

Lamoille Community Presbyterian Church

P.O. Box 281147 317SR227 Lamoille, NV 89828-1147
Phone 775-753-6749 Email: lamoillepres@gmail.com
www.littlechurchofthecrossroads.org

Please Read and Initial Each:

_____ _____**Pastor/Officiant**
The Lamoille Community Presbyterian Church does not have a resident Pastor. We are aware we are responsible for making arrangements for an Officiant for our ceremony. **The church is not responsible for any pastors or your contracts with them.**

_____ _____ **Maximum Capacity: We understand the maximum occupancy, including the wedding party is 100.**

_____ _____ **Flowers/Decorations**
We understand flower arrangements must be in containers and any thrown flowers petals will be silk. We understand that all flower petals and decorations must be removed prior to leaving the church.

_____ _____ **Candles**
We understand that one (1) unity candle is permitted. No other candles or flammable materials are allowed in the sanctuary or on the church grounds.

_____ _____**No Smoking/No Alcohol permitted on church property.**
IF FOUND VIOLATING THIS AGREEMENT, YOU WILL BE ASKED TO LEAVE WITHOUT REFUND OF DEPOSIT OR VENUE FEE.

_____ _____ **Exiting the Church**
Traditional rice or confetti is prohibited. Please use bird seed or bubbles.

_____ _____**Wedding License**
The wedding license must be brought with you to the rehearsal and given to the church host. If no rehearsal is scheduled, the license must be given to the church host prior to the ceremony. (There will be no ceremony without the license.). Elko County marriage licenses can be obtained during regular business hours at the Elko County Court House, 571 Idaho St, Elko NV 89801 Telephone Information line 775-753-4620 Help Line: 775-753-4600

_____ _____ **Wedding Fees: We agree to the fees and associated rental time of the church.**

Base Church Fee	**$800.00 (includes 2 ½ hrs. for ceremony and 1 ½ hr. for rehearsal)**
Non-Refundable Deposit	**$300.00 (to reserve the date-included in the $800 church fee)**
Additional Fee per Hour	**$150.00 /hr.**

****Final Balance is due 30 days prior to the ceremony. The $300.00 non-refundable deposit is required to reserve the church. Dates and times will not be guaranteed until a deposit is received. Payments not received by the due date are subject to cancellation. There must be a church host on site at all times. ****

I have read, understand and agree to the above, initialed statements.

Signature _____ **Date:** _____

Signature _____ **Date:** _____

Thank you for helping us care for our historic Christian landmark.

Church Wedding Information

Date of Wedding _____ Time of Wedding _____ Arrival Time _____

Date of Rehearsal _____ Time of Rehearsal _____ Arrival Time _____

Decoration Time Needed: YES / NO Decoration Time _____

Name of Contact Person _____ Email Address _____

Telephone_____ Cell _____ Other Phone_____

**** We do not hold receptions on site. ****

BRIDE

Bride Full Legal Name _____

Address:_____
City _____St____Zip_____

Email Address:_____

Telephone: _____

Cell Phone _____

GROOM

Groom Full Legal Name_____

Address _____
City _____St____Zip_____

Email Address:_____

Telephone: _____

Cell Phone _____

PASTOR/OFFICIANT Performing Christian Ceremony

Name _____ Church _____

Address _____ City_____ State ____ Zip _____

Email Address _____ Telephone _____

CEREMONY DETAILS

Music (iPod, CD, etc.)_____

Type of Decorations_____

Number of Guests (100 MAX)_____

Wedding Party

Bridesmaids

1._____
2._____
3._____
4._____
5._____

Groomsmen

1._____
2._____
3._____
4._____
5._____

Flower Girl

1._____
2._____

Ring Bearer

1._____
2._____

Wedding Fees
A property host is required to be on site at all times.

Church Fee	**$800.00**
Non-refundable Deposit	**$300.00 to reserve your date**
Additional Fee Per Hour	**$150.00/hr.**

Balance due 30 days prior to the ceremony. Payments not received by due date are subject to cancellation.

Venue Host:_____ **Contact Number:** _____

For office use only

Deposit Date Received _____Final Payment Due_____
Wedding License _____Date_____ County_____
All Fees Disbursed _____ Wedding Report _____
Wedding Cancelled by _____ Date_____Any Refund_____