

MINUTES OF THE RESORT VILLAGE OF COCHIN
REGULAR COUNCIL MEETING
Tuesday, January 20, 2026 at 3:00 p.m.
Council Chambers, 1006 HWY 4 NORTH

COUNCIL PRESENT: Mayor Mark Winder Pattinson
Deputy Mayor Gregory Brown
Councillor Elaine Krieger
Councillor Ken Hartman
Councillor Jay Bottomley

STAFF PRESENT: Coleen Kitching, CAO
Valerie Flink, Assistant Administrator
Drew Beilman, Foreman

CALL TO ORDER: With a quorum being present and no conflicts of interest declared, Mayor Mark Winder Pattinson called the meeting to order at 3:00 p.m.

AGENDA:
26-01-01 **PATTINSON, Mark Winder:** THAT the Agenda be adopted as presented with the additions of:
• New Business: Cochin Fire Hall CARRIED

MINUTES:
Minutes:
26-01-02 **HARTMAN, Ken:** THAT the Minutes of December 16, 2025, be approved as presented. CARRIED

Foreman Report: Foreman, Drew Beilman, attends meeting to report on maintenance and equipment requirements and exits the Council meeting at 3:30 p.m.

26-01-03 **PATTINSON, Mark Winder:** THAT Drew Beilman's report on equipment costs be accepted and that Council will determine the purchase of said equipment at a Special Meeting. CARRIED

BUSINESS ARISING:
Ball Diamond Quote:
26-01-04 **KRIEGER, Elaine:** THAT the request to sponsor the Cochin ball diamond, now changing to erecting signage only, be tabled to the February Council meeting to investigate bylaws. CARRIED

FINANCIALS:
Financial Statement:
26-01-05 **BOTTOMLEY, Jay:** THAT the Statement of Financials ending December 31, 2025, be approved as presented. CARRIED

Paid Accounts for Approval:
26-01-06 **BROWN, Gregory:** THAT the List of Paid Accounts consisting of cheque numbers 10477 to 10491 and electronic payments totaling \$167,146.72 be approved. CARRIED

Accounts for Ratification:
26-01-07 **KRIEGER, Elaine:** THAT the List of Accounts for Ratification, consisting of cheques 10492 to 10499 and electronic payments totaling \$34,575.06, be approved for payment. CARRIED

NEW BUSINESS:
Municipal Revenue Sharing:
26-01-08 **KRIEGER, Elaine:** THAT the Council for the Resort Village of Cochin confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:
• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
• Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
• In Good Standing with respect to the reporting and remittance of Education Property Taxes as per Government Relations Compliance;
• Adoption of Council Procedures Bylaw;
• Adoption of an Employee Code of Conduct; and
• All members of Council have filed and annually updated their Public Disclosure Statement, as required; and
That we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED

NWCSSINC:
26-01-09 **BROWN, Gregory:** THAT Council appoint Philip Bueckert, Jordan Starr and Zach Bonaise as Bylaw Officers for the Resort Village of Cochin, as part of the North West Community Safety Services Inc., for the year 2026. CARRIED

Tree Cutting Request:

26-01-10

PATTINSON, Mark Winder: THAT the request for the Resort Village of Cochin to cut down municipal-owned trees at 641 Jeanne Crescent be approved. CARRIED

Property Consolidation:

26-01-11

HARTMAN, Ken: THAT the request for consolidation of Lots 28-29, 31-34 and 36-44 Block 5 Plan 102018732 from Glenn Hornick of Lakeridge Developments Ltd. be denied. CARRIED

Board of Revision

Appointment:

26-01-12

PATTINSON, Mark Winder: THAT pursuant to subsection 221(1) of *The Municipalities Act*, the Resort Village of cochin appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary of the Board of Revision for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED

Board of Revision

Service Contract:

26-01-13

KRIEGER, Elaine: THAT Mayor Mark Winder Pattinson and CAO, Coleen Kitching, be approved to sign the Western Municipal Consulting Service Agreement. CARRIED

Fire Hall:

26-01-14

BROWN, Gregory: THAT Mayor Pattinson is to obtain quotes for replacement of the fire hall entry door. CARRIED

DEVELOPMENT REPORTS:

Proposed Subdivision:

26-01-15

HARTMAN, Ken: THAT the CAO, Coleen Kitching, respond to the Ministry of Government Relations as to the proposed subdivision request from Roderick Wangler of Lot 9 Block 5 Plan 64B09181. CARRIED

Proposed Campground

& Marina:

26-01-16

HARTMAN, Ken: THAT a general meeting be set up between all parties concerning the proposed campground and marina, including Water Security representation. CARRIED

COUNCIL FORUM:

CAO Report:

26-01-17

PATTINSON, Mark Winder: THAT the CAO report, having been read and discussed, be filed. CARRIED

NWCSSINC Report:

26-01-18

PATTINSON, Mark Winder: THAT the report from the North West Community Safety Services Inc., having been read, be filed. CARRIED

Snow Removal &

Sanding:

26-01-19

BOTTOMLEY, Jay: THAT the complaint received from Daryl Wright of 245 Thomas Drive regarding snow removal and sanding, having been resolved at the time of submission, be filed. CARRIED

Adjournment:

26-01-20

BROWN, Gregory: THAT this meeting be adjourned at 5:55 p.m. and that the next meeting of Council be scheduled for 3:00 pm on Tuesday, February 24, 2026. CARRIED





Mayor/Deputy Mayor


Administrator / CAO