



Cleaning Guidance and Routines - July 2020 Covid-19 Secure

Here at Poppyseeds home Limited, we have a duty of care to keep our craft studio clean and our visitors safe therefore the following additional cleaning routines have been implemented.

What to expect from us...

Between each workshop Poppyseeds home tutors will:

- Ensure each workstation is cleaned thoroughly anti-bacterial spray
- All resources are sanitized using anti-bacterial wipes
- Wash fabric aprons
- Wipe all seats anti-bacterial spray
- Sweep and wash the studio floor
- Wipe all door handles, surfaces, and frequently touched surfaces such as light switches anti-bacterial wipes
- Empty and clean the toilet with bleach, wiping all surfaces with anti-bacterial spray
- Empty bins, double bagging waste before disposal, and replace prior to a new workshop starting
- Clean sanitizing stations and bottles anti-bacterial wipes

We expect our customers to:

- Follow all guidance given regarding hygiene
- Follow guidance on hand washing
- Take home food or drinking bottle waste
- Take home own PPE waste
- Read the Poppyseed home risk assessments which is displayed on our website prior to booking

We at Poppyseeds home Limited have taken every reasonable action, in line with the UK government's guidelines to ensure our studio is cleaned to a high standard. We have informed you, our visitors, by the writing and publishing of our risk assessments and policies via our website. It is **YOUR** responsibility and part of our terms and conditions that you familiarize yourself with our policies before booking a workshop. It is your responsibility to take care of your own hygiene whilst in our studio.

This policy has been written by Tracey Dallow and in accordance with the UK government's guidelines on Covid-19. This policy is subject to copyright and cannot be copied in full or in part.

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