryl and Andrea Arena** in memory of Dr. Joseph Arean
Thank you from the bottom of our hearts.

And finally, pease take a look at the beautiful centerpieces on your tables. If you open your program to page [ ], one of you will find a heart decal. If you're the lucky one, the table's centerpiece is yours to take home.

1:40 PM

15. GRAND PRIZE CRUISE WINNER

A/V CUE: SLIDE 17: CRUISE

Belinda: And now, what we've all been waiting for, the drawing for the Holland America Luxurious Cruise Raffle…7 day cruise for two. I'd like to invite our special guest [ ] to the stage to pull the winning ticket.

Announced by: Guest / Big Donor

[Winner drawn]

BELINDA:
Congratulations, **[Name]**—we're wishing you a wonderful bon voyage!

1:50 PM

16. WRAP-UP & CLOSING REMARKS

A/V CUE: SLIDE 18: TITLE

BELINDA:
To wrap up today's program, it is my honor to turn things back over to the President of the Children's Aid Club, **Laura Balistreri-Ahmed**.

LAURA:
[Closing remarks]

HOUSEKEEPING REMINDERS:

- Pick up baked goods
- Pay for and pick up Silent Auction items
- Pay for and pick up Live Auction items
- Reminder – pick up raffle basket and we'll put it in your car

FINAL:
Thank you for joining us today—safe travels and goodbye!

'Speaker/Audio/Visual'
2026 Taste 'n' Tell Committee Chairman Report

Committee: Program **Chair: Pam Markus**

Number of helpers needed on set-up day: __0___; number need on day of luncheon:__0___

Number of Tables needed for your area:__1____ with three chairs for Tech booth

Supplies needed: LYC provides: 2 mics, clear podium, two 4' x 8' platforms (makes an 8 x 8 stage), stairs on one side, two Monitors on stands, two chairs on side of stage, one high top table for Golden Drum, and NO fire alarm scheduled for that day.

Decorations make a poster or something to hang on the clear podium.

Breakdown of all costs including tips: $995.00

Please provide a timeline for your area of responsibility. When did you begin work i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership etc. and what steps followed and when:

September – Contact David Huntsman Aspire Audio and Visual
Office: 954-608-9846
cell: 954-583-2070
email: daveyaudio@gmail.com

January – source information regarding timelines, décor needs, staging changes, script & flow, raffle ticket display details, and create the powerpoint for the live auction. Email to Dave the basic breakdown

Week before TNT – meet at LYC to get a physical update of changes to the room, tech, etc. It takes 30 minutes with Jose Vega, Clubhouse Manager (954-524-5500, jose.vega@LYC1938.org)
Bring cue sheet written in the script

SET UP Monday – Dave needs at least 2 hours to set up all the wires and equipment.
Run through cues at least three times, check

Day of Event – arrives by 10am or before, check levels, test mics, run through all cues again, receive Courtney's memory cards 10 minutes prior to doors opening & create a google slideshow (repeat).
Pray.
After show, go to assigned duty (raffle basket delivery) & and give Dave his check.
Secure Dave for the next year with a verbal commitment & hug of gratitude. (But no Miguel allowed)

Notices used for communication to membership. Please attach samples of flyers, e-mails etc. used.

What worked well:

Single plate delivery for the salad/entrée. It was out by roughly 12:30 to all guests.

What did NOT work well along with suggestions for improvement:

Rushed through everything….the pace was not relaxed. Need to bring in more humor somehow.
The auctioneer just didn't have it this year.
The live auction starting costs were too high. You could hear audible gasps.
Hate to throw anyone under the bus, but Miguel missed the Chicken Fried cue which caused great embarrassment to me and others. Thankfully, the guests laughed.
After the raffles are over, allow the President to thank the Chef…supporters, and do the wrap up, with the cruise the very last item.

Additional Comments:
I had received a few emails from Barb asking whether certain items were included in the program. I tried to be patient and wait to hear from Belinda and Valerie about the Timeline/Program since they were listed on the TNT final sheet for that and not me. I was under 'speaker/audio/visual'.

January 12th – I received the 'Lunch Program Outline' from Belinda. We spoke, and I was informed that she was only in charge of writing the words for the script, not the sequence/flow. She couldn't name who was in charge of that; but had met with Valerie to come up with the 'outline'.

It would help if we had a Program Director to oversee the program from start to finish. Also, it wouldn't hurt if there was a google meet with the Stylin' Chair, Timeline, Emcee, A/V person & Decorations chair in early January to confirm decisions.

2026 Taste 'n' Tell Committee Chairman Report

Committee: Raffle Baskets **Chair: Marsha Tessler/Heather Knight**

Number of helpers needed on set-up day: 3 + others to move baskets into ballroom; number need on day of luncheon: 3+ (see below)

Pre-TNT
Create, Print and Prep: 1 (1 of the Chairs)
Basket Display Sheets (Must first finalize items in each basket with basket owners)
Basket Name/# Cards (for taping to basket) (Must first determine basket numbers as they will be laid out in order in the pavilion, note to mix like baskets around so they are not grouped together ex: money baskets, beach baskets, liquor/wine, dinner themed etc)
Basket Winner Cards
Basket Winner Pick Up Cards
Paper Clip Basket Winner Card and Basket Winner Pick Up Card Together
Basket Winning Ticket Sheets (for Display in Ballroom)
Prep Tickets and Cashier Bags: 1 (1 of the Chairs)
Raffle Runner Communication: 1 (1 of the Chairs)
Provide Detailed Role Responsibilities and TNT Timeline (final version)
Review Supplies Needed and Ensure Availability for TNT: 1 (1 of the Chairs)

TNT Set Up Day
Set up Raffle Area: 3
TNT Set Up Day Move Baskets to Ballroom: 5-6
Director of Move Pavillion: 1
Director of Move Ballroom: 1

TNT
Prep Raffle Tables: 3
Move Baskets to Pavillion: 10-12
Director of Move Pavillion: 1
Director of Move Ballroom: 1
Prep Raffle Runner Area in Ballroom with a Chair and Many Working Pens (Added for next year): 1
Basket Monitor: 1
Pull Winning Numbers & Prep Winner Display Sheets & Cards: 2-3
Take Winner Sheets & Cards to Ball Room, Organize Raffle Runners: 1
Raffle Runners: 6-7
Move Baskets to Parking Lot: 6-7
Monitor Baskets and Handout to Guests: 2-3
NOTE for 2027: Two people should check the basket chosen against the name and number of the basket won before handing to the guest

Raffle Area Clean Up: 3

NOTES for 2027:

Keep the Raffle Tickets in the Raffle Bags for Counting Post TNT & Record on Raffle Basket Grid

Keep the Winner Cards and Record Winners of each basket in the Raffle Basket Grid

Post TNT: 2 Chairs

Count Raffle Tickets per Raffle Basket and Enter Numbers on Raffle Basket Grid (not aware needed for 2026 putting in report as a reminder for 2027)

Count Remaining unsold Raffle Tickets and update on Supply List for Raffle Bin

Update Raffle Basket Winner Names on Raffle Basket Grid

Organize Raffle Basket Tote and create final Raffle Bin Supply list, print and place in Tote

Return Tote to Warehouse

Complete Raffle Basket TNT Report

Number of Tables needed for your area: 21 square tables laid out in an inverted U with bottom of the U in front of the pool facing the back of the pavilion.

