New To NBHA TX 15 for 2019

Open 5D ½, ½, ½, ½, ½, 80% NBHA Payout

Senior 4D(50+) and Youth 4D( up to 18 as of 1/1/2019)

 ½, ½, 1, 80% NBHA Payout

Adult 4D ½, ½, 1 side pot – (due to NBHA not having an Adult class, no points awarded but could win a check), 80% BBR payout

Entry fees: $30.00 per class per horse for Open, Senior and Youth

Entry fees for Adult side pot: $20.00

Exhibitions: $5.00

Arena fee: $10.00

We will have 3 Five race buckle series in 2019 and 2 equal pay non-sanctioned race throughout the year, this will be a district points only race. We will be having drawings at each race for donations of canned good/non-perishable items to donate to a local food bank/church in the area of each race. 5 items = 1 raffle ticket, 10 items = 2 raffle tickets. Prizes change at each race.

Buddy Race Rules

At this time, we do not have any buddy races scheduled for 2019, these would be district point only races.

Rules:

1. Each member must enter and pay entry fees for the Open per producer guidelines. Members may enter any additional incentives or series as desired.
2. Each member must pay a $5.00 per class point fee for NBHA TX 15 to receive district and national points based on NBHA rules for the race. This fee is paid at the NBHA TX 15 table and must be paid before the member runs in the Open. (Fastest member time starts the Divisions and points for each NBHA class.)

Ex: Simone enters the open race at Parker County, then goes to the NBHA TX 15 table and pays $5.00 ($10.00 total) for the open and senior class to be eligible for her NBHA open and senior points. After the race, the producers will provide the race results to calculate NBHA based points for all members who paid their point fee. NBHA will post points following each race on Facebook and nbhatx15.com.

1. A member may pay all point fees for all 6 buddy races at one race which qualifies the rider to receive NBHA points for all buddy races.

Ex: Simone could pay $60.00 [$30.00 for open (6 X $5.00) and $30.00 for Senior (6 X $5.00)] at the first “Buddy” race at Parker County and then she would have all her “Buddy” fees paid for the 2018 season. She would then only need to enter the open race at each buddy race. She does not have do anything at the NBHA TX 15 table on race day.

We know some members may not like this process but please understand that we cannot compete against these producers and we see it as a benefit to NBHA TX 15 to work with these producers rather than against.

Work Hours Rules

Each member is required to obtain work hours throughout the whole season to qualify for end year awards. Listed below are the rules for obtaining work hours.

1. Each member will be responsible for an average of ½ hour of work hours at each race throughout the entire season (January – November). Example: If you attend 10 races, you must complete 5 work hours.
2. Your work hours can be performed by anyone. Youth under age 13 must be accompanied by an adult to perform work hours. You may earn work hours by working in: arena set up, registration, announcing, barrel setting and arena break down. There is limited opportunity for dragging due to arenas only allowing pre-approved tractor drivers.
3. You may purchase work hours for $10.00 an hour. Example: If you attend 15 races and only have 5 work hours, you can purchase your additional 2.5 work hours for $25.00
4. All work hours must be performed or paid for by the last race of the season.
5. Work hours are based on races attended.

NBHA TX 15 Fees

To help lessen the burden of NBHA TX 15 fees, there are a few ways to earn NBHA BUCKS and extended period to pay fees. NBHA TX 15 members will be encouraged to sell raffle tickets for $5.00 each to win one of 3 Visa gift cards. The value of the gift cards will be $500.00, $250.00 and $100.00. We will have raffle tickets available at our first race. For each ticket you sell, you earn $2.50 of NBHA BUCKS. This will be kept up with in a ledger, and will be applied to your award fees, district dues or even entries. Also, if you bring in a sponsor for buckle, barrel wrap or other sponsorships as listed on the NBHA TX 15 website under sponsorship opportunities, for every $100.00 brought in, you will receive $25.00 NBHA BUCKS to help pay for fees. There is a raffle to win entry into all 15 races involved in the buckle series.

Fees: District dues: $25.00

End of Year Award fee: $50.00/horse/class

Ex: Susie runs 2 horses in open and youth and wants to nominate each horse for awards in both classes. Her award fees would be $200.00. Helen runs 1 horse in the open; her award fees would be $50.00. These are annual, onetime, award fees required to receive district points and yearend awards. District points are awarded to each rider riding a nominated horse (See point details below in the Earned Points section). If Susie decided to run a horse that was not her nominated horse, she would not receive points on that horse.

