



July 2019

Board Position Information

Mission Statement: The Hot Springs Village Area Chamber of Commerce is a volunteer advocacy group of local businesses, civic/services, organizations and associate members joining together to promote the best interest of our local businesses and community.

The Commitment: This is a working board. Each board member is expected to fully participate in the functions, programs, and projects of the chamber. Due to small staff size, it is necessary for each board member to chair, co-chair, or be a liaison to at least one committee/ task force. The committees are responsible for many of the critical functions of the chamber. It is estimated that each board member will devote 40-60 hours of work each year to their chamber role.

Board Composition: The board consists of 14 elected voting members. Of those members, the following officers are selected to serve for one year as: Chair, Vice Chair Treasurer, and Secretary. Six directors shall be elected each year, Four of which serve 3 year terms. Two of the elected members serve a one -year term. They are the HSV POA Executive Officer or the Chief Operating Officer, and the HSV Board of Realtors past president or a designated representative.

The last year's s Chairperson (Ex-Officio) and an Attorney of Counsel (Honorary) are non-voting members sitting on the board.

All newly elected board members will be seated at the regular December meeting and will serve as non-voting members until January 1, except for the election of officers in December, at which time they will continue to serve as voting members until Jan. 1, except for the election of officers in December.

The nominating committee will review all board member applications to determine the most appropriate candidates for the ballot. They must consider the categories of membership and geographical areas that require representation. Additionally, they must consider the value that the potential candidates can bring to the board of directors, and to the membership, based in the applicant's background involvement and the level of commitment.

Term: 3 Years. 1-year for HSV and BOR representatives.

Meetings: The board meets the fourth Monday of every month except when in conflict with a holiday, at which time the meeting is held earlier in the month. A mandatory all-day work session is held in early January. Other than the January work session, meetings are held earlier in the month. A mandatory all-day work session is held in early January. Other than the January work session, meetings are held in the chamber's conference room 11:30 a.m. to 1:00 p.m. Lunch is occasionally provided.

Attendance: Attendance at all board meetings, "Partner-Up" membership lunches, and chamber events is strongly encouraged. A maximum of 2 consecutive board meetings can be missed.

Financial Commitment: Board members are encouraged to support chamber functions whenever possible. The 2019 projected fee for know events are as follows:

Partner Up monthly lunch	\$15 per member/month
Annual Awards Dinner	\$50 per ticket/year
Hats Off to Women Celebration	\$35 per ticket/year

Hot Springs Village Area Chamber of Commerce

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