

**Hudson Fish and Game Club, Inc. 53 Pine Road
Hudson, New Hampshire 03051**

BY-LAWS

(REVISED October 17, 2022)

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ARTICLE I – NAME AND PURPOSE

SECTION 1- This organization, established as a social club under IRS Code 501(c)(7) ("organized for pleasure, recreation, and other nonprofitable purposes") shall hereby be known as The Hudson Fish and Game Club, Inc., Hudson, N.H., hereinafter known as the "Club".

SECTION 2- The purpose of this organization shall be:

1. To promote all legitimate sport with rod, gun, and bow
2. To assist in enforcing the laws for the protection and propagation of fish and game within the state
3. To help in securing legislation in connection with these purpose as may be necessary
4. To buy, sell, mortgage or lease real estate to further these purposes
5. To build a clubhouse and/or other buildings and generally to promote social contacts of its members
6. To expend income above and beyond operating expenses on Club activities, charitable activities and other activities as the Club Membership shall vote as appropriate.

ARTICLE II – MEMBERSHIP

SECTION 1— Any resident of Hudson, N. H. or nearby towns, twenty-one years of age or over, may be elected to membership under the following conditions:

- A. An application form signed by an applicant and a sponsor and accompanied by the membership fee, may be presented, prior to the opening of any General Membership or Executive Committee Meeting, to the chairman of the membership committee.
- B. The membership committee shall present such application to the membership at the next regular General Membership Meeting, with the recommendation for acceptance or rejection.
 1. The membership application shall be read at that General Membership Meeting, at the next Executive Committee Meeting, and finally at the subsequent General Membership meeting.

2. The membership application shall be read at that General Membership Meeting, at the next Executive Committee Meeting, and finally at the subsequent General Membership meeting.
 3. Applicants are required to attend one General Membership Meeting and one Executive Committee Meeting at which his/her application is read.
 4. Application presentation procedures, applicant absences at required meetings, delayed documentation, and any other application issues shall be handled in accordance with the current House Rules or as voted upon by the Members at the relevant meeting.
- C. All elections for membership shall be by ballot vote with two-thirds majority of those present and voting required to accept a new member.
 - D. On acceptance to memberships, it shall be the duty of the sponsors to familiarize those persons of the duties and responsibilities expected of them. These to include; Work hour requirement, Club By-Laws, house rules, and range orientation by a Club range officer.
 - E. Any application rejected for membership cannot re-apply for membership for a minimum of one year.
 - F. The membership quota shall not exceed 125 active members except when a child or grandchild is an applicant. For the purposes to this section, active members are those members who are obligated to pay annual dues, and shall not include honorary members or retired members.
 - G. No members shall receive any compensation, other than work hours, for any personal services performed for the club or in the club's interest, unless approved in advance by the membership.

SECTION 2 – Honorary members may be elected on recommendation of the Executive Committee and by majority vote of those present and voting at a General Membership Meeting There shall be no more than two honorary members at any time. Honorary membership shall be for one year. Such honorary members shall not have voting power or privileges.

SECTION 3- Conditions for suspension are as follows:

- A. Any member of the club convicted of any willful violation of any Federal, State or Local law, regulation or ordinance pertaining to sporting, whereby his license to hunt or fish is suspended, shall be suspended as a member of the Club for one year from date of license suspension. Such suspension shall not entitle the suspended member the refund of the membership dues. If the suspension of license privileges for the period in excess of one year is part of the sentence for the violation, then the member's suspension from the Club shall extend for a period of six months beyond the restoration of license privileges by the courts or governmental agency.
- B.** Any member of the Club convicted of any Federal, State, or local felony shall be expelled as a member of the Club.

ARTICLE III - OFFICERS AND DUTIES

SECTION 1 – Officers of the club shall be President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and ten (10) Directors elected by the membership of the Club.

SECTION 2 - The Executive Committee shall be the elected Officers and Directors of this Club and shall conduct the general affairs of the club. The Executive Committee shall have a \$1000 spending limit, once per thirty days. The Executive Committee shall have authority to order or instruct when emergency actions are necessary. The Chairman of the Board of Directors, or in his absence, his designee, or if none, the Board Member present who had the highest number of votes cast in his favor, shall preside at all annual, regular or special Executive Board Meetings of this Club.

SECTION 3 - The President, or in his absence, the Vice President shall preside at all annual, regular, or special General Membership Meetings of this Club. The President, or in his absence the Vice President, shall be Ex-Officio member of all standing committees. The President shall have authority to order or instruct when necessary emergency actions are required before a meeting of the Executive Committee can be held. Such actions are subject to review and approval, modification, or rescission by the Executive Committee. The President shall have the sole authority to issue or recall all Club keys other than Members' electronic card keys that are issued subject to the provisions of these By- Laws related to Membership and Discipline.