NBHA TX 15 annual membership dues of $25.00 per member covers the organization’s operating expenses including association insurance, checking account charges, website cost, office supply fees. It is not cheap to run this organization and the district dues allow us to allocate more money to yearend awards. We are a volunteer association, directors and board members are not paid any money to operate this district. All revenue generated at races is put back into the district for end of year awards. In the past, the district spent more than $21,000.00 on yearend awards providing 1D saddles and quality prizes for the top winners in each class/division. It is our goal to get back to this level.

NBHA TX 15 district must pay a national sanctioning fee ($30.00 per sanctioned race) for each NBHA sanctioned race. This fee allows us to provide points on the National level for riders wanting to attend NBHA World and Youth World shows. We are also required to pay a per runner fee to NBHA Texas. NBHA Texas state fees are $1.00 per entry in each class. If we have 50 in open, 20 in Senior and 20 in Youth, NBHA TX 15 must send NBHA Texas $90.00. Between National and State fees, we would pay out $120.00 off the top of all monies earned.

Rules for Award Nominations

1. All NBHA TX 15 members wanting to run for end of year awards must be in good standing with NBHA and the district, and pay the $25.00 district dues.
2. Members must then nominate each horse and in the class(es) that would like to run for awards in. Each horse/class is $50.00.
3. Members have until June 15, 2019 to pay their district dues and award fees giving members 10 races to pay. You may pay all or a portion of nomination fees at any race.
4. After June 15, 2019, we will go through and start placing points based on NBHA rules, (Fastest district member sets the D’s for points, fasting National member sets the points for National points). If you pay or join after June 15, 2019, you will accumulate points starting the day all fees are paid.
5. Horse changes are available with $15.00 fee pending on circumstance. If you sell your horse or if your horse is injured and will not be returning, no fee, if your horse is injured and you are using a horse while the horse is recuperating, the initial change is no charge but when you bring the original horse back to run, there is a $15.00 fee.

End of Year Awards

To qualify for end of year awards, members must meet the following criteria:

1. Must enter and run in **sanctioned** races, no minimal races attended required.
2. We will have non-sanctioned, district point only races also. The schedule will designate these races
3. Must have completed or purchased required work hours per established guidelines.
	1. Physically worked ½ hour per race attended or an average of ½ hour per races attended (10 races attended, need 5 work hours)
	2. Paid $10.00 per work hour required per guidelines.
4. Must pay all required nomination fees and district dues.
5. Yearend Awards will be given as below: (**eligible means meets all criteria for awards)**
* If we have 1-5 eligible members in each class, 1st place for awards
* If we have 1-10 eligible members in each class, 1st-2nd place for awards
* If we have 1-15 eligible members in each class, 1st-3rd place for awards
* If we have 1-20 eligible members in each class, 1st-4th place for awards
* If we have 1-25 eligible members in each class, 1st-5th place for awards
* If we have over 25 eligible members in each class, 1st-6th place for awards
1. Tie breakers – ties will be broken in order of the following until the tie is broken
	1. The number of sanctioned races participated in
	2. Then by the number of times each member received 5 points in the division, then 4 points in the division and so forth
	3. And finally, a coin toss will break the tie

