**LEO GARCIA**

[http://www.leogarcia.com](http://www.leogarcia.com/)

2004 – Present **EXECUTIVE DIRECTOR / ARTISTIC DIRECTOR**

**HIGHWAYS PERFORMANCE SPACE, SANTA MONICA, CA**

Serve as CEO of Highways and report to the Board of Directors. Responsible for overall management and operation of Highways and protection of the organization’s financial assets while ensuring compliance with board directives and applicable grantor, federal and state requirements.

* Responsible for overall operations, asset protection and marketing/public relations for Highways, a 501(c)(3) non-profit.
* Oversee all accounting functions including those necessary for auditing, budgeting, financial analysis, and property management and payroll in accordance with generally accepted accounting principles policies and procedures.
* Handle all aspects of human resource management for Highways’ employees including hiring and termination, developing position descriptions, setting compensation, working with employees’ supervisors and applying board-approved employee policies and benefits in accordance with federal and state requirements.
* Supervise Highways administrative, production and facility staff.
* Interact with other personnel and organizations in regard to matters affecting Highways.
* Responsible for grants and contracts management.
* Monitor progress of agreements and maintain agreement documentation to ensure fulfillment of agreement terms including receipt and expenditure of funds.
* Lead in the development of current and long-term organizational goals and objectives.
* Work closely with staff members to ensure they are provided with appropriate support systems and responsive, quality service in the areas of grant preparation, project accounting, human resources, purchasing and related administrative functions.
* Analyze and evaluate vendor services.
* Negotiate services, terms and premiums and execute contracts with benefit plan providers, vendors, auditors and consultants.
* Manage payroll and benefits programs.

2003 - Present **ARTISTIC DIRECTOR**

**HIGHWAYS PERFORMANCE SPACE, SANTA MONICA, CA**

* Curate and program all performance, visual arts and community events in partnership with Highways’ Co-Artistic Director.
* Conceive & develop projects and partnerships that fully realize the mission of Highways.
* Develop and program educational program.
* Scout and nurture new and emerging artists.
* Participate in panel discussions, seminars, community functions, meetings, and symposium to bring positive awareness and attention to Highways.
* Conceive and implement key organizational marketing materials.
* Collaborate in the distribution of marketing materials and announcements.

2002 -2003 **PLAYWRIGHT**

**2002 NATIONAL ENDOWMENT FOR THE ARTS CREATIVITY GRANT RECIPIENT SANTA FE STAGES, SANTA FE, NM**

Developed *The Abduction of Hernan Cortes,* a cycle of plays. *Earth,* the third play in the cycle, was developed through workshop performances. Conducted playwriting workshops for community, youth and artists while in residence in Santa Fe.

1995 -2005 **RESIDENT PLAYWRIGHT OF THE LATINO THEATRE INITIATIVE AT THE MARK TAPER FORUM ARTIST IN RESIDENCE AND PLAYWRIGHT FELLOWSHIP RECIPIENT**

**THE MARK TAPER FORUM, LOS ANGELES, CA**

1995 -2000 **FISCAL MANAGER**

**HIGHWAYS PERFORMANCE SPACE, SANTA MONICA, CA**

Responsible for the development and implementation of all budgetary matters including accounting, taxes and all related fiscal matters. Act as company liaison to all vendors and consultant in administrative matters including payroll, health care and liability insurances, union matters, and workers compensation.

1995 -2003 **WORKSHOP FACILITATOR-DIRECTOR-PRODUCER**

**HIGHWAYS PERFORMANCE SPACE, SANTA MONICA, CA**

Teach workshops designed to create and develop stories for performance by using writing and acting exercises that urge the writer/performer to reveal uncensored response through dialogue, narrative, and character development. Produce and direct the students work for production on our main stage. Also teach screenwriting workshops designed to create and develop stories for the classical 3-act format.

Summer 1999

**CO-PROJECT COORDINATOR**

**OUTFEST CALIFORNIA, LOS ANGELES, CA**

Hired to line produce a three-city touring film festival for central and southern California as a new initiative of OUTFEST Los Angeles Gay & Lesbian Film Festival. The inaugural touring film festival was organized & produced with the communities of Fresno, Santa Barbara and San Diego. Facilitated extensive community organizing and outreach by aligning ourselves with existing grass-roots organizations. Line Produced six “house party” fundraising events that secured over two dozen local sponsorships raising over twenty thousand dollars in cash and services. Coordinated local event production, venue bookings and operations, marketing and promotional materials, conducted local outreach and direct mail campaigns, coordinated all volunteer staffing and production and facilitated all publicity and press needs.

