



# Preston South Primary School

Hotham Street Preston 3072

Email: [preston.south.ps@education.vic.gov.au](mailto:preston.south.ps@education.vic.gov.au)

Phone: 9484 1544

ABN: 24 839 198 192

Principal: Mr Leon Leonidas

Dear parent/guardian,

Preston South Primary School is looking forward to another great year of teaching and learning and would like to advise you of Preston South Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wider selection of subjects and special curriculum experiences, such as the Science Program, as well as enhanced digital learning opportunities and equipment.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mr Leon Leonidas

Principal

**Educational items for students to own**

Attached to this letter is the booklist of items that the school recommends you purchase for your child to individually own and use in 2024 (please see Pages 5-6). All booklist items are specifically required for that year level. You may already have some of the other items at home that you are able to utilise in 2024. Booklist items ordered through our suppliers COS will be delivered directly to school with your child’s details on the pack. Please remember all other items that your child will be bringing from home must be bought with them on their first day of the 2024 school year. All payments can be made online through the COS order and payment portal. A list of what your child already has at school is attached so you know not to order these items.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Community consumables, materials and equipment for the following: <ul style="list-style-type: none"> <li>• Literacy</li> <li>• Numeracy</li> <li>• The Arts</li> <li>• Sport and Physical Education</li> <li>• Science/ STEAM Program</li> <li>• LOTE Program</li> </ul> These consumables, materials and equipment will enable your child to participate in and learn the essential curriculum as guided by Preston South PS.	\$115
Online Subscriptions: <ul style="list-style-type: none"> <li>• Math Seeds</li> <li>• Reading Eggs</li> <li>• Soundwaves</li> <li>• Seesaw</li> <li>• Essential Assessment</li> </ul>	\$35
<b>Total Curriculum Contributions</b>	<b>\$150</b>

Other Contributions – for non-curriculum items and activities	Please tick desired amount if you wish to make a contribution to either of these areas		
Student Welfare	<input type="checkbox"/> \$20	<input type="checkbox"/> \$50	<input type="checkbox"/> \$70
<b>OR</b>			
School Grounds & Playground Fund	<input type="checkbox"/> \$20	<input type="checkbox"/> \$50	<input type="checkbox"/> \$70
<b>Total Other Contributions</b>			

**Extra-Curricular Items and Activities**

Preston South Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Optional excursions and incursions to be scheduled	TBA
<b>Total Extra-curricular Items and Activities</b>	

### **Financial Support for Families**

Preston South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund for eligible students
- State Schools' Relief Uniform Funding for eligible students

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Mrs. Dianne Wells – Business Manager

Ph: 03 9484 1544 | Email: preston.south.ps@education.vic.gov.au

<b>Category</b>	<b><u>Total</u></b>
Curriculum Contributions	Suggested Total of \$150
Other Contributions	\$
Extra-Curricular Items and Activities	TBA

### **Refunds**

Refunds will be worked out on a case by case basis at the local school level and the school will use discretion to provide refunds to families and will do so where it is reasonable and fair (for example, if the school has not incurred a cost).

If the school has incurred costs, we will act reasonably and take into consideration the *Financial Help for Families Policy* and relevant arrangements, including support for families experiencing hardship. For example, the school may consider refunding families for unavoidable event cancellations if a family experiences a crisis or sudden serious illness and the student can no longer attend the event.

If the school decides to provide a refund, then parents/carers need to agree and advise the school where the refund should be paid. If that agreement cannot be reached, the refund is usually paid into the account from which the money came. Where the payment was made in cash, the school will wait until the parents/carers reach an agreement and advise the school.



# PARENT PAYMENTS POLICY

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

**Curriculum Contributions**  
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

**Other Contributions**  
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

**Extra-Curricular Items and Activities**  
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



## PRESTON SOUTH PRIMARY SCHOOL - BTS PARENT PORTAL REQUIREMENTS FOR YEAR 1, 2024

**Please order at [parent.cos.net.au](https://parent.cos.net.au)**

COS will be supplying your 2024 stationery packs. COS is a 100% Australian Family Owned & Operated school supplier. We've selected the list of items your child needs to start the year and worked with COS so you can order everything you need in one go and it will be delivered directly to your home before school starts.