NBHA General Rules

Please see NBHA.com for complete rules

1. All riders must be in jeans and heeled shoe/boot. We do not require dress code but would strongly suggest appropriate wear. Hats are not required.
2. An NBHA barrel race is a timed event using three identical barrels set in a cloverleaf patter. (District shows are not required to use metal barrels; however, barrels must be empty. They must not have any weights in them which will make it less likely for them to be knocked over.)
3. The starting gate must remain the same throughout the entire event. A contestant may ask for the gate to be closed after they enter the arena.
4. The start/finish line and the barrel positions should be permanently marked and must remain the same throughout the entire event.
5. The pattern at an NBHA show must meet the following conditions:
6. The first two barrels must be a minimum of 15 feet off the side fence
7. A minimum of 30 feet between the third barrel and the back fence
8. A minimum of 30 feet between the time line and the first barrel
9. Ground conditions:
10. The ground conditions within the arena must remain consistent throughout the event. The ground around the barrels must be reworked and leveled after each 5 contestants have competed.
11. The preferred method of working the ground is with a ground tool pulled by some type of motor vehicle. Hand raking is not acceptable.
12. Any time a contestant crosses the starting line, time begins.
13. A contestant will be given a “no time” for missing the pattern.
14. A contestant will be disqualified for running out of turn. It is the contestant’s responsibility to know his/her draw position.
15. A contestant will be given a “no time” for knocking over a barrel. A “no time” will also be given if a barrel is knocked over and sets up again on either end. Touching a barrel, including to keep it from falling, is permitted without penalty
16. A contestant will be given a “no time” if the horse or rider falls during the run in such a manner as to break the pattern, of it the rider falls off the horse.
17. If a barrel is moved off its marker during competition, the barrel must be reset prior to the next competitor’s run.
18. Contestants may ride any horse, regardless of ownership, and may ride as many horses as they choose in a class, however, a horse may not be shown by more than one person in a class, unless the following conditions are met:
19. Both contestants are members of the same immediate family who reside in the same household, (husband, wife, siblings, children, and grandchildren). Children and grandchildren who are attending school away from home, but who reside part of the year with their parents or grandparents are included under this rule.
20. Neither contestant is showing any other horse in that class
21. In no case will the same horse be run more than twice in the same class
22. Entry for an NBHA class will close at the last 5 runners. This is a new rule. Each district may choose when to close the entries.
23. At all NBHA sanctioned shows, the draw shall be done in a random manner. (Computer, shuffling cards, drawing numbered chips, next available opening, etc.) All horses in the draw must be named. We will not except “**Horse 1, Horse 2**”. Riders with multiple entries must ride their horses in the positions in which they draw up. Once set, the draw may not be changed, except to accommodate entries with the same horse or rider, or entries involving members of the same immediate family, as defined in Section A, rule 12a, which have drawn up close to each other. What constitutes “close to each other” will be determined by Show management; however, a consistent standard should be adhered to for the class. The draw may not be changed to give preference to any rider or to accommodate another commitment of a rider such as work or another barrel race. Changed must be moved to the end.
24. Only one horse may be in the competition arena at any time during competition
25. Reruns shall be granted if the timer fails to work properly or if the barrels are not placed properly on their markers. Any penalty incurred on the original run shall not be applied against the rerun; however, any penalty occurring on the rerun shoal results in a “no time.”
26. If the pattern is altered in any way during the running of a class, such that is cannot be restored to its original layout, all runs made to that point are void for the purpose of NBHA points. NBHA points may be awarded only it the entire class is rerun. (An altered pattern includes but is not limited to: Changes ibn the staked position of the barrels; a change in the position of the timing device, either vertically or horizontally, or a change in the position of the entry gates).
27. Contestants who are given a “No time”, either for missing the pattern or knocking down a barrel, may complete the pattern. However, show management may, at its discretion, ask a rider who is taking excessive time to train to leave the arena immediately. If such request is not complied with, a $25 fine may be assessed, payable to the district awards fund.
28. NBHA officials have the right to disqualify any uncontrolled horse which does not begin performance within three minutes of the time the rider has been called. This rule does not apply to competitors who have not checked in with gate personnel.

Pay out

We will follow NBHA rules for payout.

The required payoff for NBHA sanctioned shows is as follows:

1. A minimum of 80% of all entry fees must go to the jackpot unless there is added money. If a show offers at least $1000 added money, a minimum of 70% of all entry fees must go to the jackpot. That is, a maximum of 20% (a maximum of 30% if at least $1000 added) may be withheld as the "office charge" If more than 20% is withheld pursuant to the above, this fact must be stated on any show bills or flyers. This is exclusive of other fees which may be charged for specific purposes such as State District Awards Fees, timer fee, or arena fee. While we permit such charges, they must not be excessive, must be clearly stated in all advertising and show bills, and must be directed to the specific purposes as labelled, for example, the timer fees must either be paid to the timer owner/operator, or put toward the purchase of a timer for the district. The charging of a "processing fee" for district show when the sole purpose is to add to the general revenue of the show, is not permitted.