1996 - 2003 **PROJECT ARTISTIC DIRECTOR/COORDINATOR/PLAYWRIGHT SAN DIEGO PLAYWRIGHTS PROJECT**

Write and perform life stories based on the recollections of elderly Los Angelinos making California history accessible to multi-racial and inter-generational audiences. Select members of the senior community to tell their stories and hire writers/performers to create autobiographical vignettes of the senior storytellers lives. Guide, review, and present material for performance

at local senior citizen centers.

1989 - 1994 **PUBLICIST/CREDITS ADMINISTRATOR**

**21ST CENTURY FILM CORPORATION / CANNON FILMS, LOS ANGELES**

Created publicity concepts and initiated presentations for film markets such as CANNES, AFM, MIPCOM, NATPE and MIFED. Prepared, coordinated and distributed press releases, packets and materials to public and trade periodicals. Responsible for interpretation and implementation of all credit provisions in both individual and Guild contracts: on screen, in paid advertis-

ing, in all aspects of video release and press kits. Acted as company liaison with the Writers, Directors and Screen Actors Guilds, the Academy and the MPAA. Worked with Producers, Directors and Editors on their specific needs while en- suring adherence to contractual parameters. Acted as internal consultant to Art, Publicity, Legal, Production, Casting and Post Production Departments on all credit matters.

**BOARD / COMMITTEE AFFILIATIONS**

2003 – Present **HIGHWAYS PERFORMANCE SPACE - BOARD MEMBER**

2008 – Present **CALIFORNIA LGBT ARTS ALLIANCE - BOARD MEMBER**

2008 – Present **SANTA MONICA ARTS COMMISSION PERFORMING ARTS COMMITTEE - COMMITTEE MEMBER**

2011 – 2013 **NATIONAL PERFORMANCE NETWORK - WESTERN REGIONAL DESK**

2009 – Present **SANTA MONICA LATINO ARTS NETWORK (SAMOLAN) - FOUNDING MEMBER**

**AWARDS, GRANTS AND RECOGNITIONS**

2013 **SOUTHERN CALIFORNIA LEADERSHIP NETWORK FELLOW**

Nominated by the Los Angeles County Arts Commission

2010 **THE HARC FOUNDATION TRUMPET AWARD**

For idefatigable activism on behalf of alternative artists and the alternative arts community through the support and presentation of ther performance works and in service to the community at large.

2005 **OUT MAGAZINE’S OUT 100**

A list of the year’s most influential and newsworthy LGBT people as a result of contributions to the arts.

2002 **NATIONAL ENDOWMENT FOR THE ARTS CREATIVITY GRANT RECIPIENT**

Santa Fe Stages

1999 **NATIONAL ENDOWMENT FOR THE ARTS/THEATRE COMMUNICATIONS GROUP**

Playwright Residency Grant

|  |  |
| --- | --- |
| 1999 | **SANTA MONICA COMMUNITY ARTS GRANT** |
| 1995 | **MARK TAPER FORUM LATINO THEATRE INITIATIVE PLAYWRIGHTS FELLOWSHIP** |
| 1994 | **NATIONAL HISPANIC MEDIA COALITION/UNIVERSAL/MCA FILM PROJECT AWARD** |
| 1988 | **SOUTH COAST REPERTORY HISPANIC PLAYWRIGHTS PROJECT** |
| 1986 | **THE NEW YORK FOUNDATION FOR THE ARTS PLAYWRIGHT FELLOWSHIP** |

**RELATED OTHER EXPERIENCE**

1990 - Present **SIRIUS PRODUCTIONS**

**PRINCIPAL AND FOUNDER 2013**

Produced Short Documentary “ten minutes is two hours.” [http://www.tenminutesfilm.com.](http://www.tenminutesfilm.com/) Shot in South Sudan, this documentary is both a work of and a commentary upon cultural exploitation. Distributed by ONECLOUDFEST Distribution.

Wrote, Directed and Produced Short Film, “A Rainy Day” Produced in Association with Universal Television - Distributed by Universal and sold to over 40 television markets.