SECTION 4 - The Recording Secretary shall keep an accurate account of all club meetings and shall be sworn to the faithful performance of his duties. He shall prepare all correspondence for signature by all other officers of the club.

SECTION 5 - The Corresponding Secretary shall care for the receiving and sending of all communications of the club and publicity at the direction

of the Executive Committee. He shall furnish the Recording Secretary with all communications received and replies, if any sent, for the previous month, prior to each General Membership or Executive Committee Meeting. He shall prepare all correspondence for signature by all other officers of the club.

SECTION 6 – The Treasurer shall receive all moneys for the club and deposit them in the authorized account.

SECTION 7 – The Treasurer shall give an accounting at all monthly meetings of all receipts and expenditures during the preceding month with the resultant balance in the authorized accounts. He shall submit his records to the Executive Committee for review on or before December 31, prior to submittal to the C. P. A.

SECTION 8 – Checks shall be signed only by the Treasurer of the Club and one of the following: President or Secretary.

SECTION 9 – The Treasurer shall be bonded at the expense of the club for the sum annually equal to the next higher \$1,000.00 as indicated by the report of the annual audit.

SECTION 10 – At all General Membership election meetings, there shall be elected five directors for a term of two years. The Chairman is to be elected at the January Executive Committee Meeting

SECTION 11 – On or after December 31 of each calendar year, the Executive Committee shall review the books of the Treasurer and the account(s) of any special committee handling any finances of the club.

A. The Treasurer shall submit the books to the Club's auditor and tax preparer, who shall be Certified Public Accountant.

- B. The Executive Committee chairman shall report the findings of the audit and tax preparation to the membership at or before the April Executive Committee Meeting. At the close of the January Executive Committee Meeting, the outgoing Treasurer shall turn the books of accounts over to the newly elected Treasurer.

ARTICLE IV - FISCAL YEAR

SECTION 1- The fiscal year shall be from January 1 to December 31.

ARTICLE V - MEETINGS

SECTION 1 - Regular monthly General Membership Meetings shall be held on the third Monday of each month; but if such third Monday shall be a holiday, the meeting shall be held on the following Monday or on such a day that is voted at a previous meeting. Regular monthly Executive Committee Meetings shall be held on the first Monday of each month; but if such first Monday shall be a holiday, the meeting shall be held on the following Monday or on such a day that is voted at a previous meeting. Either meeting may be rescheduled by a majority vote of the General Membership, providing that the members are notified in the monthly newsletter of the rescheduled date.

SECTION 2 - Special meetings may be called at other times by the President, majority vote of the Executive Committee or upon written request of ten (10) or more members. Only subjects given in the notice of the special meeting may be considered at such special meeting.

SECTION 3 - The annual election meeting shall be held at the General Membership Meeting in December of each calendar year. At the direction of the Executive Committee, balloting mat take place on the Sunday immediately prior to the annual election meeting, supervised by Members appointed by and during hours specified by the Executive Committee. A formal installation of officers is to be held at the January Executive Committee Meeting.

SECTION 4 - Regular meetings may be turned into social meetings by vote of the membership at a previous General Membership Meeting or by vote of the Executive Committee.

ARTICLE VI - DUES

SECTION 1 - The membership fee and current calendar year's dues shall accompany all applications for membership. Dues for the coming year and the initial membership fee shall be fixed each year at the October General Membership Meeting, but in the event that no action is taken at the October meeting, the dues and membership fee for the preceding year shall prevail. The amount of the current dues and membership fee shall be contained in the House Rules.

SECTION 2 - If an application for membership is received at the November or December General Membership Meeting, then the membership dues in Section 1 of this article shall cover the following calendar year.

SECTION 3 - Members are required to perform 20 work hours per year by December 31, or they shall be assessed.

SECTION 4 - Members after acquiring 500 work hours shall be exempt from assessment.

SECTION 5 - A member is delinquent if dues are not paid by January 31. He must reapply as a new member.

SECTION 6 - Members after five years of active membership, being credited with 500 hours of volunteer time and attaining the age of 65 years, shall not be assessed for dues or work time. Members on the roster of retired members and members who are 60 years of age or older as of the date of the effective date of this amendment (17 October 2022) shall not be subject to the 500-hour requirement.

ARTICLE VII - QUORUM

SECTION 1 - A Quorum shall constitute the following:

- A. Seventeen members eligible to vote, at least five of whom shall be members of the Executive Committee, at any regular or Special General Membership Meeting
- B. Nine Executive Committee members at any regular or special Executive Committee Meeting.