Supplies needed: Plexi Frames from WH (We were 8 shy of the 36 needed and had to bring 8 from home), Raffle Tote with supplies, Printed Basket Description sheets, Basket Cards with Name/#, Basket Winner Cards/Pick Up Cards, Basket Winning Ticket Sheets, 3-5 Clipboards, Sue Black's Plastic Crystal Vase to use for propping up lower lying basket items, Red Table Toppers, 2 Landscape River Rocks per basket (1 to place on plexiglass frame and 1 to place in raffle ticket bags to keep from blowing over), Raffle Ticket Price Poster with Cut Off Times for Display at Cashiers Table, 2 print offs of the detailed basket descriptions, 1 print off of the basket list with owners to be checked off on set up day so follow up can happen if any are missing or if there are missing basket contents

Breakdown of all costs including tips: The cost would have included all the ink, paper, & the card stock used to print the various items but they were donated by Julie Newton

2027 will need to order new Raffle Tickets as the Board wants to change number and Cost of Tickets for 2027 and even if we don't there are not enough of the current tickets left for 2027 TNT based on the usual amounts sold.

Please provide a timeline for your area of responsibility. When did you begin work i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership etc. and what steps followed and when:

Communication concerning raffle baskets was done at each monthly meeting beginning with the November meeting. The deadline for providing detailed basket contents on the raffle basket grid was communicated at the December meeting and in the December newsletter. A few people still required follow-up before Julie could complete the basket detail descriptions for printing.

Julie Newton met with Heather and Marsha after the January meeting to go over Raffle Basket Chair responsibilities and what they needed to do prior to TNT. Julie did a great job explaining the necessary prep work and made herself available any time for questions. Julie completed all of the print items for the TNT Raffle baskets as listed in the above report under Pre TNT. Next year the creation and print will need to be handed over to the Raffle Basket Chairs. This can be easily done using Julie's PDF files from this year, importing to CANVA and modifying as needed. CANVA is free and easy to use! Marsha and Heather completed all of the remaining pre-TNT items, Set Up Day, TNT Day and Post TNT required items as listed above.

Notices used for communication to membership. Please attach samples of flyers, e-mails etc. used.

Communication concerning raffle baskets was done at each monthly meeting beginning with the November meeting. The deadline for providing detailed basket contents on the raffle basket grid was communicated at the December meeting and in the December newsletter. A few people still required follow-up before Julie could complete the basket detail descriptions for printing.

What worked well:
This year we had 36 amazing raffle baskets ranging in value from $150 to $1500. We frequently heard guests remarking on the variety, creativity and value of the baskets. The organization, coordination and set up went smoothly thanks to Julie's prep and tutoring and Heather and Marsha's ability to work well together! Generally, the entirety of the raffle basket handling was done well and any glitches, with a couple of exceptions, were not apparent to our guests.

Marsha's daughter, Jennifer, was a wonderful help and we could not have been ready for our guests or completed all the things necessary during and after the event without her! We highly suggest 3 main people for the day of the event outside of the basket monitor at least during set up and from ticket drawing onwards. It takes two people drawing winners and prepping winner sheets for second and third round of basket announcements while one of the three is inside organizing the winner announcements, basket runners, and collection of winners info. It also helped to have the third person during the time we were running baskets to the parking lot and during clean-up when we had staff waiting for us to break down the area.

Other items of note:

- The river rocks were perfect to keep the high wind from blowing over the plexiglass frames or the raffle ticket bags
- Pre Prep 3 clip boards 1 with each 1/3 of raffle winning sheets and the winners cards and pick up cards clipped to it for that third. Made it easy to grab the stacks and work with them and allowed two people to pull winning numbers for a section of winners at a time.
- Others pitched in throughout the day when needed… ex Valerie became a raffle runner when we needed her, Julie stepped in when a guest received the wrong basket, Sue and Louise checked in multiple times to see if we needed anything

What did NOT work well along with suggestions for improvement:

Not so Small Things:

- Tickets sold after winner pulls started, meant several customers could not put their tickets in first 7 or so baskets. Next year all cashiers will be told the ticket sales cut off times and it will be listed on the TNT Timeline. Will be added to the new raffle basket task checkoff list for next year. (Will be created as a tab in the 2026 TNT Basket/Auctions called Basket Task Checklist)
- One guest was given the wrong basket (difference between basket 112 and 115) leaving another guest without their basket. This was rectified by identifying what basket needed swapping, contacting the winner, swapping the baskets and getting the appropriate basket to the other guest. This should not have happened but in a rush it is easy to confuse 112 with 115 even though the names of the baskets on the cards were different. For next year the process will be clear that two people must check the winners card both the number and the basket name before handing a basket to a guest. Also one of the chairs will be performing the role at basket check out. Will be added to the new raffle basket task checkoff list for next year. (Will be created as a tab in the 2026 TNT Basket/Auctions called Basket Task Checklist)
- Program ended too quickly after last set of basket numbers called, one guest showed up for baskets in parking lot before move started. Task checklist will be updated next year so that movement of baskets begins 10-15 minutes prior to the end of the program. Will be added to the new raffle basket task checkoff list for next year. (Will be created as a tab in the 2026 TNT Basket/Auctions called Basket Task Checklist)
- Tickets for each basket not kept and counted. This was a missed responsibility and not in last year's report. Will be added to the new raffle basket task checkoff list for next year. (Will be created as a tab in the 2026 TNT Basket/Auctions called Basket Task Checklist)

Small Things:

- The timeline for when the first set of raffle basket winners would be announced changed between the time given to raffle runners and chairs until two days before TNT. This required last minute updates to the Rafffle runners and updates to the chairs detailed task timelines. This also caused confusion to the cut-off times for selling tickets. We had to begin pulling the first set of winners around 12:15 to be ready and in the ballroom before 12:25. We only found out by accident that the times changed. The raffle basket chairs need to be included in all communications regarding timeline revisions until the very end next year. ??
- One raffle runner had an overlapping job due to the change in timeline. We made it work.
- Even though previously tested several pens for runners stopped working. Next year we need to have a box of working pens pre-staged in the raffle runner areas prior to TNT with replacements if needed.
- Yacht club staff were lurking to break down raffle tables before we were ready. Next year we can start breaking down the raffle area as soon as one person goes to take in the last list of winners.

