

RESORT VILLAGE OF COCHIN  
REGULAR MEETING OF COUNCIL  
TUESDAY, FEBRUARY 13, 2018  
MUNICIPAL OFFICE, 1006 HIGHWAY 4 NORTH, COCHIN, SASK

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**PRESENT:** Deputy Mayor David Stillar, Members of Council Marcel Caplette, Peter Wiesner and Rick Young and Acting Administrator Tracey Johnstone

**REMOTE ATTENDANCE:**

Mayor Walker

**CALL TO ORDER:** Deputy Mayor Stillar called the meeting to order at 6:00 pm.

**DELEGATIONS:**

6:02-6:13 Foreman Larry Bojarski – presented a summary of maintenance activities including intent to retire at the end of April 2018.

**AGENDA:** Stillar: Moved that council accept the agenda provided.  
33-18 CARRIED UNANIMOUSLY.

**MINUTES:** Young: Moved that the minutes of the Regular Meeting of Council  
34-18 which was held on January 9, 2018 be adopted as circulated.  
CARRIED UNANIMOUSLY.

**BUSINESS ARISING FROM MINUTES:**

35-18 Caplette: Moved that Council supports its position and appoints Peter Wiesner to attend the Development Appeal Board meeting at 11:00 am on March 7, 2018 at the Canadian Motel Conference Room in North Battleford. Appeals relate to Council's Notice of Decision regarding Tim Heisler's application for developments at 8292 and 8342 Gentle Place.  
CARRIED UNANIMOUSLY.

36-18 Stillar: Moved that Council acknowledge and table the structural engineer estimates received to date to remedy the condition of the bulging retaining wall on Hunts Cove Crescent. Additional research to viable solutions will be undertaken.

**Structural Engineer  
For HC Cr Retain Wall** CARRIED UNANIMOUSLY.

37-18 Wieser: Moved that based on compliance with the setback requirements for development in an R3 zone and the recommendation of the building inspector, council provide approval to have a building moved onto Site 1 Parcel N Plan 76B04975.  
CARRIED UNANIMOUSLY.

06-18 Young: Moved that the quote of \$125,069.25 for an addition and  
**Wind River Quote** Contracting be accepted and further be attached to and form part of the  
**And MOU with** Memorandum of Understanding which has been accepted by the Resort

**Cochin Comm. Players** Village of Cochin and the Cochin Community Players and is also attached to and forms part of these minutes. CARRIED UNANIMOUSLY.

07-18  
**Parcel consolidation and creation of MR** Stillar: Moved that the administrator look into the process of having Lots 21 and 22 Block 10 Plan 82B13422, Parcel Y Plan 72B00900 and Lot 23 Block 10 Plan 102091924 consolidated into one property and designated as public reserve. CARRIED UNANIMOUSLY.

08-18  
**Board of Revision Decision on NE24-47-17** Caplette: Moved that having received notification from the Board of Revision regarding an assessment appeal for the NE24-47-17-W3 whereby they advise that they have dismissed the appeal on the issue of the size and assessment but have granted the appeal on the classification from residential to non-arable, this council authorizes the abatement of \$22.37 on the municipal portion of the 2017 levy and \$61.43 on the school portion of the 2017 levy. CARRIED UNANIMOUSLY.

**Abatement of part of 2017 levy**

09-18  
**9042 Clement Crescent** Wiesner: Moved that the owner of 9042 Clement Crescent be advised that a Real Property Report is not required for the placement of a fence on his property. CARRIED UNANIMOUSLY.

**NEW BUSINESS:**

10-18  
**Prepare new compound Lease agreement** Stillar: Moved that the administrator prepare a draft agreement for council to review which states that the rental rates for the storage compound apply to a fiscal year which begins June 1 and ends May 31, that the invoices for sites are to be mailed as soon as possible in each calendar year and that if the fee for a site is not collected by May 31 following the date that the invoice is mailed, the site is deemed to be vacant further that the fee for the replacement of a key fob will be \$50.00 per fob. CARRIED UNANIMOUSLY.

11-18  
**SMB PAC2017-0027** Caplette: Moved that further to an appeal submitted to the Saskatchewan Municipal Board to overturn a decision of this council to deny an application for a subdivision which does not comply with Cochin's Zoning Bylaw, on behalf of the owners of Lot 27 Block 2 Plan 64B09181, council is agreeable to attending the required hearing in Saskatoon on any one of the SMB's suggested dates of March 27, 28 or 29<sup>th</sup>. CARRIED UNANIMOUSLY.

12-18  
**Lottery Grant** Wiesner: Moved that council authorize submitting the application for the 2019 Saskatchewan Lotteries Trust Fund grant. CARRIED UNANIMOUSLY.

13-18  
**FCM Renewal** Young: Moved that council approve renewing the membership with the Federation of Canadian Municipalities excluding the optional legal defense and travel fund requests. CARRIED UNANIMOUSLY.

14-18  
Stillar: Moved that an application be made for a grant for summer student

Summer Student Grant employment. CARRIED UNANIMOUSLY.

15-18 Wiesner: Moved that we ask Claude Paquette to complete the painting and  
Post Office installation of baseboards and trim in the Post Office.  
CARRIED UNANIMOUSLY.

**FINANCIAL:**

16-18 Wiesner: Moved that council accept the bank reconciliation and Financial  
Reports for the month of December as presented.  
CARRIED UNANIMOUSLY.

