

# Supervisor Occupational Health & Safety Refresher

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This course is best suited for experienced supervisors, those having more than three years proven work experience. This follow-up “*refresher*” training session will build upon the lessons and outcomes from the Ministry of Labour’s (MOL) guidelines for supervisor training course content.

## **Topics Include:**

- Defining a Supervisor as a Competent Person;
- Sending the Right Message to Workers;
- Legislative Review: Act, Regulations, Criminal Code 217.1 (The Westray Bill), Workplace Violence & Harassment, Work Refusal Process, and the Duty to Accommodate;
- Review of incident causation factors, hazard recognition, assessment, and the selection and implementation of hazard controls;
- Incident investigation requirements using up-to-date MOL Case Studies;
- Performing a health and safety audit on employees and system; and
- Top 20 Steps Toward Supervisor Due Diligence;



**Prerequisite:** Supervisor Basic Health & Safety Training



**Course Length:** 4 Hours

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## **Learning Outcomes:**

Upon successful completion of this course, participants will be able to:

- 1) Define and work toward implementing, or improving, the culture of health and safety;
- 2) Understand the value of sending a pro-safety message to new and young workers;
- 3) Exercise their legal duties and responsibilities under the Act, including the duty to accommodate;
- 4) Help implement a workplace violence, harassment and sexual assault policy, and take steps to address these issues, if they arise;
- 5) Conduct a thorough workplace inspection and safety audit; and
- 6) Perform an incident or near miss investigation.



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## Evaluation:

- Written quiz
- **Minimum grade of 80%** is required to pass this course.
- Successful graduates will receive a wall-mountable certificate.

## Who Should / Must Attend This Course:

- All personnel who act in a position of authority over any other person in the workplace must have supervisor training, including Owners, Board Members, Managers, Department Heads, Supervisors, Forepersons, Team Leaders and Lead Hands.
- The definition of a supervisor is not dependent on job title or union designation. It is a job description, not a job title.



For more information on HASCO Instructor-Led Training, please contact: 519-644-2939 / 1-855-HASCO-CA (427-2622)

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