Additional Comments:

Taste ‘N Tell 2026 Timeline

Monday February 2, 2026

12:30 Drop off all items (Make sure they are labeled, THEN park) and meet on the veranda
For assignments: decorations, raffle/silent auctions set up, bake sale, cashiers, etc.
(SEE Set Up Assignment Sheet for your specific job)

2- 3:00: Program rehearsal for leaders and their team.

Team Leaders: Linda, Barbara, Kristina
Committe Chairs;
Bake Sale - Jeanne; Appetizer Tables - Sue Black; Decorations - Vanessa;
Raffles - Marsha + Heather; Silent Auction - Barbara; Live Auction - Caroline;
Jacalyn-Cashiers; Reservations - Linda + Tara

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Tuesday February 3, 2026

8:30 Team Leaders and Committee Chairs arrive.

9:00 All members arrive and report to your Team Leaders. Purses may be placed in bins under Cashier Tables. If you have no specific assignment, see one of the Chairs.

10:00 Group picture on the Staircase near Registration or **TBD**.

10:20 Members report to assigned jobs.

10:30 Guests begin arriving, greet guests and direct and escort to Silent and Live auction tables, cashiers and VIP welcome station and w/Bake sale, Outside Pavilion Raffle Baskets, Welcome Drink and Appetizer Tables and photo OP area.

11:30 A/V Screens up, music, chairs to side of podium, mics ready, tables triple checked
Guests needing assistance will be brought into the Ballroom

11:45 **Members announce, “Ballroom is open”** Bring gold drum from hallway to ballroom
Table Maps with a member assigned to each entrance in place. Escort Guests to Main Dining Room.
Preshow: Music and slideshow of guests arriving will be displayed

12:00 ~ 1:00
Member brown bag lunch - stagger as needed – 15-20 minutes – location TBD

12:00 Available Members encircle Ballroom sides and in front of glass doors for 20 minutes, if possible. Hold still and DO NOT block entrance doors at back of room.

- Opening remarks, Belinda and introduces Father Bob, our President, Laura for the Welcome Greeting (seated at the side of the podium)
- Father Bob, Blessing
- President's Greeting
- Introduce the Speaker A/V: Display Tomorrow's Rainbow

12:15 Speaker (5 minuites?) – Abby Moser; *Giving Hearts*

12:25 Belinda: Enjoy your food - Entrée Served and Members return to their posts
Entrees delivered to tables
1st third of Raffles to be called, Runners ready at glass doors near media table.
Have slips and numbers ready for runners in pavillion; media showing winning ticket on screens.

12:30 Silent Auction Closes – Luncheon Interlude
Silent Auction: pull bid sheets and receipt cards

1:00 **Present 2nd THIRD of raffles. Raffle Runners enter** from Veranda to verify winners with raffle cards for winners to fill out and hold onto.

1:05 Live Auction
Spotters enter (*Live Auction PowerPoint*) with 'pick up cards' for Live Auction

1:15 **Silent Auction Winners, cashiers enter** to winners tables
1:20 Dessert Served
1:25 **Present final third of Raffles - Raffle Runners enter**
Winners will be told to drive their cars around to the side of the building and pick up their baskets and large silent auction items near the pavilion. They will be given a card with the number of the basket/SA item that they won. We will have them write their name on the card, so we know the recipient.

1:35 Chef, Dan and Elaine introduced; Announce Centerpiece winner from the program book
1:40 **Cruise Raffle announced**
1:55 Closing Remarks Laura or Belinda

2:00. Closing Sentiments **Assigned Members Escort Guests** to Valet and/or Cashiers, help Guests with Baskets to cars

MEMBERS: Pack up bins to take home and inventory. Place items going back to the warehouse in designated location; south end of veranda ramp.
See you at the AFTER PARTY for that 'Pat on the Back' for a job well done!

Apprentice:	Assistant: Sue Black	Apprentice:

Early duties (Spring/Summer)

Compile guest list (1 or 2) 1. Linda Ianelli Apprentice: _____	**Start in the summer:** **Menu including Welcome drink** **Plan December tasting event** 1. Sue Black 2. Louise Proffer 3. Gail Jennings. 4. Fran English 5. Trudy Bieck	**Prepare underwriting packets and track asks (Start early so packets are ready for Sept.)** 1.Linda Ianelli 2. Jacalyn Murray + Development Team
Invitations/RSVP/Special raffle tickets - Design, print, assemble for mail: 1. Linda Ianelli. 2. Pam Ferrante 3. Tara Bakatselos_4._____	**Plan after party** 1. Monica Blackwood	**Send Thank You notes** 1. Allison LaRocca 2. Sheri Wilcox
Set-up online RSVP 1. Linda Ianelli	**Speaker/Audio/Visual** 1. Laura Balistreri-Ahmed 2. Pam Markus	**Cashiers/bank, raffle ticket sales, financial closeout** 1. Barb Hume 2. Jacalyn Murray
Acquire cruise or special raffle item, provide info to Invitation designer to print with invitations 1. Caroline Courtney **Design Save the Date:** 1.Suzee Bailey **Send the Save the Date email blast** 1. Linda Ianelli	**Decorations:** 1. Vanessa Diaz-Font 2. Fran English 3. Candy Moore 4. Randa Flinn	**Bake Sale Planning (1 or 2)** **Advisor:** Jeanne Dixon **Apprentice:** Gail Jennings **Workers**: 1. Carole Falkanger 2. Pat DeSanctis 3. Candy Moore 4. Jenny Boyenga 5. Any Auxiliary Members

Late Duties (Fall – Feb event)

