

# GAY & ROBINSON, INC.

# 2026 ANNUAL TENANT HOUSING UPDATE FORM

TENANT:

BANGO:

DATE:

CELL #\*: \_\_\_\_\_ # FOR TEXT MESSAGES \_\_\_\_\_ HOUSE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ Village: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

EMERGENCY CONTACT (NOT LIVING WITH YOU) & NUMBER: \_\_\_\_\_

# OF DOGS \_\_\_\_\_ INSIDE OR OUTSIDE # OF CATS \_\_\_\_\_ INSIDE OR OUTSIDE # OF BEDROOMS: \_\_\_\_\_ # OF BATHROOMS: \_\_\_\_\_

NAME	PHONE	BIRTHDATE	RELATIONSHIP TO TENANT	NAME OF EMPLOYER
		__ / __ / __	Self	
		__ / __ / __		
		__ / __ / __		
		__ / __ / __		
		__ / __ / __		
		__ / __ / __		

The following vehicles are kept at the property and have the current **BLUE/WHITE parking permit sticker for 2025-2026:**

OWNER	MAKE	MODEL	YEAR	COLOR	LICENSE PLATE

I AGREE TO ABIDE BY THE HOUSE RULES AND HEREBY CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE.

**HEAD OF HOUSEHOLD TO SIGN HERE: →**

**THE ABOVE TENANT AGREES TO THE FOLLOWING:**

Rents are due on the 1<sup>st</sup> of the month. An 8% late fee will be charged for payments over 10 days late. The Tenant will be charged an additional amount of \$30 for each N.S.F. check returned.

The Head of Household is responsible to provide 28-day's notice for any move-outs. Additional residents must go through a screening process and be approved by management **PRIOR** to moving in. HOH's children 18-26 years old must provide proof of full time enrollment in school **every semester** (by Jan 15<sup>th</sup> & Aug 15<sup>th</sup>) or will be charged additional rent.

Failure to comply with Gay & Robinson, Inc. "Rules for Tenants & Occupants of G&R Houses" (referred to as "House Rules") may result in the eviction of the Tenant and/or residents of the house. A copy of the "Rules" are available by mail or pick-up at the Main Office, and are subject to change without notice.

\*Tenant notices are provided via text messages. Each house shall provide a cell # to the Main office to receive notices.

**CURRENT MONTHLY PAYMENT SCHEDULE (FILLED IN BY OFFICE)**

BASIC HOUSE RENT: \_\_\_\_\_

TOTAL ADDITIONAL RENTS: \_\_\_\_\_

TIPPING FEE: \_\_\_\_\_

WATER: \_\_\_\_\_

TOTAL DUE PER MONTH: \_\_\_\_\_

Approved by: \_\_\_\_\_

**2026**

Tenant is required to complete this form at the beginning of the calendar year even if the information remains the same from the previous year.