

**WE 3B Nepal Monthly Expense Report
Summary**

Date:

Month:

Income

- **Tithes & Offerings:**
- **Support:**
- **Special Events Income:**
- **Total Income:**

| Category | Budgeted Amount | Actual Amount | Difference |
|--|------------------------|----------------------|-------------------|
| 1. Ministry Expenses | | | |
| Worship | 5000 | | |
| Outreach | | | |
| Guest Speakers | 2000 | | |
| Refreshment | 10,000 | | |
| Special Events | | | |
| Total Ministry: | 17000 | | |
| 2. Personnel Expenses | | | |
| Staff Salaries | 39000 | | |
| Support | 26,000 | | |
| Total Personnel | 65,000 | | |
| 3. Operational Expenses | | | |
| Office Supplies | 500 | | |
| Printing/ Promotion | 500 | | |
| Technology | | | |
| Total Operational: | 1500 | | |
| 4. Other | | | |
| Benevolent fund | 2000 | | |
| Equipment | | | |
| Ministry expenses (travel, gas, lunch, meetings) | | | |
| Total other: | 2000 | | |
| Total | 85000 | | |

- **Total Income:**
- **Total Expenses:**
- **Net Income:**
- **Net Loss:**

Sunita Ghatani, Treasurer