Reservations, Make table assignments: 1.Pam Ferrante 2.Tara Bakatselos 3.Carole Falkanger 4. Nametags: 1. Laura Balistreri-Ahmed	**Emcee** 1. Belinda McDonald **Social Media** 1. Sheri Wilcox	**Live Auction** 1. Kristina Bryn 2._____ **Silent Auction** 1.Caroline Courtney/Barb Hume 2. Rebecca Soloman 3. Lynda Stackhouse
Posters - Large signs and sponsor recognition, etc. Directional Signs 1. Sheri Wilcox	**Timeline and script** 1. Valerie Taylor 2. Belinda McDonald **Member assignments day before & day of:** Sue Black and Barbara Hume	**Raffle Baskets** 1.Marsha Tessler 2. Heather Knight
Compile program book and print (remember to add new member &	**Warehouse Supplies** 1.Sandy Noonan	**Auction & Raffle Printing** 1. Julie Newton



Helping Children in South Florida Since 1955

3296 N. FEDERAL HIGHWAY, SUITE 11503, FT. LAUDERDALE, FL 33339-8422

2026 UNDERWRITING PACKAGE

Children's Aid Club

3296 N. FEDERAL HIGHWAY, #11503, FT. LAUDERDALE, FL 33339-8422

Dear Prospective Donor,

For **70** years, the Children's Aid Club has positively impacted the health, education, and general welfare of underserved children in our community through its various programs and partnerships with 25 selected schools, churches, and charitable organizations serving low-income families. The Children's Aid Club budgets each year to support programs in these groups and to assist families with children in short-term financial crises. Last year, our various programs and partnerships **benefitted 16,040 children in our community.**

Our major fundraiser is the annual "Taste'n' Tell Luncheon," a unique event featuring a special menu of items for tasting. Then, guests receive the recipes in our program that "tells" how to make them. Our next Luncheon will be on **Tuesday, February 3, 2026,** at the Lauderdale Yacht Club. One hundred percent of the event proceeds will be donated directly to the community to support the improvement of the lives of children in need. Next year's luncheon theme is A Giving Heart.

During these challenging times, your support is more crucial than ever to help us meet the growing number of requests for assistance. CAC is an all-volunteer 501(c)(3) organization. Incidentals are paid from membership dues. You can be assured that your fully tax-deductible donation will be used directly to help struggling families or participate in a program that serves underserved children in our community.

Please consider becoming a sponsor or underwriter of our Taste' n' Tell Luncheon this year. The enclosed brochure provides more information about who we are and what we do. You can also visit www.childrensaidclub.org for more details. Please review our **990 at the QR code below**.

If you have questions or want additional information, don't hesitate to get in touch with me at (954)536-2034 or by email at info@childrensaidclub.org
Your participation would be greatly appreciated. We look forward to hearing from you.
Best regards,

QR CODE Drops Here

Underwriting Chair

Who will sign?

A COPY OF THE OFFICIAL REGISTRATION #CH-3868 AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING 1-800-435-7352, TOLL FREE WITHIN THE STATE, OR ONLINE AT www.FloridaConsumerHelp.com. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE.

Children's Aid Club

Programs and Financial Distribution
Fiscal Year: August 1, 2024 - July 31, 2025

Immediate Response Fund for Families

CAC assisted 16 individual families with **50 children**, spending $22,562.69

CAC paid rent to avoid eviction, utilities to prevent cut-off, car insurance, car repair, or gas cards for work transportation; provided clothing, coats, uniforms, and shoes for children in need at various times in the year, and gave food gift certificates to help relieve financial stress and ensure that there was food on the table. We provided rental assistance, food gift certificates, and gas cards to help families of children receiving cancer treatment.

Food Gift Certificates

CAC distributed food gift certificates totaling $63,525.00 in holiday baskets to families in need and clients of the organizations with which we partner, ensuring food was on their tables.

Holiday Baskets

CAC assembled baskets for 272 families, consisting of 827 children, and spent $66,036.29.

Baskets are distributed to needy families yearly at Thanksgiving, Christmas, and Easter. Recipients are referred to CAC by social workers, partner organizations, and individual members. Baskets combine donated goods, purchased goods, and food gift certificates.

Organizations, Churches, and Schools

CAC partnered with 26 schools, churches, and community organizations serving disadvantaged individuals, providing funding totaling $165,599.32 to support **15,163 children**.

Spending of budgeted funds is monitored by individual CAC member liaisons, who maintain contact with the organizations. Examples: CAC shopped for and assembled 312 layettes with supplies for at-risk newborns of low-income mothers; provided car seats for newborns; provided books, snacks, and learning materials for an after-school program; hosted monthly birthday parties for children at two low-income nursery schools; sponsored recognition and learning incentive programs at four schools in low-income areas; provided grief counseling; provided diapers, wipes and formula for needy babies; and provided food gift certificates for distribution to clients in need. We also supported a non-profit program by providing new socks, shoes, and underwear for over 1700 children.

Children's Aid Club

2026 Valentine's Taste 'n' Tell Luncheon

Sponsorship, Underwriting, and Donor Levels

Presenting Sponsor $10,000

- Featured as Presenting Sponsor on the invitation and in our program and publicity and special recognition at the event
- Featured on signage at the event
- Special nametags for your guests
- Up to Five (5) complimentary tickets for the event

Grand Cupid Sponsor $5000 up to $9999

- Name listed in the program and publicity as appropriate
- Featured on signage at the event
- Special nametags for your guests
- Three (3) complimentary tickets for the event

Cupid Sponsor $2500 up to $4999

- Name listed in the program and publicity as appropriate
- Featured on signage at the event
- Special nametags for your guests
- Two (2) complimentary tickets for the event

Underwriting Angel $1000 up to $2499

- Name listed in the program
- Featured on signage at the event

Sweetheart Donors $500 up to $999

- Name listed in the program
- Featured on signage at the event

Children's Aid Club
2026 Valentine's Taste' n' Tell Luncheon

Sponsorship/Underwriting/Donation Commitment Form

I wish to donate _____	as a Presenting Sponsor	$10,000.00
I wish to donate _____	as a Grand Cupid Sponsor	$5000 up to $9999
I wish to donate _____	as a Cupid Sponsor	$2500 up to $4999
I wish to donate _____	as an Underwriting Angel	$1000 up to $2499
I wish to donate _____	as a Sweetheart Donor	$500 up to $999
I wish to donate _____	as an In-Kind Donor	Provider of goods and services

Contact person_____

Company_____

Address_____

City_____State_____ZIP_____

Phone_____ Email_____

Please respond by January 9, 2026, to be recognized in our program. Thank you!

Please respond to:
Children's Aid Club
3296 North Federal Highway, Suite 11503
Fort Lauderdale, FL 33339-8422

My check, payable to Children's Aid Club, is enclosed.____

My check, payable to Children's Aid Club, will follow at a later date.____

_____Please charge my credit card: ____Amex____Visa____Mastercard____Discover

Name on card_____

CC#_____Expiration date_____Amount_____

Sec. Code_____Signature_____

WAREHOUSE REPORT
2025 TNT – February 11

In early January TNT bins were taken down from the top shelves and placed on the tables for the committee chairs to pick up.