2. In a 3-D payout, the total jackpotted entry fees of a class are to be divided 50% to the 1st Division, 30% to the 2nd Division (1 second off fastest time), and 20% to the 3rd Division (2 seconds off fastest time). In a 4-D payout, the total jackpotted entry fees of a class are to be divided 35% to the 1st Division, 30% to the 2nd Division, 20% to the 3rd Division, and 15% to the 4th Division.  In a 5-D payout the total jackpotted entry fees of a class is to be divided 30% to the 1st Division, 25% to the 2nd Division, 20% to the 3rd Division, 15% to the 4th Division, and 10% to the 5th Division.

3. Added money will be divided in the same ratio OR split evenly among all divisions.

4. There are no restrictions regarding how added money is apportioned among classes at a show. For example, a show may add money to the Open but not to Youth or Seniors.

5. The following table shows the MINIMUM number of places to be paid for the stated number of entries:

**3-D Format**

|  |
| --- |
|  **Number of Entries** |
| **Places** | **1-10** | **11-15** | **16-30** | **31-60** | **61-90** | **91-120** | **121 - 50** | **151- 180** | **181-210** | **211+** |
| 1st | 100% | 60% | 50% | 40% | 30% | 28% | 26% | 24% | 22% | 20% |
| 2nd |  | 40% | 30% | 30% | 25% | 22% | 20% | 18% | 16% | 15% |
| 3rd |  |  | 20% | 20% | 20% | 18% | 15% | 15% | 14% | 13% |
| 4th |  |  |  | 10% | 15% | 14% | 12% | 12% | 12% | 11% |
| 5th |  |  |  |  | 10% | 10% | 10% | 10% | 10% | 10% |
| 6th |  |  |  |  |  | 8% | 9% | 8% | 8% | 8% |
| 7th |  |  |  |  |  |  | 8% | 7% | 7% | 6.5% |
| 8th |  |  |  |  |  |  |  | 6% | 6% | 6.% |
| 9th |  |  |  |  |  |  |  |  | 5% | 5.5% |
| 10th |  |  |  |  |  |  |  |  |  | 5.0% |
|  | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** |

**4-D Format**

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| --- |
| **Number of Entries** |
| **Places** | **1-12** | **13-20** | **21 - 40** | **41 - 80** | **81 - 120** | **121-160** | **161 - 200** | **201+** |
| 1st | 100% | 60% | 50% | 40% | 30% | 28% | 26% | 24% |
| 2nd |  | 40% | 30% | 30% | 25% | 22% | 20% | 18% |
| 3rd |  |  | 20% | 20% | 20% | 18% | 15% | 15% |
| 4th |  |  |  | 10% | 15% | 14% | 12% | 12% |
| 5th |  |  |  |  | 10% | 10% | 10% | 10% |
| 6th |  |  |  |  |  | 8% | 9% | 8% |
| 7th |  |  |  |  |  |  | 8% | 7% |
| 8th |  |  |  |  |  |  |  | 6% |
|  | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** |

**5D Format** **(NBHA TX 15 runs 4D format)**

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| --- |
| **Number of Entries** |
| **Places** | **1-20** | **21 - 40** | **41 - 80** | **81 - 150** | **151-200** | **200+** |
| 1st | 60% | 50% | 40% | 30% | 28% | 24% |
| 2nd | 40% | 30% | 30% | 25% | 22% | 18% |
| 3rd |  | 20% | 20% | 20% | 18% | 15% |
| 4th |  |  | 10% | 15% | 14% | 12% |
| 5th |  |  |  | 10% | 10% | 10% |
| 6th |  |  |  |  | 8% | 8% |
| 7th |  |  |  |  |  | 7% |
| 8th |  |  |  |  |  | 6% |
|  | **100%** | **100%** | **100%** | **100%** | **100%** | **100%** |

6. District Directors will audit payback in all NBHA classes. Paying more than the minimum places requires approval of the District Director.

7. All prize money must be paid out.

8. Prize money will NOT be paid to any contestant who knocks over a barrel.

9. At any NBHA show, if there are not enough qualified riders in a division as monies to be paid, the unaccounted money shall be divided equally among those who have placed in that division. If no riders qualify in a division, the prize money for that division shall be equally divided among those riders in the other divisions of that class who have won prize money.

Earned points

We will follow NBHA rules on earned points.

