

Friendship Force Knoxville
Board Meeting
June 10, 2019

Present:

Kaye Bultemeier, Don Dougall, Diana Lopez, Jean Mayer, Ron Mayer, Mike McDonough, Jayne Raparelli, Bruce Robinson, Janis Robinson, Ray Simko

Diana called the meeting to order at 12:10 p.m. Meeting location was the Egg and I in Bearden.

Secretary's Report

Minutes of the May 6, 2019 meeting were approved.

Vice President's Report

June dinners are progressing and all members should have received an invitation. Carolyn and Don Dougall have graciously agreed to host 15 people but overall everyone has been very generous and gracious.

Kaye asked the board to consider our tendency to allow potential members to receive the newsletter and host incoming ambassadors without paying dues. She would like to see a policy regarding how this is managed. Concern was expressed over giving preference to non-members over current members and the overall impact. What is the use of paying dues if one can participate indefinitely without joining. In discussion that followed, it was pointed out that prospective new members were used as a means of introducing them to Friendship Force and increasing membership.

Treasurer's Report

As of May 31, 2019, there was \$1,433.93 in the operation budget and \$3,884.74 in the exchange budget for a total of \$5,318.67. Although we probably won't spend the total amounts in all budget categories, but if we did, the ending balance in the operating account on December 31, 2019 would be \$238.08.

Bruce talked with Allison Lindsey of FFI HQ in Atlanta on Friday, May 31, 2019. Allison, who handles many financial matters for FFI, said:

- 1) For honorary members from whom we don't collect dues, and who don't participate as hosts or ambassadors, Allison said we don't need to send affiliation fees to FFI.
- 2) There is no pro-ration of affiliation fees to FFI if a person joins late in year, so use our judgement in sending FFI the fees. I.e., if a person joins in November, then perhaps we should consider their dues as being for next year. She suggested going by the majority of year to decide. This seems to imply that if a new member joins in July, then we don't pay FFI fees for them for that year. (Comment: note that we pay the affiliation fees in arrears, i.e. the \$840 of affiliation fees paid in January 2019 was the year 2018.)

FFI Charter renewal:

Our FFK charter with FFI has to be renewed. The charter is for one year and automatically renews unless one side cancels or if there is a change in the charter document. Because of the current concerns with data protection, the EU has passed very detailed rules on data protection. As an international organization with many clubs in Europe, FFI has decided to adhere to these rules in order to be in compliance with EU law. The changes in the new charter reflect these changes. The new data protection sections in the charter are quite extensive, and of course, based on the new EU rules. It looks like most of the new text really applies to FFI's

responsibility (Exhibit B in the charter). FFI is the “processor” while FFK is the “controller.” However, at the end of section B.1. it states “Each Party shall be responsible for complying with its respective obligations as Controller and Processor under Data Protection Laws.” Plus section B.12 says that FFK is to indemnify FFI for any data protection error on our side that causes FFI to incur financial losses, e.g. legal fees, fines, etc. Section C deals with the “Controller” but it is not clear exactly what this section is. It probably means that we should tell club members about what may happen to their data and what rights they have. In any event, in view of the increased focus on data protection, it seems prudent for FFK only to collect the data that we absolutely need to operate and distribute the data only to people within FFI and FFK. This includes providing the directory to all club members and an electronic contact/e-mail list to Board members and committee chairs. These new sections on data protection also seem to question whether FFK should publish birthdays and anniversaries. Consequently, the Board has decided not to publish such information. the question will also be deleted from the application form and the database.

Communications

Don asked about summer newsletters and the board indicated that there should be one in July. The Board initially asked that birthdays and anniversaries for June and July be included. But due to the charter changes indicated above, these dates will no longer be published.

FFK Webpage: Janis reported that PDF copies of all the current webpages have been saved and she has started downloading the photos and other files before beginning the creation of the FFK website with the new GoDaddy Tool.

Journeys

Diana reported that for Australia it was agreed that we would request the fall dates to visit Central Coast, or another club in the vicinity, and North Moreton in the fall (September or October). The majority of those who were interested in going to Australia preferred the fall months and not go to Cairns.

We would also pursue a date (preferably in the spring) for Des Moines and Quad-cities to visit Knoxville.

Joanne sent a report that information on Open World would be sent from FFI 60 days in advance of the visit. She has already lined up a number of home hosts.

Jayne reported that we are expecting 9 ambassadors from Napa Sonoma. the Welcome Dinner at TVUUC will serve as our October meeting. She submitted a detailed schedule and budget for the entire journey. Jonathan will design a T-shirt which will be given to each ambassador and also be available for purchase by our members. Recommended price per T-shirt is \$10.00.

Ron reported for Annalisa Roehrig that a planning meeting was held last week for those going to Des Moines. Journey fees are due and Annalisa will send out a reminder immediately.

Programs

Janis reported on the general programs for the rest of 2019: The general meeting for September will be Ron Ledbetter speaking to the club about the Republic of Georgia prior to our Open World guests coming in November. Because of the visitors for October and November and the Holiday Party in December, the Board plans to have an additional general meeting in August for a presentation about our out-going Des Moines Journey. This meeting will be on August 27, 2019 at the regular evening time.

Janis asked for verification of the 2020 club meeting dates and they are as follows:

- January, March, May, September, and November will be General Meetings in the evenings
- February, April, and October will be alternate meetings with a special program or activity

- June, July, and August will have no meetings, rather some special program or activity will be announced
- December will be the Holiday Party

New Business

Dates for the remainder of the year are:

August 27 General meeting on Des Moines Journey

September 11 Board meeting

September 17 General meeting and program on Republic of Georgia

October 9 Board meeting

October 12 Welcome dinner for Napa/Sonoma in place of the general meeting

November 6 Board meeting

November 13 General meeting and welcome dinner for Open World

The other new business was the FFI Club Charter which was discussed in detail under the Treasurer's report as given by Bruce.

Old Business

Kaye provided a copy of the Journey Policies for Friendship Force Knoxville which has been revised and updated. She said that it is important for all journey coordinators to communicate regularly with the overall journey coordinator. The board passed a motion to approve the journey policies.

There being no further business the meeting was adjourned at 2:00 p.m.

Jean Mayer
Secretary