ARTICLE VIII - NOMINATIONS AND ELECTION

SECTION 1 - Annual election of officers shall be held at the December General Membership Meeting of each year from nominations as approved under Section 3 of this article. No member shall hold more than one office.

SECTION 2 - Newly elected officers shall be installed and take office as of the January Executive Council Meeting.

SECTION 3 - Nominations shall take place at the November Executive Committee and General Membership Meetings and be closed at the General Membership Meeting. However, if no nominations are made for any office or offices at the November General Membership Meeting, those office(s) shall be filled by election of any write-in candidates, or failing that, appointment by the Executive Committee per Article VII, Section 5 of this article. Any member may post his or her name at the Club polling place prior to the beginning of the

annual voting session(s) indicating a desire to be considered as a write-in candidate for any office.

SECTION 4 - All members shall be notified in writing at least five days prior to the November General Membership Meeting that nominations shall be held. All members shall be notified in writing at least five days prior to the December General Membership Meeting that an election is to be held and shall have the times and dates of the election. The date of the election shall be the Sunday before the December General membership Meeting and the day of the December General Membership Meeting. The polling times shall be determined by the Executive Committee. The monthly newsletter shall constitute written notice for this purpose.

SECTION 5 - If a vacancy exists in any office during the calendar year, it shall be the duty of the Executive Committee to fill this vacancy.

SECTION 6 - Any officer, director or chairman or member of a standing committee who absents himself from two consecutive regular or special meetings without being excused for good cause by the Chairman of the Executive Committee or the President shall be relieved of his office and replaced according to Section 5 of this article.

ARTICLE IX - BY-LAW CHANGES

SECTION 1 - These By-Laws may be amended by a majority vote of those present and voting at any regular General Membership Meeting or special meeting, providing a written notice of the proposed change is given in the call of the meeting, stating the substance of the proposed change.

- A. Proposed By-Law changes shall be submitted in writing and endorsed by at least ten members. All changes or amendments to the proposed By-Law change must be done prior to the notification of the changes to the membership in the call of the meeting.
- B. The Recording Secretary shall record, update and post all changes immediately.
- C. The monthly newsletter shall be considered the call of the General Membership or Special Meeting at which the vote on the By-Law change or change(s) are to be made.

ARTICLE X - STANDING COMMITTEES

SECTION 1 - The following committees are established as standing committees of the Club. Committee members shall hold office for one year or until their successors are appointed:

A. Buildings and Grounds Committee

B. Membership Committee

C. Ways and Means Committee

D. Entertainment Committee

E. Publicity Committee

F. Disciplinary Committee

G. Stocking Committee

H. Legislative Committee

SECTION 2 - The President shall appoint all standing committees at the January General Membership Meeting or as otherwise needed to fill vacancies at other times.

SECTION 3 - Special committees may be appointed by the President or elected, as may be necessary, by vote of the Club from among the membership of the Club at any regular or special meeting.

SECTION 4 - Duties of the standing committees are as follows:

- A. The Buildings and Grounds Committee shall have active supervisory control of all real estate including land and buildings owned by the Club. It shall designate, subject to approval of the Club, all rules and regulation concerning the use, occupancy, renting, leasing or operating any facilities or building on premises owned by the Club. It shall recommend for action by the Club all improvements and changes in or on Club property.
- A) The Membership Committee shall conduct membership drives as directed by the Executive Committee as needed. It shall review and recommend applicants for membership. It shall submit to the Recording Secretary for Club action all membership applications and read them at each meeting. It shall see that new members are introduced to the Club. On notice of the Treasurer and Recording Secretary, it shall contact members whose dues are delinquent and make collection for submission at the next meeting. It shall give each new member copies of Rules and By- Laws.
- B) The Ways and Means Committee shall plan and conduct all fund-raising events for the club. It shall conduct the annual Fish and Game Pool.
- C) The Entertainment Committee shall be chaired by the President, who shall appoint the following subcommittees and their respective chairs:
 - 1. Range Committee: Responsible for developing and submitting Range Rules and other procedures regarding range operations to the General Membership as motions for consideration, for maintaining the ranges and range supplies, requesting funds

for range operations and supplies, and qualifying members for range use as required in the Range Rules.

