

MINUTES OF THE RESORT VILLAGE OF COCHIN  
REGULAR COUNCIL MEETING  
Tuesday, November 18, 2025 at 3:30 p.m.  
Council Chambers, 1006 HWY 4 NORTH

<b>COUNCIL PRESENT:</b>	Mayor Mark Winder Pattinson Deputy Mayor Gregory Brown Councillor Elaine Krieger Councillor Ken Hartman Councillor Jay Bottomley
<b>STAFF PRESENT:</b>	Coleen Kitching, CAO Valerie Flink, Assistant Administrator Drew Beilman, Maintenance Foreman
<b>CALL TO ORDER:</b>	With a quorum being present and one (1) conflict of interest declared by Councillor Elaine Krieger, Mayor Mark Winder Pattinson called the meeting to order at 3:30 p.m.
	Maintenance Foreman, Drew Beilman, attends meeting to discuss snow clearing and the need to purchase a cutting-edge blade for the tractor bucket for snow clearing. He also discussed using the pressure washer to clean the beach bathrooms.
	Maintenance Foreman, Drew Beilman leaves the meeting at 3:55 p.m.
<b>AGENDA:</b> <b>25-11-01</b>	<b>HARTMAN, Ken:</b> THAT the Agenda be adopted as presented with the additions of: <ul style="list-style-type: none"><li>• Business Arising: official hiring of Drew Beilman as Foreman.</li><li>• New Business: appointing auditor for 2024 Audit.</li><li>• New Business: Bylaw 07-2025, a revision to Base Tax.</li><li>• New Business: subdivision of certain Pirot Properties.</li></ul> CARRIED
<b>IN-CAMERA:</b> <b>25-11-02</b>	<b>KRIEGER, Elaine:</b> THAT Council go In-Camera for reason of Human Resources at 4:05 p.m. CARRIED
<b>25-11-03</b>	<b>BROWN, Gregory:</b> THAT Council arises from In-Camera at 4:40 p.m. CARRIED
<b>25-11-04</b>	<b>BOTTOMLEY, Jay:</b> THAT the CAO compose a Letter of Offer to the CAO applicant. CARRIED
<b>MINUTES:</b> <b>25-11-05</b>	<b>BROWN, Gregory:</b> THAT the Minutes of October 28, 2025, be approved as presented. CARRIED
<b>BUSINESS ARISING:</b> <u>Maintenance Foreman:</u> <b>25-11-06</b>	<b>KRIEGER, Elaine:</b> THAT Drew Beilman, be hired as the Resort Village of Cochin's new Maintenance Foreman at a bi-weekly salary of \$2,793.44 plus a cell phone benefit of \$23.08 paid bi-weekly. CARRIED
<u>NWCSS Support:</u> <b>25-11-07</b>	<b>PATTINSON, Mark Winder:</b> THAT Council for the Resort Village of Cochin support the Northwest Community Safety Services Inc. (NWCSS) conditionally on cost. CARRIED
<b>FINANCIALS:</b> <u>Statement of Financials:</u> <b>25-11-08</b>	<b>BOTTOMLEY, Jay:</b> THAT the Statement of Financials ending October 31, 2025, be approved as presented. CARRIED
Paid Accounts for Approval: <b>25-11-09</b>	<b>KRIEGER, Elaine:</b> THAT the List of Paid Accounts for Approval, consisting of one (1) cheque 10460 and electronic payments totaling \$8,308.34 be approved. CARRIED
<u>Accounts for Ratification:</u> <b>25-11-10</b>	<b>PATTINSON, Mark Winder:</b> THAT the List of Accounts for Ratification, consisting of cheques 10461 to 10468 and electronic payments totaling \$68,037.16, be approved for payment. CARRIED
<b>NEW BUSINESS:</b> <u>Christmas Appreciation Dinner – Fire Dept.:</u> <b>25-11-11</b>	<b>BROWN, Gregory:</b> THAT the Resort Village of Cochin support the Meota & District Fire Department to hold a Christmas Appreciation supper annually and provide gift cards to eligible members up to \$50.00 per person. CARRIED

   
Page 1 of 2

WMC Meeting Minutes:

**25-11-12** **BOTTOMLEY, Jay:** THAT the Joint Waste Management Committee Meeting Minutes of October 30, 2025, be accepted, read and filed. **CARRIED**

Consolidation Request:

**25-11-13** **PATTINSON, Mark Winder:** THAT the request for consolidation of Lots 5, 6 and 7 Block 1 Plan 64B09181 be approved and that all undertakings and costs for said consolidation be borne by the property owner. **CARRIED**

2024 Audit:

**25-11-14** **BOTTOMLEY, Jay:** THAT Vantage Chartered Professional Accountants be appointed as auditors for the Resort Village of Cochin's 2024 Audit. **CARRIED**

Bylaw No. 07-2025:

**25-11-15** **PATTINSON, Mark Winder:** THAT Bylaw No. 07-2025, being a Bylaw to provide for an amended Agricultural Base Tax, be introduced and read a first time. **CARRIED**

**25-11-16** **KRIEGER, Elaine:** THAT Bylaw No. 07-2025 be read a second time. **CARRIED**

**25-11-17** **BROWN, Greg:** THAT Bylaw No. 07-2025 be given three readings at this meeting. **CARRIED**

**25-11-18** **HARTMAN, Ken:** THAT Bylaw No. 07-2025 be read a third time and adopted. **CARRIED**

Pirot Properties:

**25-11-19** **PATTINSON, Mark Winder:** THAT administration write a draft letter of demand to Dennis Pirot to subdivide the lands described as Block N Plan 76B04975, Block P Plan 76B04975, Block B Plan 101699859 ext. 55, and any other properties having more than one dwelling with a timeline to be determined by Council at a later date. **CARRIED**

Coleen Kitching, CAO, exits the meeting at 5:10 p.m.  
Valerie Flink, Assistant Administrator, continues to take Minutes.

**DEVELOPMENT REPORTS:**

Open Development

Report:  
**25-11-20** **KRIEGER, Elaine:** THAT the Open Development Report be accepted, read and filed. **CARRIED**

DP2025-015 Update:

**25-11-21** **HARTMAN, Ken:** THAT the report on DP2025-015 be accepted, read and filed. **CARRIED**

DP2025-014 Update:

**25-11-22** **PATTINSON, Mark Winder:** THAT the report on DP2025-014 be accepted, read and filed. **CARRIED**

Adjournment:

**25-11-23** **PATTINSON, Mark Winder:** THAT this meeting be adjourned at 5:35 p.m. and that the next meeting of Council be scheduled for 3:00 pm on Tuesday, December 16, 2025. **CARRIED**

(seal)



  
\_\_\_\_\_  
Mayor/Deputy Mayor

  
\_\_\_\_\_  
Administrator / CAO