



# Preston South Primary School

Hotham Street Preston 3072

Email: [preston.south.ps@education.vic.gov.au](mailto:preston.south.ps@education.vic.gov.au)

Phone: 9484 1544

ABN: 24 839 198 192

Principal: Mr Leon Leonidas

Dear parent/guardian,

Preston South Primary School is looking forward to another great year of teaching and learning and would like to advise you of Preston South Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider selection of subjects and special curriculum experiences, such as the Science Program, as well as enhanced digital learning opportunities and equipment.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mr Leon Leonidas

Principal

### Educational items for students to own

Attached to this letter is the booklist of items that the school recommends you purchase for your child to individually own and use in 2023 (please see Page 5). Booklist items marked with an asterisk are specifically required for that year level. You may already have some of the other items at home that you are able to utilise in 2023. If you do not yet have these items, we recommend that you go online to Officeworks, [https://www.officeworks.com.au/app/school-list-upload-v2/?cm\\_sp=:all:bts-lp:hero::bts22:sls-upload-save](https://www.officeworks.com.au/app/school-list-upload-v2/?cm_sp=:all:bts-lp:hero::bts22:sls-upload-save) go to the 'back to school' tab and upload your booklist and select items required to complete your list or you may prefer to go in store to purchase the required items. There is an Officeworks store located at 121 Bell St, Preston. Once you have a completed booklist, we ask that you bring these items with you on your first day of the 2023 school year.

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
Community consumables, materials and equipment for the following: <ul style="list-style-type: none"> <li>• Literacy</li> <li>• Numeracy</li> <li>• The Arts</li> <li>• Sport and Physical Education</li> <li>• Science/ STEAM Program</li> <li>• LOTE Program</li> </ul> These consumables, materials and equipment will enable your child to participate in and learn the essential curriculum as guided by Preston South PS.	\$90
Online Subscriptions: <ul style="list-style-type: none"> <li>• Math Seeds</li> <li>• Reading Eggs</li> <li>• Soundwaves</li> <li>• Seesaw</li> <li>• Essential Assessment</li> <li>• Acer Pap Testing</li> </ul>	\$35
<b>Total Curriculum Contributions</b>	<b>\$125</b>

<b>Other Contributions – for non-curriculum items and activities</b>	Please tick desired amount if you wish to make a contribution to either of these areas		
Student Welfare	<input type="checkbox"/> \$20	<input type="checkbox"/> \$50	<input type="checkbox"/> \$70
<b>OR</b>			
School Grounds & Playground Fund	<input type="checkbox"/> \$20	<input type="checkbox"/> \$50	<input type="checkbox"/> \$70
<b>Total Other Contributions</b>			

### Extra-Curricular Items and Activities

Preston South Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
Optional excursions and incursions to be scheduled	TBA
<b>Total Extra-curricular Items and Activities</b>	

## **Financial Support for Families**

Preston South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund for eligible students
- State Schools' Relief Uniform Funding for eligible students

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Mrs. Dianne Wells – Business Manager

Ph: 03 9484 1544 | Email: preston.south.ps@education.vic.gov.au

### **Total**

#### **Category**

Curriculum Contributions	Suggested Total of \$125
Other Contributions	\$
Extra-Curricular Items and Activities	TBA

## **Payment methods**

- Cash at the School Office
- EFTPOS at the School Office
- Direct Deposit into the School's account

### **School Account Details**

**Account Name:** Preston South Primary School Council Official Account

**BSB:** 063 213

**Account Number:** 00900874

**Reference:** Curriculum Contribution – 'Your child's name'

## **Refunds**

Refunds will be worked out on a case by case basis at the local school level and the school will use discretion to provide refunds to families and will do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If the school has incurred costs, we will act reasonably and take into consideration the *Financial Help for Families Policy* and relevant arrangements, including support for families experiencing hardship. For example, the school may consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event.

If the school decides to provide a refund, then parents/carers need to agree and advise the school where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came. Where the payment was made in cash, the school will wait until the parents/carers reach an agreement and advise the school.

# PARENT PAYMENTS POLICY

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

**Curriculum Contributions**  
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

**Other Contributions**  
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

**Extra-Curricular Items and Activities**  
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

## 2023 YEAR 5 BOOKLIST

### **SECTION A ESSENTIAL ITEMS - Stationery**

Product Description	Qty
Victorian Targeted Handwriting Book <b>Year 5*</b>	1
Sounds Waves Spelling Words & Sounds Book *	1
My home Reading Book: Orange Level *	1
A4 8mm Ruled Exercise Book 96pg 55gsm	10
A4 10mm Grid Book 96pg 70gsm	3
330x240 70gsm Scrapbook 96pg Geo	2
Graphite Pencils HB	20
Plastic Clear Ruler 30cm	1
Highlighters Chisel Assorted 4 Pack	1
Comfort Grip Scissors 7"/177mm	1
Coloured Pencils 12 Pack	1
Connector Pens 18 Pack	1
Document Wallet A5 Button Closure Assorted Colour 5 Pack	1
Twin Zip Name Pencil Case Large	1
Plastic Maths Set 8 Piece	1
Eraser	5
Glue Stick 35g	2
A4 5 Tab Dividers Bright Colours	1
Metal Wedge 2 Hole Sharpener	2
Insert Binder A4 2 D-Ring 25mm Black	1
Magnetic Whiteboard 215 x 279mm White	1
Whiteboard Markers Bullet Black 4 pack	3
Magnetic Whiteboard Eraser Small	1
Blue Ballpoint Pen	8
Red Ballpoint Pen	2
Black Ballpoint Pen	8
Kids Limited Volume Headphones	1
Box of Tissues	3