Bins included cashier, decorations, menu, bake sale, auctions and raffles

Since we were using 22 red round tablecloths this year we took them to our January meeting and 7 members volunteered to take them home to iron and bring back on set up day, (Sue, Pat, Valerie, Vanessa, Rena, Kristina and Jeanne – thank you!)

Candy and Sandy organized all items on Wednesday February 5th that were to be brought to set up on Monday February 10th.

The following items were brought on set up day:

Six red toppers
Aprons
8 easels
raffle drum
white bags – 2 sizes but we need to add the smaller bags next year

Items picked up by members before TNT:

table numbers, lucite frames, clipboards and posters

Candy and Sandy returned everything back to the warehouse after TNT. We only need 2 cars to transport items to and from warehouse.

Respectfully submitted,

Sandy Noonan, warehouse chair

2026 Taste 'n' Tell Committee Chairman Report

Committee: Work Assignments Chair: Barbara Hume

Number of helpers needed on set-up day: __0___; number need on day of luncheon:__0___

Number of Tables needed for your area:__None____

Supplies needed: Patience

Breakdown of all costs including tips: None

Please provide a timeline for your area of responsibility. When did you begin work i.e. contact a vendor, inventory supplies, send out letters, start menu process, communicate with membership etc. and what steps followed and when:

We did things a little differently this year. Every year at the end of the fiscal year we circulate a sign-up sheet for members to sign up for the committee they would like to chair. Year after year, the same people sign up for some committees (Bake Sale in particular) so no one else has a chance. We keep talking about having new members more involved so at the post-TnT meeting last year I volunteered to assign members to the committees. In each case I tried to find a member who would serve as an understudy with an experienced committee chair with the thought that member would chair next year. A sheet was included in the September newsletter.

Unfortunately, there were many changes. Some members went inactive and some resigned. Of the 29 active members, four were unable to come the day of the luncheon (3 for health reasons and 1 had a long-scheduled cruise planned, leaving us only 25 active members. Luckily we had several auxiliary members volunteer and two lifetime members chaired committees.

I got together with Sue Black early in January to review the Work Assignments from last year and get her input. From there I created a list of Work Assignments by Member and one by Area. Letters were given to members at the January meeting with their assignments (see sample attached). For those who missed the meeting, I emailed the letter. I also emailed the Work Assignments by Area to each committee chair so she would know who was working with her.

It sounded so good in theory.

The first problem arose with the After Party of all things. I had assigned Monica Blackwood because she had mentioned that Carrabba's in Pompano offered to host a gathering for us. She made arrangements with them. When the form was distributed in September, Rebecca told me that she had already reserved Pam Markus's clubhouse for the After Party and contacted a caterer. I told her to work it out with Monica.

I feel confident I had announced that if anyone had a special request they should contact me over the summer. I never heard from Rebecca, so she obviously overstepped.
Then the two members assigned to thank you notes went inactive and/or resigned. Luckily Janice Bloomfield offered to take on this task assisted by Randa Flinn.

Notices used for communication to membership. Please attach samples of flyers, e-mails etc. used.

What worked well:

-Sue Black had a copy of the Work Assignments the day of the luncheon and was able to get members to their assigned places.

What did NOT work well along with suggestions for improvement:

-Bring a copy of the Work Assignments to set up day and day of the luncheon. People were coming to me asking where they were to work.
-The times I had used in the Work Assignments were changed in the Timeline which came out the week before the luncheon. For instance, I had scheduled the Raffle Runners to be in the pavilion at 12:50 for the first call of raffle baskets at 1:00. In the Timeline, it was set up that the first call of winners would be at 12:25. I think this is way too early as some guests were still coming out to put their tickets in the bags at that time. Over the years, I've seen guests go into the dining room for the welcome and blessing, then come out to put their tickets in the basket bags while the food is being served.

Additional Comments:

With the exception of the Bake Sale, I think the plan worked, and we have some newer members who are ready to chair committees next year. (Although Angie Graziano worked the Bake Sale and would be a good one to chair next year with guidance from Jeanne.)

Sample

Taste 'n' Tell 2026

Taste 'n' Tell 2026 is fast approaching, and we need all hands on deck. Our event will take place at the Lauderdale Yacht Club on Tuesday, February 3rd. Set-up will be on Monday, February 2nd, from 12:30 to 3:30. Your assignment is:

Fran English

Date	Time	Assignment	Report to
2/2	12:30 to 3:30	Decorations	Vanessa
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Decorations	
	10:00	Meeting and Photo at inside stairs	
	10:30	Oversee appetizer table	
	1:00	Live Auction spotter	
	2:00	Ballroom cleanup	Vanessa

MONDAY, FEBRUARY 2nd

If you are scheduled to set up on Monday, come to the Club with full stomachs! The Club is officially closed, and we will not have access to any food or drinks all day. **PLEASE DO NOT ARRIVE EARLY** – give the Club time to set up the tables without interruptions or people getting in their way.

BAKE SALE – We ask that you bake enough to bring $40 in sales. Best sellers are cookies, fudge, breads, brownies and just about anything that does not require refrigeration. Bring your beautifully wrapped (in red, white or pink) and ready-to-sell **HOMEMADE** goodies to the Club on Monday between **12:30 and 2:00** to the Cove Room so they can be priced. Please be sure to note on the "From the Kitchens of" card the name of your item and if the recipe contains nuts, is sugar free or gluten free. Every active member is required to participate; you may donate $40 in lieu of baking.

RAFFLE BASKETS AND SILENT AUCTION ITEMS – Bring your raffle baskets and silent auction items to the Club on Monday between **12:30 and 2:00**. **PLEASE HAVE YOUR BASKET MARKED WITH THE NAME OF THE BASKET AND ~~YOUR NAME~~**. If you have a cart that can be used, please bring it as it will help get the bigger baskets from the parking lot into the pavilion area.

Basket #

TUESDAY, FEBRUARY 3rd

PARKING – Please carpool, Uber or get dropped off as there is limited parking at LYC.

Committee chairs should arrive at 8:30; members should arrive at 9:00. Be sure to wear comfortable shoes and wear **PINK or RED**. Our group picture will be taken at 10:00 am. Lunch should be limited to 20 minutes starting at noon (or when our guests are seated).

Why?

If you have any questions about your assignment, please call one of the Team Leaders or the committee chair for clarification.

