



# Poppyseeds home

Art and Craft Studio

## Terms and conditions for Parties

### Party Booking

- A minimum of 8 people is required in order to book a party, with a maximum of 12.
- Final numbers of people to be confirmed no later than 2 weeks before the party date.
- A non-refundable deposit of £50 is required to secure your booking date and times. The deposit will be deducted from the final invoice.
- Final payment is due 2 weeks prior to the party date.
- Payment can be made by cash or debit/credit card. Please note card payments can only be made by visiting the studio, we do not except card payments over the telephone.
- A party typically last 2 hours, this includes 30 minutes for party refreshments.
- Food and catering arrangements are to be supplied and organized by you the party booker. We can supply fresh tap water and jugs of squash with plastic beakers. Please advise us if you would like this option 2 weeks prior to the party date.
- Please take all your food packaging and waste home with you. We will supply a bin bag for your use.
- Adult ratio 1 adult to 6 children please. Space in our studio is limited, we cannot accommodate extra adults and children.

### Venue

- Our lovely studio is situated in the owners of Poppyseeds home garden, set under a canopy of trees. Please supervise children at all times in the studio and in the garden. Any play equipment in the garden is strictly out of bounds.
- As we are in a residential area, please park with consideration. Do not block our neighbour's driveways or park on the pavements.
- We have limited washroom facilities which are not on the main drainage system. Please only use small amounts of toilet tissue and please no sanitary products in the toilet, Please use the bin provided.



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## Terms and Conditions continued...

### Cancellations

- If you have to cancel your booking, please advise us in writing asap. Your deposit is non-refundable; However, we will work with you to offer an alternative date and if this can be achieved then your deposit will be carried over onto your new booking. If not, your deposit will be lost.
- If you wish to cancel within 2 weeks of the party date, please telephone us first then advise us in writing. If full payment has already been made, then the following procedures will follow;
  - 1 An alternative date will be offered.
  - 2 If no alternative date is suitable, then loss of deposit will occur plus a further 50% of the remainder of the invoice.

### Photography

Poppyseeds home would love to take photos of your children whilst they are crafting in our studio. However, we take the safeguarding of children very seriously; we will not do so without your (parents/guardians) written consent. What to do next to consent;

- Read and complete a photography consent form, not forgetting to sign and date.
- Return it back to your party host, (usually the party child's parent).
- Copies of the consent form can be obtained from your party host or via the Poppyseeds home website.

Please do not feel under any pressure to consent, as equally we love taking photos of your child's makes without them being in the shot.

**Please note;** Aprons will be provided to protect clothing; however, some staining may occur from certain paints or products. Poppyseeds home will not be held liable for any damage to clothing. Please dress appropriately. Poppyseeds home will not be held liable for any personal belongings that is damaged or stolen whilst on their premises. It is advised that mobile phones are not left out on the crafting table. Thank you.

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