

Friendship Force Knoxville
Board Meeting
September 11, 2019

Present:

Kaye Bultemeier, Don Dougall, Joanne Hayden, Jean Mayer, Ron Mayer, Jayne Raparelli, Bruce Robinson, Janis Robinson, Annalisa Roehrig, Karen Setzfand, Ray Simko

Kaye Bultemeier called the meeting to order at 10:00 a.m. Meeting location was TVUUC.

Secretary's Report

Minutes of the June 10, 2019 meeting were approved. It was suggested that in the future full names be used in the minutes.

Treasurer's Report

Bruce Robinson presented the operating account proposed and projected budget for 2019 which was approved by the board.

Programs

Janis Robinson reported that the program for the September 17th meeting would be a presentation by the ambassadors who participated in the Des Moines journey. The October FFK meeting will be a Welcome Dinner on Saturday October 12th for the Napa-Sonoma ambassadors and all members of our club.

Journeys

Ron Mayer, Club Journey Coordinator, said there was a need to approve the coordinators for 2020 journeys. The 2020 coordinators approved were: Diana Lopez for inbound Des Moines/Quad Cities; April 22-27; Leslie Badaines/Karen Swander for outbound Australia, October TBT; Jayne Raparelli/Mike McDonough for outbound Napa-Sonoma, late summer or fall.

Annalisa Roehrig, journey coordinator for outbound Des Moines, reported that it was a very successful trip and that everyone who participated thoroughly enjoyed the people. She thanked Ron Mayer, Bruce and Janis Robinson for their moral support.

Jayne Raparelli presented a detailed report of the upcoming Napa-Sonoma journey including an itinerary, names of home hosts, dinner hosts, the Welcome Potluck/Arrival dinner and program, and the Farewell Dinner. A motion was made and approved that any expenditures that exceed the original hosting budget must be approved by the board before reimbursement. A motion was then made and passed to add \$150 to the Napa-Sonoma budget.

Communication

Don Dougall mentioned that the first mailing of the newsletter was corrected and resent.

Kaye asked the board to consider the length of articles in the newsletter which might contain too much detail. No decision was made at this time

Historian

Kaye Bultemeier read a letter from Jeana Johnson who is presently serving as historian. Jeana asked that those who hosted dinners in June send her the names of their guests.

Website

Any information that needs to put on the website should be sent to Ray Simko.

Janis Robinson was thanked for her web-incredible job in negotiating the website with "Go Daddy." We have a contract for three years.

Club Concerns

Please send any member concerns to Renee Ioannides. She will then check with those members to see if it is okay to publish the information in our newsletter. The information will then be sent to Don Dougall.

New Business

Bruce Robinson presented a proposed 2020 FFK Operating Budget which was approved as amended. The budget expenditure for Activities/Hospitality was changed from \$100 to \$200 resulting in the total expenditures to increase to \$2425.

Jayne Raparelli showed the board the shirt design for the T-shirts being made for our visiting ambassadors and our own members. The theme is Mountains and Music. The cost for a shirt for FFK members is \$10.

A decision was made to not order any Friendship Force pins or pens at this time.

Kaye Bultemeier shared that "Trees Knoxville" will furnish a tree, dig the hole, plant the tree, and place a plaque at the site in Knoxville Botanical Gardens and Arboretum commemorating the Friendship Force journey from Napa-Sonoma. Cost of the plaque is about \$80. This will be done when the Napa-Sonoma group is here on October 14th.

Karen Setzfand reported that she is working on nominations for next year's officers.

By-law and Policy revisions need to be read and reviewed by board members in order for a vote to be made at the next meeting to accept them as presented.

Kaye Bultemeier suggested that there be a place on our membership application which would encourage members to serve on a committee. We are a travel organization but there are jobs that need to be done in order for us to continue our mission of global understanding. Kaye would like for us read our Friendship Force mission statement at the beginning of each of our meetings. Two other suggestions she made were that we call our meetings "events"; and that when we welcome a new member one of our regular members stand with and introduce that person.

There being no further business the meeting was adjourned at 11:45 a.m.

Jean Mayer, Secretary