With your help, Taste 'n' Tell 2026 will be our best yet. Thank you for all you do for the children and families we help.

Linda Ianelli, Architect Team
Barbara Hume, Stylin' Team
Kristina Bryn, Golden Goose Team

A Giving Heart

CAC Fundraising 2026

Taste 'N' Tell Planning Teams for 2026

The Architect Team Team leader Linda Ianelli	The Stylin' Team Team leader Barbara Hume	The Golden Goose Team Team leader Kristina Bryn
Apprentice:	Assistant: Sue Black	Apprentice:

Early duties (Spring/Summer)

Compile guest list (1 or 2) 1. Linda Ianelli Apprentice: _____	**Start in the summer:** **Menu including Welcome drink** **Plan December tasting event** 1. Sue Black 2. Louise Proffer 3. Gail Jennings. 4. Fran English 5. Trudy Bieck	**Prepare underwriting packets and track asks (Start early so packets are ready for Sept.)** 1.Linda Ianelli 2. Jacalyn Murray + Development Team
Invitations/RSVP/Special raffle tickets - Design, print, assemble for mail: 1. Linda Ianelli. 2. Pam Ferrante 3. Tara Bakatselos 4._____	**Plan after party** 1. ~~Monica Blackwood~~ Rebecca & Janice	**Send Thank You notes** 1. ~~Allison LaRocca~~ Janice Bloomfield 2. ~~Sheri~~ Wilcox Randa
Set-up online RSVP 1. Linda Ianelli	**Speaker/Audio/Visual** 1. Laura Balistreri-Ahmed 2. Pam Markus	**Cashiers/bank, raffle ticket sales, financial closeout** 1. Barb Hume 2. Jacalyn Murray
Acquire cruise or special raffle item, provide info to Invitation designer to print with invitations 1. Caroline Courtney **Design Save the Date:** 1.Suzee Bailey **Send the Save the Date email blast** 1. Linda Ianelli	**Decorations:** 1. Vanessa Diaz-Font 2. Fran English 3. Candy Moore 4. Randa Flinn	**Bake Sale Planning (1 or 2)** **Advisor:** Jeanne Dixon **Apprentice:** Gail Jennings **Workers:** 1. ~~Carole Falkanger~~ Surgery 2. Pat DeSanctis 3. Candy Moore 4. Jenny Boyenga 5. Any Auxiliary Members

Late Duties (Fall – Feb event)

Reservations, Make table assignments: 1.Pam Ferrante 2.Tara Bakatselos 3.Carole Falkanger 4. Nametags: 1. Laura Balistreri-Ahmed	**Emcee** 1. Belinda McDonald **Social Media** 1. Sheri ~~Wilcox~~	**Live Auction** 1. Kristina Bryn 2._____ **Silent Auction** 1.Caroline Courtney/Barb Hume 2. Rebecca Soloman 3. Lynda Stackhouse
Posters - Large signs and sponsor recognition, etc. Directional Signs 1. ~~Sheri Wilcox~~ Heather	**Timeline and script** 1. Valerie Taylor 2. Belinda McDonald **Member assignments day before & day of:** Sue Black and Barbara Hume	**Raffle Baskets** 1.Marsha Tessler 2. Heather Knight
Compile program book and print (remember to add new member & any "in memory") 1.Becky Ford	**Warehouse Supplies** 1.Sandy Noonan	**Auction & Raffle Printing** 1. Julie Newton 2. Heather Knight

Cashiers: Trudy Bieck, Ghislaine Martin, Jacalyn Murray, Debra Rowand, Sandy Noonan, Rena Udell & Louise Proffer.

Taste 'n' Tell 2026

Bake Sale – Jeanne and Gail
2/2 – Bake Sale Set up – Jeanne, Gail, Ghislaine, Rena (Jenny at check in)
2/3 – 9:15 - Bake Sale Sales - Monica, Angie G., Gail, Sheri

Appetizer Tables – Sue Black
10:30 – Jenny, Fran, Sara

Cashiers – Jacalyn
2/3 – Trudy, Kristina, Ghislaine, Jacalyn, Sandy (raffle sales in pavilion), Louise, Debra, Rena (1:00 - Ghislaine and Rena stay in Cove Room; all other cashiers move to Ballroom to assist with close out of Live and Silent Auctions)

Decorations – Vanessa
2/2 – Set up – Pat, Fran, Randa, Becky, Angie G., Michele, Candy, Valerie
2/3 – Set up – Pat, Fran, Randa, Becky, Angie G., Michele, Candy, Valerie
2/3 – 11:00 – Ballroom Check – Sue B., Randa
2/3 – 2:00 - Ballroom Cleanup (pick up table numbers, programs, paddles, favors, etc.) – Pat, Vanessa, Fran, Randa

Greeters
10:30 – Welcome at front door - Laura
10:30 – Welcome at back door - Joyce
10:30 – Inside in hallway - Gina
2:00 – Farewell at front door - Laura, Sue B., Pam F., Linda
2:00 – Farewell at back door – Gina, Joyce

Hostess – Sue Black
11:30 – Assist handicapped guests to seats – Becky, Candy
11:45 – Hostess at doors to Ballroom with table assignments – Sue B., Vanessa, Michele, Becky, Julie, Candy

Live Auction – Caroline
2/2 – Set up – Kristina
2/3 – Spotters – Pat, Vanessa, Fran, Pam F., Sandy, Louise, Valerie

Program
Coordinate with AV – Pam M.
Emcee – Belinda
Welcome – Laura

Raffle Baskets – Marsha and Heather
2/2 – 12:30 - Raffle Set up – Marsha, Heather, Julie
2/3 – 9:00 - Move Raffle Baskets to pavilion - Tara, Trudy, Monica, Kristina, Caroline, Pam F., Gail, Pam M., Julie, Sandy, Rebecca, Sheri
9:00 – Assemble display sheets for raffle baskets – Jenny
12:45 – Monitor Baskets - Jenny
12:50 – Raffle Runner – Monica, Randa, Becky, Angie G., Michele, Heather, Julie, Sheri
2:00 – Move Raffle Baskets to Parking Lot – Becky, Heather, Pam M., Julie, Valerie, Marsha

Reservations – Linda and Tara
2/2 – Set up – Tara, Pam F., Linda
2/3 – Final set up – Tara, Pam F., Linda

Silent Auction – Barbara
2/2 – Gina, Rebecca, Lynda, Joyce
2/3 – Silent Auction Monitor – Rebecca, Lynda
12:45 – Silent Auction Winner cards – Gina, Rebecca, Lynda, Joyce

