

MINUTES OF THE RESORT VILLAGE OF COCHIN
REGULAR COUNCIL MEETING
Tuesday, November 18, 2025 at 3:30 p.m.
Council Chambers, 1006 HWY 4 NORTH

COUNCIL PRESENT:	Mayor Mark Winder Pattinson Deputy Mayor Gregory Brown Councillor Elaine Krieger Councillor Ken Hartman Councillor Jay Bottomley
STAFF PRESENT:	Coleen Kitching, CAO Valerie Flink, Assistant Administrator Drew Beilman, Maintenance Foreman
CALL TO ORDER:	With a quorum being present and one (1) conflict of interest declared by Councillor Elaine Krieger, Mayor Mark Winder Pattinson called the meeting to order at 3:30 p.m. Maintenance Foreman, Drew Beilman, attends meeting to discuss snow clearing and the need to purchase a cutting-edge blade for the tractor bucket for snow clearing. He also discussed using the pressure washer to clean the beach bathrooms. Maintenance Foreman, Drew Beilman leaves the meeting at 3:55 p.m.
AGENDA: 25-11-01	HARTMAN, Ken: THAT the Agenda be adopted as presented with the additions of: <ul style="list-style-type: none">• Business Arising: official hiring of Drew Beilman as Foreman.• New Business: appointing auditor for 2024 Audit.• New Business: Bylaw 07-2025, a revision to Base Tax.• New Business: subdivision of certain Pirot Properties. CARRIED
IN-CAMERA: 25-11-02	KRIEGER, Elaine: THAT Council go In-Camera for reason of Human Resources at 4:05 p.m. CARRIED
25-11-03	BROWN, Gregory: THAT Council arises from In-Camera at 4:40 p.m. CARRIED
25-11-04	BOTTOMLEY, Jay: THAT the CAO compose a Letter of Offer to the CAO applicant. CARRIED
MINUTES: 25-11-05	BROWN, Gregory: THAT the Minutes of October 28, 2025, be approved as presented. CARRIED
BUSINESS ARISING: Maintenance Foreman: 25-11-06	KRIEGER, Elaine: THAT Drew Beilman, be hired as the Resort Village of Cochin’s new Maintenance Foreman at a bi-weekly salary of \$2,793.44 plus a cell phone benefit of \$23.08 paid bi-weekly. CARRIED
NWCSS Support: 25-11-07	PATTINSON, Mark Winder: THAT Council for the Resort Village of Cochin support the Northwest Community Safety Services Inc. (NWCSS) conditionally on cost. CARRIED
FINANCIALS: Statement of Financials: 25-11-08	BOTTOMLEY, Jay: THAT the Statement of Financials ending October 31, 2025, be approved as presented. CARRIED
Paid Accounts for Approval: 25-11-09	KRIEGER, Elaine: THAT the List of Paid Accounts for Approval, consisting of one (1) cheque 10460 and electronic payments totaling \$8,308.34 be approved. CARRIED
Accounts for Ratification: 25-11-10	PATTINSON, Mark Winder: THAT the List of Accounts for Ratification, consisting of cheques 10461 to 10468 and electronic payments totaling \$68,037.16, be approved for payment. CARRIED
NEW BUSINESS: Christmas Appreciation Dinner – Fire Dept.: 25-11-11	BROWN, Gregory: THAT the Resort Village of Cochin support the Meota & District Fire Department to hold a Christmas Appreciation supper annually and provide gift cards to eligible members up to \$50.00 per person. CARRIED

WMC Meeting Minutes:

25-11-12 **BOTTOMLEY, Jay:** THAT the Joint Waste Management Committee Meeting Minutes of October 30, 2025, be accepted, read and filed. CARRIED

Consolidation Request:

25-11-13 **PATTINSON, Mark Winder:** THAT the request for consolidation of Lots 5, 6 and 7 Block 1 Plan 64B09181 be approved and that all undertakings and costs for said consolidation be borne by the property owner. CARRIED

2024 Audit:

25-11-14 **BOTTOMLEY, Jay:** THAT Vantage Chartered Professional Accountants be appointed as auditors for the Resort Village of Cochin's 2024 Audit. CARRIED

Bylaw No. 07-2025:

25-11-15 **PATTINSON, Mark Winder:** THAT Bylaw No. 07-2025, being a Bylaw to provide for an amended Agricultural Base Tax, be introduced and read a first time. CARRIED

25-11-16 **KRIEGER, Elaine:** THAT Bylaw No. 07-2025 be read a second time. CARRIED

25-11-17 **BROWN, Greg:** THAT Bylaw No. 07-2025 be given three readings at this meeting. CARRIED

25-11-18 **HARTMAN, Ken:** THAT Bylaw No. 07-2025 be read a third time and adopted. CARRIED

Pirot Properties:

25-11-19 **PATTINSON, Mark Winder:** THAT administration write a draft letter of demand to Dennis Pirot to subdivide the lands described as Block N Plan 76B04975, Block P Plan 76B04975, Block B Plan 101699859 ext. 55, and any other properties having more than one dwelling with a timeline to be determined by Council at a later date. CARRIED

Coleen Kitching, CAO, exits the meeting at 5:10 p.m.
Valerie Flink, Assistant Administrator, continues to take Minutes.

DEVELOPMENT REPORTS:

Open Development

Report:

25-11-20 **KRIEGER, Elaine:** THAT the Open Development Report be accepted, read and filed. CARRIED

DP2025-015 Update:

25-11-21 **HARTMAN, Ken:** THAT the report on DP2025-015 be accepted, read and filed. CARRIED

DP2025-014 Update:

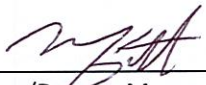
25-11-22 **PATTINSON, Mark Winder:** THAT the report on DP2025-014 be accepted, read and filed. CARRIED


Adjournment:

25-11-23 **PATTINSON, Mark Winder:** THAT this meeting be adjourned at 5:35 p.m. and that the next meeting of Council be scheduled for 3:00 pm on Tuesday, December 16, 2025. CARRIED

(seal)





Mayor/Deputy Mayor


Administrator / CAO