

Robbins Accessory Service Inc.
Quality Survey

FACILITY NAME AND ADDRESS:

Robbins Accessory Service Inc.
“RAS”
1440 Veteran Ave Ste 535
Los Angeles, CA 90024
Phone: 310 477 3438
Fax: 310 479 1692
Email: info@ras4parts.com
Website: <http://www.RAS4parts.com>

PRINCIPAL SERVICE OR PRODUCT:

Authorized distributor/ broker specializing in aircraft engine, accessory, and propeller components.

CERTIFICATES:

* ISO 9001/2015 Certificate - Copy of Certificate is posted on website.

* System Approved by the following major customers: Standard Aero Ltd., Raytheon, Intracom Defense Electronics

MANAGEMENT OFFICIALS:

Steven Robbins – President
Susan Robbins – Vice President
Beverly Ingelson – Office Manager

QUALITY ASSURANCE ORGANIZATION:

Steven Robbins
Beverly Ingelson

FACILITY:

- Number of Buildings: 1
- Construction: Brick / Mortar
- Facility is of adequate size for work contracted.
- Shop layout is satisfactory including lighting, ventilation, workspace, availability and storage.
- Environmental protection is adequate for material storage.
- Food and drink are restricted where necessary.
- Shipping and receiving areas have adequate space, lighting, shelving, security and fire protection.
- Work stands, ladders, and storage racks are of adequate capacity and in proper working condition.
- All Safety items are clearly identified.
- Facility is designated as non-smoking.
- Environmental controls meet industry standards.

TRAINING:

- Training program is documented.
- New employees go through a set training course.
- Training records are kept and maintained throughout an employee's career.

RECORDS AND TECHNICAL DATA:

- Technical Data and Quality Records are maintained.
- Controlled manuals and other technical data are up to date and include the current revision status.
- Records of revision changes are retained.
- Obsolete documents are removed from circulation and/or identified as "obsolete" or for "reference only".
- Controlled records and data are stored in a manner that protects them from damage, alteration, deterioration or loss.
- All traceability documents are maintained for a period no less than 10 years.

QUALITY ASSURANCE:

- QA organization's authorities and responsibilities are clearly defined in writing.
- Documented quality program is in place and includes a quality policy, quality manual and procedure manual.
- QA includes both internal and third party audits.
- Audit findings and corrective actions are kept for a period of no less than 3 years.
- A corrective action procedure is in place for discrepancies noted during receiving or final inspections.
- RAS quality manual contains a written policy, quality assurance program and organizational chart.

INSPECTION / CONTROL OF PURCHASED MATERIALS:

- Supplier qualification system is in place. An approved supplier list is maintained.
- Receiving, and final inspections are performed, recorded and retained.
- Established receiving inspection system is in place.
- Incoming shipments are withheld from use until inspected.
- Certificates of conformity, FAA 8130-3, JAA forms, or other traceability documents as required for purchased material are kept on file.
- Incoming materials are identified to the applicable purchase order and material certifications.
- Records indicate acceptance or rejection of incoming material, including quantities. Rejected material is segregated and supplier is notified of non-conforming material.
- Corrective action requests are issued to suppliers with discrepant materials.

MATERIAL CONTROL:

- Material storage is controlled to prevent unauthorized access.
- Customer assets are properly identified, segregated and protected from damage.
- There is an active documented shelf life program in place. Shelf life items are stored in such a way that their shelf life expiration limited is

displayed. System is adequate to ensure that no item will be sold past its expiration date.

- Material is properly handled and protected from contamination, damage, weather, loss and deterioration.

MATERIAL PACKAGING, STORAGE AND HANDLING:

- Adequate storage facilities are available and in use to safeguard the quality of the product between receiving and shipments.
- Controls are in place to ensure materials are adequately packaged to prevent damage during handling and shipping.
- Whenever possible, parts are stored in the original manufacturer's packaging, and retain all original markings.
- All repackaging of product meets or exceeds industry standards.

Prepared by:

Steven Robbins and Beverly Ingelson
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