



GRASS ROOTS MUDDY BOOTS PRIVACY CONSENT FORM

WHAT WE NEED?

Grass Roots muddy boots will be what's known as the 'Data Controller' of the personal data you provide to us. We only collect basic personal data about you and your child which includes names, occasionally address if we need to send you something, email, telephone numbers and emergency contact details. We also need to collect special data such as Health related information which may be required in the event of an emergency.

WHY WE NEED IT?

Grass Roots Muddy boots need to know your child's and your basic personal data in order to deliver Forest School services for you and your child. We will not collect any personal data from you we do not need in order to provide this service to you.

WHAT WE DO WITH IT

All the personal data we process is processed by our staff in the UK. No 3rd parties have access to your personal data unless the law allows them to do so. We may occasionally securely share information with:

- Department for Education (DfE)
- Ofsted
- Police
- Social Services
- Educational Psychology Department
- Children & Adolescent Mental Health Services (CAMHS)
- Residential trip organisers (and insurers)

We have a Data Protection regime in place to oversee the effective and secure processing of your personal data. More information on this framework can be found in our Data Privacy Policy Document.

HOW LONG DO WE KEEP IT?

We will hold your personal data on our systems for as long as your child is attending sessions at Grass Roots Muddy Boots and for as long afterwards as is necessary to comply with any legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data

By completing the booking form you confirm that you agree to allow **Grass roots Muddy Boots** to collect and process data as described above, in order to fulfil our contract with you and your child.

WHAT WE WOULD ALSO LIKE TO DO WITH IT?

We would like to use your name and email address to inform you of **Grass Roots muddy Boots** events and as a means of communicating with you. By subscribing to our email you are agreeing to receiving this information and agree to allow **Grass roots Muddy Boots** to collect and process data as described above, in order to fulfil our contract with you and your child. Information is not shared with third parties and you can unsubscribe at any time by contacting us via phone or email. Please indicate below if this is something you would like to sign up to.

WHAT ARE YOUR RIGHTS?

If at any point you believe the information we process on you is incorrect you may request to see this information and have it corrected or deleted. Please contact [Sally Wolff 07904214006 sally@grassrootsmuddyboots.com](mailto:sally@grassrootsmuddyboots.com)

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO).