



ÉQUIPE SANTÉ FAMILIALE
ELLIOT LAKE
FAMILY HEALTH TEAM

OTN Telemedicine Coordinator - Elliot Lake Family Health Team

Why Join the ELFHT?

- Collaborative interdisciplinary team environment
- Meaningful work with strong community impact
- Supportive leadership and workplace culture
- Opportunity to practice to full scope
- Beautiful Northern Ontario lifestyle with affordable living, outdoor recreation, and short commutes

The ELFHT is currently seeking an OTN Telemedicine Coordinator to join its growing team of health care professionals.

The ELFHT provides primary health care, including chronic disease management, health promotion and disease prevention, to a rostered and unattached population of patients in the local community and surrounding area. The ELFHT employs an interprofessional team of health care providers who work in a collaborative model of care.

You will work independently and in collaboration with specialists and our multidisciplinary team to provide patient/family nursing care using OTN to patients across Elliot Lake and area. You will deliver treatment with an emphasis on assessment, education, prevention, maintenance, and restoration of health in a supportive manner.

Key Responsibilities

- Carry out the Telemedicine program, meeting its clinical, educational, and administrative goals
- Providing patient-centered clinical nursing to patients and evaluating outcomes
- Ability to manage multiple OTN studios as per schedule
- Ability to manage OTN schedule via NCOMPASS program
- Maintain accurate, concise, and confidential EMR documentation pertaining to patient history and encounter data
- Tracking statistics and generating reports for program evaluation
- Develop expertise in the use and care of the equipment
- Troubleshooting minor technical problems with OTN software
- Self directed work as required
- Assist other interdisciplinary team members as required

- Assist patients in navigating the local and regional healthcare system
- Collaborate with family, caregivers, specialists, multidisciplinary team members and external partners as needed
- Participate in ongoing quality monitoring and improvement
- Assess patients and collaboratively determine their healthcare needs while accounting for physical, mental, social factors
- Educate and support patients in navigating the healthcare system
- Identify needs, barriers, and gaps in care and work with the patient and care team to address them
- Protect patient privacy and confidentiality as per PHIPA
- Other duties as assigned within scope of practice

Qualifications

The ideal candidate will possess:

- Registration in good standing with the College of Nurses of Ontario as a Registered Nurse (RN), or Registered Practical Nurse (RPN) and valid professional liability insurance
- Maintenance of professional liability insurance
- Primary care/ambulatory care clinic setting is considered an asset
- CPR certification, and current driver's license
- Knowledgeable of the local and regional healthcare system
- Excellent clinical assessment skills, the ability to think critically and problem solve
- Demonstrated ability in utilizing the nursing process in planning, implementing, and evaluating patient care
- Knowledge and proficiency in current, evidence-based methods and practices of primary care delivery, with an emphasis on health promotion, risk reduction and chronic disease management
- Leadership, organization, time management, and interpersonal skills
- Ability to prioritize, manage time effectively and be flexible in a highly active and constantly changing work environment
- Proficiency in the use of computers and information technology is required including the use of electronic medical records (EMR)
- Excellent verbal and written communication skills
- Experience using EMRs to document patient care, support program delivery, and quality improvement initiatives

Preferred Skills & Experience

- Additional training or certifications in areas such as diabetes, geriatrics, chronic pain, or mental health
- Experience with ACCURO electronic medical record (EMR)
- Experience in chronic disease management and patient education programming
- Ability to speak and write in English and French preferred

Salary & Benefits

- Open Until Filled
- HOOPP Defined Benefit Pension Plan
- Health Spending Account
- Professional Development Funding
- Four Weeks Vacation to Start, Paid Personal and Sick Time
- Starting wage will commensurate with education and experience, max \$39.05 hourly

How to Apply

Qualified applicants are invited to submit a cover letter and resume via email to:

Nancy Ewen, Executive Director
n.ewen@elfht.ca

We thank all applicants for their interest; however, only those selected for an interview will be contacted.