1998 - 2000 **PACIFICA RADIO’S NEWSWRAP**

**NEWS CO-ANCHOR OF PACIFICA RADIO’S INTERNATIONAL NEW MAGAZINE**

1998 **RIO HONDO COLLEGE, WHITTIER, CA PART-TIME PLAYWRITING INSTRUCTOR**

1998 **ADAMS STATE COLLEGE, ALAMOSA, CO WRITING INSTRUCTOR**

**EDUCATION**

1982 **THE ASOLO CONSERVATORY/FLORIDA STATE UNIVERSITY MASTER OF FINE ARTS**

1979 **ACTORS THEATRE OF LOUISVILLE APPRENTICESHIP**

1978 **VIRGINIA COMMONWEALTH UNIVERSITY BACHELOR OF FINE ARTS, WITH HONORS**

PLAYWRIGHT / PLAYWRIGHT RESIDENCIES

|  |  |
| --- | --- |
| 2002-2003 | **SANTA FE STAGES** |
| 1999 -2000 | National Endowment for the Arts Creativity Grant |
|  | NEA/TCG Playwright Residency Program |
| 1996 -2005 | **THE MARK TAPER FORUM, LOS ANGELES, CA** |
|  | Under the Direction Luis Alfaro and Diane Rodriguez |
| 1990 | **INTAR - THE INTERNATIONAL ARTS RELATIONS THEATRE, NYC** |
| 1984 -1987 | Under the Direction of Maria Irene Fornes |
| 1989 -1990 | **THE LOS ANGELES THEATRE CENTER** |
|  | Under the Direction of Jose Luis Valenzuela |

**PLAYS PRODUCED – PLAYWRIGHT/SCREENWRITER/DIRECTOR/PRODUCER**

2002 –2001 **BENEVOLENCE**

Highways Performance Space, Santa Monica, CA Writer, Director, Producer

2000 **EARTH**

Tiffany Theatres, Los Angeles, CA In association with Santa Fe Stages Writer

1999 **BEAUTIFUL**

Highways Performance Space, Santa Monica, CA World Premiere

Writer and Director

1999 **REVELATIONS – A TAROT READING FOR THE MILLENNIUM**

Highways Performance Space, Santa Monica, CA World Premiere

Writer and Director

1998 &1997 **MY ALIEN ABDUCTION – A ONE PERSON SHOW**

Highways Performance Space, Santa Monica, CA World Premiere

Directed by Corky Dominguez

1996 **TERRA COTTA - A FULL LENGTH PLAY**

The Mark Taper Forum, Los Angeles, CA The Latino Theatre Initiative Reading Series

Luis Alfaro and Diane Rodriguez, Co-Directors

1996 -2000 **LIFE STORIES - SIX FIFTEEN MINUTE TEXTS**

Playwrights Project, San Diego, CA

Commissioned to write and perform six life-stories based on the recollections of elderly Los Angelinos making California history accessible to multi-generational and multi-racial audiences.

1994 -1995 **A RAINY DAY – A SCREENPLAY BASED UPON THE PLAY**

Produced by Universal/MCA, The National Hispanic Media

1990 **DOGS – A PLAY IN TWO-ACTS**

West Coast Ensemble Theatre, Los Angeles Directed by Maria Irene Fornes

1990 **A RAINY DAY – A PLAY IN TWO-ACTS**

INTAR - The International Arts Relations Hispanic American Arts Center, NYC Directed by the Author

1989 **THE DAY OF THE DEAD AND THE ALTARS OF THE SEVEN DEADLY SINS A PERFORMANCE INSTALLATION**

The Los Angeles Theatre Center, Los Angeles

World Premiere in association with the Latino Theatre Lab 1989-90 Directed by Jose Luis Valenzuela

1989 **FIREFLY – A CHILDREN’S PLAY**

The Plaza de la Raza Performing Arts Center, Los Angeles Directed by the Author

1988 **DOGS – A PLAY IN TWO-ACTS**

The South Coast Repertory Theatre, Costa Mesa, CA Directed by Jose Cruz Gonzalez

1988 **CRIMINAL MIND – A SHORT TEXT**

INTAR - Playwright Lab Reading Series

1988 **DOGS – A PLAY IN TWO-ACTS**

The Bilingual Foundation for the Arts, 1988 New Plays Series Directed by Alex Colon

1987 **VICTORIA HOTEL – A PLAY IN TWO-ACTS**

INTAR - Playwright Lab Reading Series

1987 **LA LLORONA – A LIBRETTO**

INTAR - Playwright Lab Reading Series

1986 **DOGS – A PLAY IN TWO-ACTS**

INTAR - The International Arts Relations Hispanic American Arts Center, NYC Directed by the Author

1986 **DOG - THE FIRST PLAY OF THE CANINE TRILOGY**

New York Shakespeare Festival Public Theatre, NYC Directed by the Author

1986 **DOG - THE FIRST PLAY OF THE CANINE TRILOGY**

Theatre for the New City, NYC Directed by the Author

1983 **LEOPOLD AND LOEB – A PLAY IN TWO-ACTS**

The Jewish Repertory Theatre, NYC Directed by William Shroder

1983 **FOR ROBERT’S SAKE – A FULL LENGTH PLAY**

The Asolo Two, Sarasota, FL World Premiere

Directed by William Shroder

1982 **NATHAN LEOPOLD - AN ACT OF WILL – A ONE-PERSON PLAY**

The Asolo Two, Sarasota, FL - World Premiere - Directed by Manuel Duque ACTOR – UNION AFFILIATIONS: AEA, SAG, AFTRA

