

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 9<sup>th</sup> April 2019

## NOT FOR PUBLICATION UNTIL APPROVED BY COUNCIL

The meeting convened at the Community Hall at 7-00 p.m. present:

Cllrs. M Bailey (Chair), L Jenkins, M Bowmer, A Jenkins, B Thomas, S Thomas, G Ffrancon, W Morgan, G Richards, C Williams and C Flynn

**308/2019: APOLOGIES FOR ABSENCE:** Apologies were received on behalf of Cllrs J Davies and R Jenkins.

**309/2019: DECLARATIONS OF INTEREST:** Declarations would be made as and when necessary during the meeting.

**310/2019: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL:** Nobody had requested use of this facility.

**311/2019: CONFIRMATION OF MINUTES OF ORDINARY MEETING 12<sup>th</sup> March 2019 & MATTERS ARISING:**

The minutes of the ordinary meeting held on 12<sup>th</sup> March 2019 had been circulated prior to the meeting and were unanimously approved. The Chair drew the meetings attention to an email which had been circulated with proposed updates to the Community Council's Standing Orders for discussion and next month's AGM. The main purpose of the proposed changes is to assist with the smooth running of the Council particularly between meetings. There will also be proposals to encourage better attendance and to promote training.

**312/2019 HALL MAINTENANCE AND UPGRADES:**

The Clerk is waiting for one more quote for the toilets and one for the floor in the Committee Room and will pursue these as a matter of urgency so a decision can be made at the next meeting.

**313/2019 COMMUNITY ASSET TRANSFER:** There are no new developments to report regarding the possible takeover of Coed Gwilym Park and we still await the draft lease. It is impossible for Council to progress this matter until they are able to quantify the costs and responsibility entailed in taking over the park.

**314/2019 MONTHLY SURGERIES:** The possibility of holding monthly surgeries for residents to raise issues with Councillors was discussed and it was agreed that a trial be undertaken. The surgeries would take place prior to the monthly meetings. The idea would be that Councillors take it in turns to host the surgeries.

**315/2019 COMMITTEE REPORTS:**

**Hall and Events Committee – All** the arrangements are in place for the upcoming Easter egg hunt which has attracted a lot of interest on the Facebook page. The arrangements for the Summer Festival are well advanced, bands are booked, the dog show is arranged, and stalls can now be booked via the website or the Facebook page.

Some of the older planters are rotten and need to be removed. Councillors will deal with this as a matter of urgency. The watering of the baskets was discussed and a figure of £120 was quoted although it wasn't clear what this covered. If it is for a weekly watering, then that seems to be expensive. The brackets are currently being made and should be ready shortly.

The Clerk reported that he had received a request from the Local Authority to provisionally book both Halls as Polling Stations if Brexit is delayed, and the United Kingdom must take part in European Elections. The relevant date is 23<sup>rd</sup> May and the Clerk will inform those groups and organisations who may be affected if this takes place.

### Planning Committee

1. 41 High Street, Clydach SA6 5LQ – Change of use, incorp. one flat into bar 2019/0667
2. 43 Heol Y Nant, Clydach SA6 5HB – Single storey rear extension.
3. 8 Kelvin Road, Clydach SA6 5JP – Single and two storey rear extension.
4. 33 Lone Road, Clydach SA6 5HR – Single storey rear extension.
5. 58 Tanycoed Road, Clydach SA6 5ND – Driveway and vehicle crossover
6. 53 Vera Road, Clydach SA6 5QE – Rear ground floor bed and shower extension.

A response has now been received to the messages sent to the planning department about the proposed development at Brynhawddgar and has been circulated to Councillors

**Audit Committee** - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)  
Item

	Amount		
1. Wages	£2,232.53	BACS	Wages
2. Tax and NIC	430.96	BACS	Tax & NIC
3. Brandon Hire station	55.20	BACS	Fencing
4. Survey Monkey	29.17	BACS	Upgrade
5. Land Registry	13.00	BACS	Title deed
	<u>£ 2,760.86</u>		

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## ACTIONS:

- Cllrs to make the BACS payments  
Clerk to distribute cheques as required.

**316/2019 ANNUAL RETURN:** The Clerk reported that he had completed the books for the year ended 31<sup>st</sup> March 2019 and circulated the figures to be reported to the Welsh Audit Office. He also provided a bank reconciliation and trial balance. The balance in the Council's accounts at the end of the year was £98,889.87. The figures were approved by the meeting and the Clerk will now deliver the books to the Internal Auditor to allow him to complete his inspection before the return is lodged with the Welsh Audit Office. The internal audit should be completed in time for the Return to be approved at the monthly meeting in June.

**317/2019 FAIRTRADE:** The Clerk reported that he had been approached by Pam Cram to see if a Councillor would join with her in promoting Fairtrade through the Community. The Clerk was instructed to invite her to attend the next meeting to outline what this would entail.

## **318/2019: CORRESPONDENCE: –**

1. A date has been agreed with the Dogs Trust to hold an event in the Community Hall. The date is 4<sup>th</sup> September from 11 to 3.30
2. The Lighthouse Church has asked for permission to hold an event on Waverley Park from 20<sup>th</sup> – 23<sup>rd</sup> June and Council readily agreed to this. There were complaints after a previous event and the Church should do everything, they can to minimize any disruption to the residents.
3. The Clerk reported that there had been no developments about the POD. The new agreement is running and the document will be signed before the next meeting.
4. County Councillors have reported that there is no news about the Pelican crossings.

**319/2019 STAFF AND MEMBERS TRAINING: –** The Clerk continues to circulate Councillors with details of suitable training events. Councillors have expressed interest in a wide range of subjects but so far, the venues have not been convenient. There are some more convenient ones which have been circulated and Councillors are encouraged to attend as many as possible. A course on advanced finance was recommended by the chair and the Clerk will book some places for Councillors.

**320/2019 NEXT MEETING:** The next meeting of the full Council will be held at 7.15 pm. on Tuesday 14<sup>th</sup> May 2019 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm and the AGM at 7.00. The next Halls meeting will be held on Tuesday 7<sup>th</sup> May 2019 at 6.30pm.

The meeting closed at 9.00 pm

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*