2. Trap Committee: Responsible for developing and submitting Trap Range Rules and other procedures regarding trap range operations to the General Membership as motions for consideration, for maintaining the trap range and trap range supplies, requesting funds for range operations and supplies, operating the trap range for public and Club events, and qualifying members for trap range use as required in the Range Rules.
 3. Rental Committee: Responsible for maintaining the rental schedule, receiving rental requests, executing Club rental contracts with renters, and obtaining the approval of rental dates from the General Membership.
 4. Kitchen Manager: Responsible for the maintenance and operation of the kitchen, maintaining supplies, and requesting funds for the operation of the kitchen from the General Membership.
 5. Junior Rifle Team Committee: Responsible for organization, training and events related to the Hudson Fish and Game Club Junior Rifle Team and for requesting the reservation of Club facilities for those events.
 6. Any other ad hoc entertainment or event committee as needed.
- D) The Disciplinary Committee shall handle the details of any legal problem for the Club. They shall, when authorized by vote of the Club only, retain legal counsel on any questions voted necessary by the Club. It shall establish and enforce, by

vote of the Club General Membership, rules of decorum concerning all members and shall, in accord with these By-Laws and Rules, recommend a minimum of six months suspension of any member for infraction of the rules established or designated herein.

- E) The Stocking Committee shall endeavor to obtain fish and game for stocking fields and waters in the immediate area using every effort to obtain cooperation with other clubs and with any, or all, public or private agencies relating thereto.
- F) Legislative Committee shall keep the membership informed regarding federal, state and local legislative action on any matter pertaining to fish and game, with particular reference to Legislative and Administrative changes in law to improve fish and game sporting in New Hampshire in general, and in the immediate area in particular.

ARTICLE XI - CLUB REAL ESTATE

SECTION 1 – Sale of Club Real Estate:

- A. If for any reason the clubhouse or land owned by the Club should be put up for sale by a motion before the body, it shall be necessary for ninety percent (90%) affirmative vote of the total active and retired membership for the motion to pass.
- B. All votes are to be on a signed ballot. (For the purpose of this paragraph, signed ballot is meant to be a ballot signed by a member voting and notarized if received by mail).
- C. All members are to be notified at least two weeks in advance by registered mail for the above procedure.

ARTICLE XII - ORDER OF BUSINESS

Section 1 - The order of business at any meeting of this Club shall be the following:

- G) Call to order
- H) Salute to the flag and silence in honor of deceased members, POWs, etc.
- I) Roll call of officers, directors, and committee chairmen
- J) Minutes of Previous Meetings
 - 1. Minutes of the previous General Membership Meeting
 - 2. Minutes of the previous Executive Committee Meeting.

Recommendations by the Executive Committee contained in those minutes that require a motion by the Membership may be moved and voted upon at this time or during New Business.
- K) Report of the Treasurer
- L) Reading of Communications
- M) Initial readings of applications for membership by the Chairman of the Membership Committee at General Membership Meetings
- N) Second or third readings of applications for membership at the appropriate meeting for each
- O) Reports of Standing Committees
- P) Reports of Special Committees
- Q) Unfinished Business
- R) New Business
- S) Good of the Club
- T) Time and Date of Next Meeting
- U) Adjournment (Social events may take place either before or after adjournment)

V) A motion may be made at any time to divert from the current agenda item to any other agenda item, and then back again.

Section 2 – Modified Order of Business

A. Unfinished Business - Motions regarding previously discussed subjects from previous General Membership Meetings or Executive Committee Meetings may only be made and passed or rejected under Unfinished Business. Motions passed that result in new or modified rules or procedures that do not change the By-Laws shall be filed in the House Rules, Range Rules, or other sets of rules as the Executive Committee shall deem appropriate. Motions involving expenditures related to previously discussed subjects may only be made and approved or rejected under Unfinished Business. Club funds may not be expended unless so specified in a motion that passes at a General Membership Meeting or as otherwise specified in the By-Laws. Standing motions that authorize funds for specific committees that can be expended without monthly vote must be renewed annually at the December General Membership Meeting for the ensuing year.

B. New Business - Motions regarding subjects not previously-discussed at previous General Membership Meetings or Executive Committee Meetings may only be made and passed or rejected under New Business. Motions passed that result in new or modified rules or procedures that do not change the By-Laws shall be filed in the House Rules, Range Rules, or other sets of rules as the Executive Committee shall deem appropriate. Motions involving expenditures not related to previously discussed subjects may only be made and approved or rejected under New Business. Club funds may not be expended unless so specified in a motion that passes at a General

Membership Meeting or as otherwise specified in the By-Laws. Standing motions that authorize funds for specific committees that can be expended without monthly vote must be renewed annually at the December General Membership Meeting for the ensuing year.

ARTICLE XIII - RULES OF ORDER

Section 1- Robert's Rules of Order shall govern all monthly or special Club meetings procedure. These By-Laws and the House Rules shall supersede Robert's Rules of Order when conflicts exist.

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