MARY-LOUISE YOGA

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DATA PROTECTION POLICY:

Mary-Louise Yoga works in line with GDPR compliance and therefore is aware that, under the **Data Protection act 1998** (under Principle 6), each course participant has the following rights (once Mary-Louise Yoga holds your data):

- 1. A right to object to processing that is causing damage or distress;
- 2. A right to object to automated decisions about the use of your data;
- 3. A right to have inaccurate personal data removed;
- 4. A right to claim compensation for damages caused by a breach of the Act.

Mary-Louise Yoga will not pass on your personal data to any third parties and any data you share will be kept confidential. However, once enrolment on a course run by Mary-Louise Yoga is complete, you will be invited to join a group email with the other course participants as well as a subsequent WhatsApp group, following the course. You have the right to opt out of either or both options at any time.

In addition to the above, Mary-Louise Yoga is aware that the General Data Protection Regulation of 2018 is focused on the processing of data on identifiable living people. It is recent legislation that was designed as a direct replacement for the Data Protection Act. Anyone who holds an individual's personal data for business purposes must comply with this act.

Mary-Louise Yoga will keep all personal information safe and only Mary-Louise Aitken will hold the passwords for the software that stores this information. Mary-Louise Aitken (the course provider) understands that:

- 1. All personal data collected needs to be relevant and adequate, and not overly excessive in relation to the purpose of training.
- 2. Privacy notices must be provided to delegates/ course participants allowing them to make an informed decision on whether they consent to allow their data to be stored or used.
- 3. Any personal data obtained for learning purposes should not be used in any other capacity without the explicit permission of the delegate.
- 4. Personal data shouldn't be kept for longer than is necessary for training purposes and added to this, an offer to unsubscribe from Newsletters from Mary-Louise Yoga will be offered as part of each communication via this format.