17-18 Young: Moved that council authorize the payment of the accounts  
Payment of accounts shown on the attached list with cheques numbered 6677 to 6689, and the  
issuance of cheques numbered 6626 to 6676 also shown on an attached list  
which were issued between the December regular meeting and today's date  
and further approve payment of the expense claim submitted by Peter  
Weiser in the amount of \$605.00. CARRIED UNANIMOUSLY.

**CORRESPONDENCE:**

18-18 Stillar: Moved that the following correspondence, having been provided to  
council be filed:  
Regan Zdunick Employment Application  
Sask. Federation of Police Officers Crime Prevention Guide Ad  
Sherry Jimmy District Planning Opportunities Mtg  
Sherry Jimmy Policing Options Meeting  
PARCS Newsletter & Resource Guide  
River West District for Sport,  
Culture and Recreation Upcoming Workshops  
Prov Disaster Assistance Program Overland Flood Insurance.  
CARRIED UNANIMOUSLY.

19-18 Caplette: That council acknowledge that the following information was  
provided to council: requirement to replace the AED in the fire hall,  
requirement to update the value of firefighting equipment and suites on the  
insurance policy and that the reports on waterworks and wastewater works  
have been received and that they show that both systems are fully  
compliant. CARRIED UNANIMOUSLY.

**OTHER BUSINESS:**

20-18 Young: Moved that due to the December 20, 2017 withdrawal of the  
David Gillan acceptance of employment as the Administrator by David Gillan, council  
approves that the Interim Administrator advertised in various locations  
that Cochin was again accepting applications for the Administrators  
Re-advertise for Administrator position. CARRIED UNANIMOUSLY.

21-18 Young: Moved that council accept the recommendation of David Stillar,  
Tracey Johnstone Marcel Caplette and Peter Weisner and their report of an interview with  
Tracey Johnstone, who has completed the Local Government  
Administration Certificate program, and therefore agree to hire her as the

new Administrator at \$35.00 per hour based on a 35 hour work week, the application of Saskatchewan employment standards, commencing SUMA and MEPP benefits on her starting date and that an employment offer be sent to her as soon as possible requesting that she begin employment as soon as possible. Further that all related signing authorities be changed to reflect her employment at the Administrator for Cochin.

CARRIED UNANIMOUSLY.

22-18  
**Continue with the  
Consolidation of Adm  
Of Cochin & Interlake**

Stillar: Moved that the duties of the new administrator shall include the administration of the Interlake Water Utility and that arrangements be made to have the location of the Interlake Water Utility office moved into the location of the village office. CARRIED UNANIMOUSLY.

23-18  
**Offer of employment  
To adm assistant**

Caplette: Moved that an offer of employment be provided to Melanie Locke as an assistant to the new Administrator with her rate of pay to be set at \$25 per hour based on a 35 hour work week, the application of Saskatchewan employment standards apply, that SUMA and MEPP benefits will commence on the date of employment and that a written offer of employment be provided as soon as possible and include asking her to advise by January 12<sup>th</sup>, if possible, as to whether she accepts or not.

CARRIED UNANIMOUSLY.

24-18  
**Conditional Certificate**

Wiesner: Moved that Cochin forward the application and required fee to UMAAS asking for a conditional certificate to be issued to Tracey Johnstone who still requires 1800 hours employment in a local government office. CARRIED UNANIMOUSLY.

25-18  
**Mentorship**

Young: Moved that council hire Linda Sandwick at \$60 per hour to mentor Tracey Johnstone one day a week through the month of March, two days a month through April, May and June and one day a month until the expiration of the 1800 hours employment required for her to receive her complete certification. CARRIED UNANIMOUSLY.

26-18  
**Discounts & Penalties  
Bylaw 1-18**

Stillar: Moved that council introduce and give first reading to Bylaw 1-18 which will provide for Discounts and Penalties in 2018.

CARRIED UNANIMOUSLY.

27-18

Caplette: Moved that council give second reading to Bylaw 1-18. CARRIED UNANIMOUSLY.

28-18

Wiesner: Moved that council allow three readings of Bylaw 1-18 to be given at this meeting. CARRIED UNANIMOUSLY.

29-18

Young: Moved that third and final reading of Bylaw 1-18 be given and that it be attached to and form a part of these minutes.

CARRIED UNANIMOUSLY.

- 30-18 Stillar: That council approve the appointments to various boards as shown on the list attached to and forming part of these minutes.  
CARRIED UNANIMOUSLY.
- 31-18 Caplette: Moved that the honorarium for the Mayor for 2018 be reduced from \$300.00 to \$250.00 per council or committee meeting in excess of an hour in length and \$100.00 for a like meeting of one hour or less and that the honorarium for members of council be set at \$150.00 per council or committee meeting in excess of an hour in length and \$50.00 for a like meeting of one hour or less and further that mileage be reimbursed at .50 cents per kilometer.  
CARRIED UNANIMOUSLY.
- 32-18 Young: Moved that the next meeting of council be held on February 13, 2018.  
CARRIED UNANIMOUSLY.

**ADJOURNMENT:**

- 33-18 Stillar: Moved for that there being no further business to discuss, this meeting adjourn at 8:55 p.m.  
CARRIED UNANIMOUSLY.

SEAL

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Mayor

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Interim Administrator