1. To earn and maintain national points, a competitor must be a member in good standing of the NBHA. Members who fail to renew their membership within 30 days of their expiration date will forfeit any accumulated points previously earned during the competition year.

NBHA policy allows for a 30-day administrative grace period beyond the expiration date before the membership is officially marked as lapsed. This is to avoid penalizing the member with loss of NBHA points due to time it takes for the mail to arrive at Headquarters, or due to time taken by a director in forwarding memberships to Headquarters. It also allows the member the convenience of renewing at an NBHA sanctioned show, even if the next show is several days after the expiration date. It is not intended to give members an additional 30 days of membership privileges.

Members who are in their administrative grace period should therefore not be credited with NBHA points unless they renew at the show before competing. Members past the expiration date are also liable for non‑member permit fees. Members may not use the administrative grace period to compete in shows restricted to members, such as NBHA State Championships, Super Shows, National Championship Series, or World Championships.

2. NBHA members may accumulate points in only one district at a time during the competition year. Members will be assigned to the district where they live unless Headquarters is notified in writing that they wish to compete in another district. Members lose accumulated points in a district when they start competing for NBHA points in another district during the competition year.

3. Divisions are determined by time brackets. The fastest time in the class will set the time for payback and District 00 points.  Whatever district or districts sanction the show their district members’ fastest time will set the time for their district points.  If sanctioned by more than one district each district’s fastest time will set their time for their district points. NBHA TX 15 will run a 4D format of 1/2, 1/2. 1 whole second in open and youth

1st division - Fastest time in the class and those who place in this division.

2nd division - Fastest time in the class plus one‑half second and those who place in this division.

3rd division - Fastest time in the class plus one second and those who place in this division.

4th division ‑ Fastest time in the class plus two seconds and those who place in this division for NBHA TX`15. (National rules will be the fastest time plus one and one half second and those who place in this division.)

 5th division (national points only for NBHATX15)- Fastest time in the class plus two seconds and those who place in this division.  Note:  The 5th division is not limited to a one-half second interval from two to two and one-half seconds off the fastest time.  However, riders must make a good faith effort to run the pattern as fast as their ability will allow.

4. NBHA points will be awarded in all classes and divisions on a 5,4,3,2,1 basis for 1st place through 5th place among NBHA members in that competition district only, regardless of the number of entries or paying places. If two or more riders tie, the points for the tied positions should be added together and divided equally among the riders who tied.

Below is an example of the time divisions and placings (for illustration purposes only.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Places | 1st division | 2nd division | 3rd division | 4th division | 5th division |
| 1 | 15.2015 pts  | 15.7135 pts | 16.2055 pts | 16.7235 pts | 17.2015 pts |
| 2 | 15.2724 pts | 15.7724 pts | 16.3224 pts  | 16.7404 pts  | 17.2434 pts |
| 3 | 15.3143 pts | 15.8163 pts | 16.4753 pts | 16.9983 pts | 17.3863 pts |
| 4 | 15.357-2 pts | 15.993 2 pts | 16.5282 pts | 17.1132 pts | 18.0252 pts |
| 5 | 15.4481 pt |  16.1161 pt | 16.5801 pt  | 17.1571 pt | 18.5671 pt |
| 6 | 15.6390 pts | 16.1450 pts | 16.6220 pts | 17.1990 pts | 19.1330 pts |

5. Should fewer than five horses place in a division, NBHA points will be awarded beginning with five points for 1st place.

6. NBHA points will not be awarded for any run during which a contestant knocks over a barrel.

7. Competitors may enter more than one class. For example, competitors in the Youth or Senior classes may also qualify in the Open class.

8. Competitors may ride as many horses as they wish in each class. However, the competitor with multiple entries will receive points only for the highest placing horse in each division.

9. At a co-sanctioned show, each district's members are given their points separately. That is, the highest placing 1-D rider from each district gets 5 points, and so on.

10. A competitor may qualify only one entry for the NBHA World Championships in each of the Open 5D divisions, the Youth 5D divisions, or the Senior 5D divisions, based on accumulated points.

11. NBHA Points, in all classes and divisions are awarded to the rider.

12. A horse may be entered only once in each class at the NBHA World Championships and National Championship Series, with the exception of immediate family members, as defined in Section A Paragraph 8 above, who qualify in the same class. In no case will the same horse be entered more than twice in the same class.