The items listed on the following page have been selected as being required for Year 1 in 2024. To ensure delivery prior to Term 1, 2024, please place your order by 8<sup>th</sup> January 2024.

### **2024 Requirements for Online Ordering**

Listed below are the easy steps for placing your online order available from Nov 10, 2023

#### **Ready to order?**

For a fast, simple, and secure way to place your order visit [parent.cos.net.au](https://parent.cos.net.au) and follow these steps:

1. Click on School Packs or Sign in button in the menu taskbar
2. Enter the **Username:** [prestonsouthprimary@cos.net.au](mailto:prestonsouthprimary@cos.net.au) / **Password:** Parents-24
3. Select the Year level required for 2024
4. Review product selection based on your requirements  
*(Please note, items may have been marked as either mandatory or optional by your school)*
5. Add your Pack to the shopping cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and then submit your order

You will receive an email order confirmation and can also request order tracking sent to your mobile.

#### **IMPORTANT INFORMATION REGARDING YOUR ORDER**

##### **Delivery Guarantee: Packs delivered to school**

All orders placed before 8<sup>th</sup> January 2024, will be delivered to the school prior to Term 1, 2024 commencing. Orders after this date cannot be guaranteed to arrive on time and may be delivered to your school a few weeks into the school term.





YEAR 1

Pack Price including GST\$331.65

Subject	COS Description	UOM	Qty	Price inc GST
	Targeting Handwriting Victoria Year 1 9781741250886	Each	1	\$15.26
	Sound Waves Words & Sounds National Ed 9781741353693	Each	1	\$7.65
	Sound Waves Spelling AC Year 1 9781741353617	Each	1	\$16.78
	Kluwell My Home Reading Yellow Junior 9780648237327	Each	1	\$4.95
	Faber-Castell Eraser Large 7085-20 White	Each	2	\$2.20
	Rainbow Art Folio 250gsm A2 Kraft Brown	Each	1	\$1.32
	Quill Sketch Book A3 PP 110GSM 20 Leaves Black	Each	1	\$5.41
	COS Mini Dogbone Whiteboard Eraser Blue	Each	1	\$0.83
	COS Facial Tissue 2 Ply 100 Sheet White	Each	4	\$6.07
	COS Wedge Sharpener Metal Double	Each	1	\$1.05
	Westcott L/R AntiMicro Scissors 127mm Assorted	Each	1	\$2.57
	COS Wooden Ruler 300mm	Each	1	\$0.65
	COS Sticky Notes 76 x 76mm Bright Colours	Pkt6	1	\$9.17
	Staedtler Noris 187 Triangular Pencils Assorted	Box12	1	\$4.13
	Staedtler Natural Tri Jumbo 2B Pencils	Pkt12	1	\$7.15
	Expo Whiteboard Marker Bullet 2mm Blue	Each	4	\$11.00
	Expo Whiteboard Marker Bullet 2mm Black	Each	4	\$10.12
	Moki Drops Headphones	Each	1	\$14.25
	Writer Book A4 24mm DT 70gsm 64Pg Ground/Grass/Sky	Each	6	\$22.64
	Writing Book 330x240mm 24mm DT 70gsm 64P Shark	Each	6	\$9.37
	COS Science Bk A4 2mm/8mm 55gsm 96Pg Bull	Each	1	\$1.43
	COS Twistable Crayons Assorted	Box12	1	\$4.95
	COS Name Pencil Case Small 225x140 New Blue	Each	1	\$2.57
	COS Student Magn D/Sided Whiteboard 210x300mm	Each	1	\$7.70
	COS Stubby Highlighter Pink	Each	1	\$0.99
	COS Stubby Highlighter Yellow	Each	1	\$0.99
	COS Glue Stick Disappearing Purple 36g Purple	Each	5	\$10.45
	Curriculum Contributions \$115		1	\$115.00
	Online Subscriptions \$35		1	\$35.00
3	Student Welfare \$20, \$50 or \$70		0	\$0.00
4	School Grounds & Playground Fund eg \$20, \$50 or \$70		0	\$0.00

Please contact COS with any queries regarding the Parent Portal