Stair and Door Monitors
11:45 – Valerie (corralling guests to move into the Ballroom)
1:45 – Jenny
2:00 – Michele, Candy
(Gina and Joyce will also be in this area at end of day)

Taste 'n' Tell 2026

Date	Time	Duties	Report to
Tara Bakatselos			
2/2	12:30 to 3:30	Reservation table set up	Linda
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	10:00	Meeting and photo at inside stairs	Laura
	10:30	Reservation table	
Laura Balistreri-Ahmed			
2/2	12:30 to 3:30	Deliver nametags to Reservation table	Linda
		Confer with Belinda re program	Belinda
	3:00	Meeting with chairs in Ballroom	Kristina/Linda/Barb
2/3	9:00	Deliver additional nametags to Reservation	Linda
	9:15	Finalize program with Belinda	Belinda
	10:00	Meeting and Photo at inside stairs	
	10:30	Greet guests at front door until 12:00	
	12:00	President's Welcome and blessing in Ballroom	
	2:00	Farewell at front door	
Trudy Bieck			
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	9:15	Cashier in Cove Room	Jacalyn
	10:00	Meeting and Photo at inside stairs	
	1:00	Cashier in ballroom for Live and Silent Auctions	
	2:00	Cashier in Cove Room	
Sue Black			
2/2	12:30 to 3:30	Coordinate with Dan	
2/3	9:00	Troubleshoot with Dan/Reservations all day	
	10:00	Meeting and Photo at inside stairs	
	11:45	Hostess at doors to Ballroom with table assignments	
	2:00	Farewell at front door	
Monica Blackwood			
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	9:15	Bake sale	Jeanne/Gail
	10:00	Meeting and Photo at inside stairs	
	1:00	Raffle Runner (meet in pavilion)	Marsha/Heather
	2:00	Bake Sale for pick up of baked goods	

Jenny Boyenga

2/2	12:30 to 2:00	Check in baked goods at Bake Sale	Jeanne/Gail
2/3	9:00	Assist with display sheets for raffle baskets	Marsha/Heather
	10:00	Meeting and Photo at inside stairs	
	10:30	Oversee appetizer table	Sue Black
	12:45	Monitor Raffle Baskets in pavilion	Marsha/Heather
	1:45	Stair monitor at pavilion	

Kristina Bryn

2/2	12:30 to 3:30	Set up Live Auction display in pavilion	Caroline
	3:00	Meeting with chairs in Ballroom	
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	10:00	Meeting and Photo at inside stairs	
	10:30	Cashier	Jacalyn
	1:00	Cashier in Ballroom for Live and Silent Auctions	
	2:00	Cashier in Cove Room	

Caroline Courtney

2/2	12:30 to 3:30	Set up Live Auction display in pavilion	
	3:00	Meeting with chairs in Ballroom	
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	10:00	Meeting and Photo at inside stairs	
	10:30	Oversee Live Auction table	
	1:00	Oversee Live Auction in Ballroom	
	2:00	Live Auction checkout at Cashier table	

Pat DeSanctis

2/2	12:30 to 3:30	Decorations	Vanessa
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Decorations in Ballroom	Vanessa
	10:00	Meeting and Photo at inside stairs	
	1:00	Live Auction spotter	Caroline
	2:00	Ballroom cleanup	Vanessa

sick + couldn't attend

Vanessa Diaz-Font

2/2	12:30 to 3:30	Decorations	
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Decorations	
	10:00	Meeting and Photo at inside stairs	
	11:45	Hostess at doors to Ballroom	Sue Black
	1:00	Live Auction spotter	Caroline
	2:00	Ballroom cleanup	

Jeanne Dixon

2/2	12:30 to 3:30	Bake Sale set up	
2/3	9:00	Bake Sale	
	10:00	Meeting and Photo at inside stairs	
	10:30	Bake Sale to close out	

Fran English

2/2	12:30 to 3:30	Decorations	Vanessa
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Decorations	
	10:00	Meeting and Photo at inside stairs	
	10:30	Oversee appetizer table	
	1:00	Live Auction spotter	
	2:00	Ballroom cleanup	Vanessa

Carole Falkanger

2/2	12:30 to 3:30	Reservation table set up ~~surgery~~ could not attend	Linda
2/3	9:00	Reservation table	
	10:00	Meeting and Photo at inside stairs	
	10:30	Reservation table	
	2:00	Ballroom cleanup	Vanessa

Pam Ferrante

2/2	12:30 to 3:30	~~Bake Sale~~ set up Registration	Jeanne/Gail
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	10:00	Meeting and Photo at inside stairs	
	10:30	~~Bake Sale~~ Registration	
	1:00	Live Auction spotter	Caroline
	2:00	Farewell at front door	

Randa Flinn

2/2	12:30 to 3:30	Decorations	Vanessa
2/3	9:00	Decorations	Vanessa
	10:00	Meeting and Photo at inside stairs	
	11:00	Ballroom Check	Sue Black
	1:00	Raffle Runner (meet in pavilion)	Marsha/Heather
	2:00	Ballroom cleanup	Vanessa

Becky Ford

2/2	12:30 to 3:30	Decorations	Vanessa
2/3	9:00	Decorations	Vanessa
	10:00	Meeting and Photo at inside stairs	
	11:30	Assist handicapped guests to tables	Sue Black
	11:45	Hostess at doors to Ballroom	Sue Black
	1:00	Raffle Runner (meet in pavilion)	Marsha/Heather
	2:00	Move raffle baskets to parking lot	Marsha/Heather

Angie Graziano

2/2	12:30 to 3:30	Decorations	Vanessa
2/3	9:00	Decorations	Vanessa
	10:00	Meeting and Photo at inside stairs	
	12:50	Raffle Runner (meet in pavilion)	Marsha/Heather
	2:00	Move Raffle Baskets to Parking lot	Marsha/Heather

Michele Holtzheuser

2/2	12:30 to 3:30	Decorations	Vanessa
2/3	9:00	Decorations	Vanessa
	10:00	Meeting and Photo at inside stairs	
	10:30	Stair monitor on verandah	
	11:45	Hostess at doors to Ballroom	Sue Black
	12:50	Raffle Runner (meet in pavilion)	Marsha/Heather2:5
	2:00	Stair monitor on verandah	

Linda Ianelli

2/2	12:30 to 3:30	Reservation table set up
	3:00	Meeting with chairs and L.A. spotters
2/3	9:00	Reservation table
	10:00	Meeting and Photo at inside stairs
	10:30	Reservation table
	2:00	Farewell at front doors

