

Friendship Force Knoxville

Board Meeting

October 26, 2020

Present via ZOOM: President Kaye Bultemeier, Vice President Jayne Raparelli, Treasurer, Bruce Robinson, Secretary, Barbara Elder, Diana Lopez, Ron Mayer, Jean Mayer, Ray Simko, Janis Robinson, Leslie Badaines

The meeting was opened at 12:05 P.M. on Monday, October 26, 2020, by the President, Kaye Bultemeier via ZOOM. The Board is meeting today in place of the regularly scheduled meeting that would have taken place on November 3, 2020.

Secretary's Report: Minutes from the Board meeting on October 6, 2020 were approved as corrected.

Treasurer's Report: The Treasurer, Bruce Robinson, reported that there were no expenses nor revenues in the month of October, 2020, and thus FFK's account balances have not changed. The treasurer moved that no dues be collected in 2021 for returning members of FFK and that \$20.00 be collected from any new members for Y2021 only. The motion passed with a unanimous vote.

The motion to approve the Y2021 budget for FFK was unanimously approved.

Vice President's Report: A motion was made, seconded, and passed to approve the **2021 Membership Application/Renewal Form and Member Interest Survey**. The form will be added to the website, and an email will be sent to each member asking them to complete and return via email or regular mail to Bruce Robinson. Members who have not completed the form will be contacted and encouraged to complete the form.

Nominating Committee: Jean Mayer presented the officer slate for Y2021:

President: Jayne Raparelli

Vice President: Betsy Tonkin

Secretary: Barbara Elder

Treasurer: Bruce Robinson

The slate will be placed in the November Newsletter. It will be presented at the November 24, 2020 general member meeting, and the vote will be counted by show of hands or using the hand icon in the ZOOM platform.

Governing Documents: The Board approved the Bylaws to move forward for a vote by the membership of FFK. There were four changes as discussed earlier to clarify who must be a member, correct/change titles for Journey coordinators, and strengthen duties under the officers. One new change from 3 to 2 members for a nominating committee was accepted.

The Policies and Procedures were approved unanimously with the amendment of not striking the Treasurer in two places as an advisor for Journey budgets. Several other changes were made in consultation with the person involved in the position, and titles were clarified. The new dues for 2021 were inserted after the Board approved next year's budget.

Journey Policies: Several changes were made to the Journey Policies and approved unanimously by the Board. The changes were mainly the formatting of the document to match that of the Policies and Procedures, clarification of titles, addition of definition of positions, addition of the evaluation report, and the addition of statement that the Journey coordination credit is in lieu of the earned seat as stated in the FFI documents.

Programs Coordinator: The October presentation will be given by Kaye Bultemeier and Noel Kuck along with Joanne and Al Schuetz telling about their trip to Iran in 2019. The November meeting will largely be the annual business meeting, but there will be a short program about Morocco by the Schuetzes.

Because of COVID-19 concerns, FFK will not be meeting for a holiday meal at a restaurant or a potluck in December. Kaye Bultemeier suggested members share their photos and memories of their travels during the holiday season.

Programs for 2021: Janis has started a list of possible programs for the 2021 program coordinator including more programs from Kaye and Noel as well as the Robinsons.

The FF Dallas program coordinator and Janis talked last week about sharing programs since clubs are still having meetings using ZOOM. FFK has been invited

to join the FF Dallas November 14 program about Petra, Wadi Rum, and the Baha'i Gardens. One of their members made a presentation about their club's trip to Romania, and she has agreed to speak to our club using ZOOM when we are ready to, hopefully, take a journey there. In return, Bruce and Janis Robinson are scheduled to speak to the Dallas club in March 2021 about Spain.

Janis is waiting to hear from the FF Sacramento club, and she will keep looking at other clubs that might like to share programs.

An invitation to all FFK members to the November 14, 2020 FF Dallas meeting will be sent out via e-mail requesting an RSVP if they are interested. Their names and e-mail addresses will be sent to the Dallas program coordinator. They use the "waiting room" function of ZOOM and are careful whom they let in, so they would like the names and e-mail addresses of our members who would like to attend. The invitation will go out next week.

Meeting was adjourned at 1:20 P.M. by the President.

Respectfully submitted

Barbara Elder, Secretary