



Dunn County Soil Conservation District

PO Box 359

Killdeer, ND 58640

www.dunnscd.org

(701) 764-5646 ext 3

REGULAR BOARD MEETING

December 05, 2022

Meeting attended by Lenci Sickler, Larry Knudsvig, Alex Lazorenko, Casey Gjermundson, Scott Gaugler, Andrew Sampsel, Joann Marsh, Larry Lundberg, Shasta Blackford, and Suzi Tuhy.

The Dunn County Soil Conservation District December 13th meeting was called to order by Chairman Lenci Sickler at 10:05am

Shasta gave her Secretary report

*Knudsvig moved to approve the minutes from the October/November meeting, Gjermundson seconded, all aye, M/C.

Shasta gave her treasures report of financials

*Gjermundson moved to approve the financials seconded by Lazorenko, all aye, M/C

Shasta shared copies of her and Mikayla timesheets.

*Knudsvig moved to approve the time sheets, seconded by Gjermundson, all aye, M/C

Shasta shared in kind reports for Upper Spring Creek Watershed

-All present supervisors signed.

NDSU EXTESION:

Not present

SPRING CREEK WATERSHED:

Shasta handed out spreadsheets of all contracts. 3 were just paid and completed.

BAKKEN WORKING LANDS PROGRAM:

Shasta handed out spreadsheets. 1 contract is complete and waiting on payment. Another is completed and waiting on receipts to be submitted. 1 contact drilled a dry hole and shasta reached out to her advisor and they will pay 60% for that.

OLD BUSINESS:

Dunn County Building: 2 county commissioners attended meeting. They handed out an appraisal. We called the food pantry to let them know that we will be willing to talk about the tree shed for their food pantry if we did get the building. Future plans would be for us to have a building to store our equipment and have our tree cooler in one area. The building will be public on the 4th of January. We would like to be on the agenda for the next commission meeting to discuss if we would need to take out a loan or able to pay installments. Shasta will get that email sent. The board would like Shasta to reach out to the relator to ask if they would let us know if someone made a higher offer. We would like to look at the building again.

NSF Check- We received a counter check that was not the correct amount. Shasta spoke with him. He does not believe he needs to pay \$300 for cleaning. He said knows he cleaned it. He also did not send back check sheet. He did not pay for the fee for the charge from the bank. He explained his hardship.

*Knudsvig moved that we write the extra charges off due to hardship, seconded by Lazorenko, all aye
M/C

Banquet- The board picked prime rib to be served for 35-40 people with Kyleen Dressler.

*Gjermundson moved to approve a budget of \$500.00 for centerpieces seconded by Knudsvig, all aye,
M/C

Employee- We have had a few interested but no applications have been submitted to the district.

NEW BUSINESS:

Shelley Lenz- Did not attend

Supervisor Training- Shasta and Lenci went over the things they learned at convention- Very good knowledge of meetings and how things are kept. The board members went over the open meeting & records. We also went over roles of an officer.

Oath of Office- Andrew Sampsel was voted in on the 2022 election and will begin his term on January 1st, 2023. He signed his Oath of Office. Scott Gaugler attended with the intent to become an appointed officer.

*Knudsvig moved to appoint Scott Gaugler and Casey Gjermundson as supervisors for 2023 seconded by Lazorenko, all aye M/C

Leadership- Leadership in Watford. Shasta mentioned to the new board members that they should attend this. Sampsel will attend and Gaugler will let her know.

Banking- Knudsvig is on all bank accounts

*Gjermundson moved to removed Knudsvig and add Sampsel to all bank accounts seconded by Lazorenko, all aye M/C

ST Pickups: The board would like to make an account for an auction site, They have one this week. Shasta will get that taken care of and give the information to Lenci.

*Knudsvig moved to spend \$20,000 for a pickup seconded by Gjermundson, all aye M/C

Tree Gift Cards: Shasta received an email from the county, and they would like 75-100 tree vouchers.

*Gjermundson made motion to give the Dunn County 75 gift card Knudsvig seconded, all aye M/C

ARBORETUM:

NRCS REPORT

Suzi went over her report with the board members.

MEETINGS:

11-7-22 Monthly board meeting attended by; Lenci Sickler, Larry Knudsvig, Alex Lazorenko, & Chad Dahlen

UNPAID BILLS:

*Knudsvig motioned to pay the bills seconded by Gjermundson All aye. M/C

EMPLOYEE REVIEWS: SEE ATTACHED A

With no other business to discuss, meeting was adjourned at 2:30

NEXT MEETING:

Monday, January 9th at 10am
USDA Building

Dunn County Achievement Award Banquet- Wednesday, December 21st at 5:30 Legion Hall in Killdeer.

Merry Christmas and Happy New Years!

Respectfully submitted,
Shasta Blackford –Secretary

Minutes Approved  _____
Supervisor Lenci Sickler

All programs and services of the Dunn County Soil Conservation District are offered on a nondiscriminatory basis, without regard to race, color, national origin, religion, sex, age, marital status, or handicap.

Lenci Sickler Chairman Gladstone	Larry Knudsvig Vice Chairman Dunn Center	Chad Dahlen Member Halliday	Alex Lazorenko Member Killdeer	Casey Gjermundson Member Richardton
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Attached A

DUNN COUNTY SOIL CONSERVATION DISTRICT

December 5, 2022

Larry moved to appoint Susan Tuhy as acting secretary for employee appraisal meeting. Alex 2nd. All aye M/C

Employee reviews were completed with Shasta rating at Exceeds expectations

Motion by Larry to give Shasta Blackford an increase of \$4.00 per hour. This would be retroactive back to November 7th at first full pay period. Seconded by Alex. All Aye M/C

Motion by Casey to give Mikayla Lardy a bonus of \$250.00 and Shasta Blackford \$350, due to high inflation and gas prices. Seconded by Alex. All Aye M/C

Motion by Larry to give Shasta Blackford an increase of \$25 per pay period for insurance or increase of 1% for retirement. Shasta will make the decision which increase she wants. Seconded by Alex. All Aye M/C. Shasta choose the \$25.00 increase per pay period for insurance.

Shasta Blackford- \$25.00 per hour

Respectfully Submitted,


Susan Tuhy

Acting Secretary