|  |  |  |
| --- | --- | --- |
| **TELEVISION****DONOR UNKNOWN** | LEAD | USA MOW; J. Harrison, Director |
| **MELROSE PLACE** | CO-STAR | Spelling Television |
| **MURDER ONE** | CO-STAR | S. Bochco Productions |
| **SPACE ABOVE AND BEYOND** | CO-STAR | T. Wright, Director |
| **LAND’S END** | GUEST STAR | Fred Dryer, Exec. Producer |
| **STAR TREK: THE NEXT GENERATION** | GUEST STAR | Cliff Bole, Director |
| **JAKE AND THE FATMAN** | GUEST STAR | CBS; B. Kowalski, Director |
| **GENERAL HOSPITAL** | RECURRING | NBC |
| **SANTA BARBARA** | REGULAR | NBC, J. Conboy, Exec. Producer |
| **MONSTERS** | GUEST STAR | Laurel Entertainment |
| **TOUR OF DUTY** | GUEST STAR | C. Correll, Director |
| **WHAT RAMON DID** | LEAD | PBS |
| **THE LIFE OF BILLY CLAY** | SERIES REGULAR | PILOT; Reeves Com. Group |
| **ANOTHER AMERICA** | HOST | NBC |
| **FILM****CLEAR AND PRESENT DANGER** | Philip Noyce, Director |  |
| **NATIONAL LAMPOON’S LAST RESORT** | Amritraj Productions |  |

**OFF AND OFF-OFF-BROADWAY, NYC**

**THE PUBLIC NY SHAKESPEARE FEST.** Joseph Papp, Executive Producer

**LA MAMA** John Jeserun, Director

**INTAR THEATER** Maria Irene Fornes, Director

**THE JEWISH REPERTORY THEATER** Edward M. Cohen, Producer

**THE NEIGHBORHOOD GROUP THEATER** Kathryn Ballou, Prod., A. Asermely, Director

**THE NO SMOKING PLAYHOUSE** Louis Pietig, Director

**THE AMERICAN THEATER OF ACTORS** Frank Calo, Director

**REGIONAL REPERTORY & PERFORMANCE**

**HIGHWAYS PERFORMANCE SPACE** “My Alien Abduction” A One Person Show

**DIONYSIA WORLD THEATRE FESTIVAL, SIENNA, ITALY**

“Terra Incognita” Maria Irene Fornes, Director

**PADUA HILLS PLAYWRIGHTS FESTIVAL** “Terra Incognita” Maria Irene Fornes, Director

**THE LOS ANGELES THEATRE CENTER** “Day of the Dead” Jose Luis Valenzuela, Director

**NEW YORK STATE THEATRE**

**EMPIRE STATE INST. FOR THE PERF. ARTS**

“On the Homefront” W.A. Frankonis, Director

**THE ASOLO STATE THEATRE** ‘Nathan Leopold, Jr.” A One Man Show “Midsummer Night’s Dream”

“Picnic”

“The Beggar’s Opera”

**ACTORS THEATRE OF LOUISVILLE** “What Every Woman Knows” Ray Fry, Director “Matrimonium” Human New Play Festival

“Spades” Michael Hankins, Director

“Paint the Icebergs” Michael Hankins, Director

“Wine At Nine o’clock” Michael Hankins, Director

“Jack Tales” Paul Lenzi, Director

“A Christmas Carol” Charles Kerr, Director

“A Comedy of Errors” Larry Deckel, Director “The Old Man and the Land” Michael Hankins, Director

**PROFESSIONAL ACTOR TRAINING**

**ALBA OMS** NYC Actors Studio

**MARIA IRENE FORNES**

**THE ASOLO CONSERVATORY** (LEAGUE) MFA; Stuart Vaughan, Bob Strane

**ACTORS THEATRE OF LOUISVILLE** Apprentice Michael Hankins, Anne Pitoniak, Jon Jory

**VISUAL ARTIST – SOLO EXHIBITIONS**

2002 **BENEVOLENCE**

OIL PASTELS AND INSTALLATION

HIGHWAYS GALLERY 2, SANTA MONICA, CA JANUARY

**GROUP EXHIBITIONS**

2001 **ASCENDANCE**

OIL PASTELS

18TH STREET ARTS CENTER, SANTA MONICA, CA

2000

**RESIDENT ARTISTS GROUP SHOW**

OIL PASTELS

18TH STREET ARTS CENTER, SANTA MONICA, CA

**ADDITIONAL AFFILITATIONS, INCLUDING PANELS, GUEST ARTIST RESIDENCIES AND PUBLICATIONS UPON REQUEST**