13.  Each district may qualify for the world show a number of riders based on the membership in that district, as set forth below.  The number below indicates the number of riders in each division of each class (Open, Youth, Teen, and Senior) who qualify.
<100 members – five (5) riders per division, National office has allowed 10 over the past 2 years.
100-149 members – six (6) riders per division
150-199 members – seven (7) riders per division
200+ members – eight (8) riders per division
The number of members will be determined as of June 30 of each year.

14. Rules for the roving district within a state:

a. The roving district is designated "00".  It works like a geographical district except that members may earn points at any show which is sanctioned for any district in their state.  This has been developed to provide another option for members who want a greater selection in the number of shows they attend, or who have work or other obligations which make it difficult to commit to the schedule of a particular district.

b. It is up to the discretion of the State Director whether to initiate the "00" district within a state.  A District Director must be appointed to keep the points for the "00" district.  This could be either the State Director or an appointed District Director.  The State Director will determine the number of shows which each 00 member may count toward their year end point totals.  The 00 Director will be responsible for submitting the year-end report with World Show qualifiers to Headquarters.

c. Members declare the 00 district just like any other.  A member may not declare 00, and a regular district at the same time.

d. A 00 member who competes in an NBHA sanctioned show must indicate on the entry card or form, before the competition, whether they will count this show for points.  If the member receives no points, the show still counts toward the allotment of shows.

e. Time splits for the 00 district will be taken off the fastest time in the class, regardless of whether that time is posted by a member or non-member or which district the rider is a member of.

Penalties and Disqualifications

**NBHA membership and participation in NBHA events is a privilege, not a right**. Behavior which is damaging to our Association or its membership will not be tolerated. Violation of any of the following provisions may subject a member to disqualification from NBHA events, being denied entry to NBHA events, loss of points, or suspension from the Association.

1. Any act in connection with an NBHA sanctioned show or other NBHA business in violation of this section by a member of the family of an NBHA member may be deemed to have been committed by the NBHA member and subject him or her to penalties.

2. Any act deemed prejudicial to the best interests of the NBHA may result in the suspension of a member, including but not limited to the following.

a. Using abusive or intemperate language or attempting to threaten, bribe, influence or harass any contestant, show official or NBHA official. Also, any remarks made with the intent to cast aspersions on the character or integrity of an NBHA official or show official.

b. Moving or attempting to move markers at any time.

c. Use of electronic and/or remotely controlled devices to alter the outcome of a run.

d. Abuse of a horse in any way.

e. Competing while under the influence of drugs or alcohol.

f. Misidentifying a horse in any NBHA class will disqualify a contestant.

g. Other conduct that is not in the best interest of the NBHA or its members.

h. Failure to make good on a returned check to the NBHA or to any NBHA sanctioned event, or to any other association which has a cooperative agreement with the NBHA on returned checks.

i. Show Management and/or NBHA Directors at their sole discretion shall have the authority to disqualify or deny entry to any horse they deem dangerous to the rider, or to other individuals, animals or property.

3. A member who has been suspended, disqualified, or denied points under this section may appeal to an appeals committee of NBHA members and directors appointed by the appropriate State, Area, or Regional Director. the date, time, and location of such meeting will be determined by the State or Area Director. The decisions of such appeals committee shall be final and binding on all parties.

Protest and Complaints

Persons who believe a rule violation or infraction has occurred at an NBHA event, may file a written protest with NBHA Headquarters, PO Box 1988, Augusta, GA, 30903‑1988. The written protest must be accompanied by a $50 protest fee. The protest must be made within 30 days of the incident which is being protested. If the protest proves to be valid, the $50 protest fee will be returned to the person filing the protest. If the protest proves to be invalid, the protest fee will be returned to the district where the protest was filed to be used for district year end awards. In certain cases, determined by the Executive Director, NBHA Headquarters may reserve the right to return the $50 protest fee even if the protest proves to be invalid. This is the ONLY manner in which a protest or complaint will be accepted.

(NOTE: This rule does not prevent Directors and Show Managers from correcting obvious problems brought to their attention, without the submission of a written protest fee.)

Any situation not covered under these rules shall be decided by the NBHA official on site