Gina Jenkins

2/2	12:30 to 3:30	Silent Auction set up	Barbara
2/3	9:00	Silent Auction	
	10:00	Meeting and Photo at inside stairs	
	10:30	Inside greeter in hallway	
	12:45	Silent Auction winner cards	Barbara
	2:00	Farewell at back door	

Gail Jennings

2/2	12:30 to 3:30	Bake Sale Set up	Jeanne
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	9:15	Bake Sale	
	10:00	Meeting and Photo at inside stairs	
	10:30	Bake Sale to end of day	

Heather Knight

2/2	12:30 to 3:30	Raffle Basket set up	
2/3	9:00	Raffle Baskets	
	10:00	Meeting and photo at inside stairs	
	10:30	Raffle Baskets	
	12:50	Raffle Runner	
	2:00	Move raffle baskets to parking lot	

Pam Markus

2/2	12:30 to 3:30	Coordinate with Dave in Ballroom	
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Move raffle baskets to pavilion	
	9:15	Work with Dave in Ballroom	
	10:00	Meeting and Photo at inside stairs	
	10:30	Work with Dave	
	2:00	Move Raffle Baskets to parking lot	Marsha/Heather

Ghislaine Martin

2/2	12:30 to 3:30	Bake Sale set up	
2/3	9:00	Cashier	Jacalyn
	10:00	Meeting and Photo at inside stairs	
	10:30	Cashier until 2:30 in Cove Room	

Belinda McDonald

2/2	12:30 to 3:30	Emcee (work with Laura)	
	3:00	Meeting with chairs and Live Auction spotters	
2/3	9:00	Emcee	
	10:00	Meeting and Photo at inside stairs	
	10:30	Emcee	
	2:00	Ballroom Cleanup	

Candy Moore

2/2	12:30 to 3:30	Decorations	Vanessa
2/3	9:00	Decorations	Vanessa
	10:00	Meeting and Photo at inside stairs	
	11:30	Assist handicapped into ballroom	Sue Black
	11:45	Hostess at Ballroom entrance	Sue Black
	2:00	Stair monitor at verandah	

Jacalyn Murray

2/2	12:30 to 3:30	Cashier set up	
	3:00	Meeting with chairs and L.A. spotters in Ballroom	
2/3	9:00	Cashier	
	10:00	Meeting and Photo at inside stairs	
	10:30	Cashier until closing time (At 1:00, all cashiers except Ghislaine and Rena will go into Ballroom to help with Silent and Live Auction payments)	

Julie Newton

2/2	12:30 to 3:30	Raffle set up	Marsha/Heather
2/3	9:00	Move raffle baskets to pavilion	
	9:15	Place signs and posters	
	10:00	Meeting and Photo at inside stairs	
	10:30	Stair monitor at verandah	
	11:45	Hostess at door to Ballroom	Sue Black
	12:50	Raffle runner	Marsha/Heather
	2:00	Move Raffle Baskets to Parking Lot	

Sandy Noonan

2/2	12:30 to 3:30	Bring supplies from warehouse	
	3:00	Meeting with chairs and L.A. spotters	
2/3	9:00	Move raffle baskets to pavilion	Marsha/Heather
	10:00	Meeting and Photo at inside stairs	
	10:30	Raffle sales in pavilion	
	1:00	Live Auction spotter (and stay to collect Live & Silent auction payments)	

Louise Proffer

2/2	12:30 to 3:30	Cashier
	3:00	Meeting with chairs and L.A. spotters
2/3	9:00	Cashier
	10:00	Meeting and Photo at inside stairs
	10:30	Cashier
	1:00	Live Auction Spotter (and stay in ballroom to collect payments for Silent and Live Auction items)

Sara Rashti

2/3	10:00	Meeting and Photo at inside stairs
	10:30	Monitor Appetizer table

Debra Rowand

2/2	12:30 to 3:30	Cashier
2/3	9:00	Cashier
	10:00	Meeting and Photo at inside stairs
	10:30	Cashier until closeout at 2:30
	1:00	Cashier in Ballroom for Silent and Live auction

Rebecca Solomon

2/2	12:30 to 3:30	Silent Auction set up	Barbara
2/3	9:00	Move Raffle Baskets to pavilion	Marsha/Heather
	9:15	Silent Auction	
	10:00	Meeting and Photo at inside stairs	
	10:30 to 2:30	Silent Auction through close out	
	12:45	Silent Auction winner cards	

Lynda Stackhouse

2/2	12:30 to 3:30	Silent Auction set up	Barbara
2/3	9:00	Move Raffle Baskets to pavilion	Marsha/Heather
	9:15	Silent Auction	
	10:00	Meeting and Photo at inside stairs	
	10:30 to 2:30	Silent Auction through close out	
	12:45	Silent Auction winner cards	

Valerie Taylor

2/2	12:30 to 3:30	Decorations	Vanessa
	3:00	Meeting with chairs and L.A. spotters in Ballroom	
2/3	9:00	Decorations	
	10:00	Meeting and Photo at inside stairs	
	10:30	Decorations	
	11:45	Hostess in pavilion corralling guests into Ballroom	
	1:00	Live Auction spotter	
	2:00	Move raffle baskets to parking lot	Marsha/Heather

Marsha Tessler

2/2	12:30 to 3:30	Raffle Basket set up
2/3	9:00	Coordinate moving raffle baskets to pavilion
	10:00	Meeting and Photo at inside stairs
	10:30	Raffle
	12:45	Pull 1/3rd of raffle tickets
	12:50	Assemble Raffle Runners in Ballroom to announce winners
	1:15	Pull balance of raffle tickets
	1:35	Announce second group of raffle winners
	1:45	Announce third group of raffle winners
	2:00	Move raffle baskets to parking lot to distribute to winners

Rena Udell

2/2	12:30 to 3:30	Bake Sale set up	Jeanne
2/3	9:00	Cashier	Jacalyn
	10:00	Meeting and Photo at inside stairs	
	10:30	Cashier until closing	

Joyce Virga

2/3	9:00	Silent auction setup	Barbara
	10:00	Meeting and Photo at inside stairs	
	10:30	Greeter at back door	
	12:45	Silent Auction cards	
	1:00	Deliver Silent Auction cards to winners	
	2:00	Farewell at back door	

Sheri Wilcox

2/3	9:00	Move Raffle Baskets to pavilion	Marsha/Heather
	9:15	Bake Sale (all day except for 12:50 assignment below)	
	10:00	Meeting and Photo at inside stairs	
	12:50	Raffle Runner (meet in pavilion)	Marsha/Heather