

MINUTES OF THE RESORT VILLAGE OF COCHIN
REGULAR COUNCIL MEETING
JANUARY 10TH, 2023
RESORT VILLAGE OF COCHIN BOARD ROOM, 1006 HWY 4 NORTH

COUNCIL PRESENT: Mayor: Harvey Walker (via electronic means)
Deputy Mayor: David Stillar
Members of Council: Marcel Caplette, Peter Wiesner, Rick Young

STAFF PRESENT: Landon Chambers, CAO

CALL TO ORDER: With a Quorum being present, Deputy Mayor David Stillar called the meeting to order at 4:00pm

4:00pm Al Krieger enters Council Chambers
4:00pm Barry Robson enters Council Chambers

AGENDA:

23-01-01 **Caplette:** THAT the January 10th, 2023 agenda be adopted as presented.
CARRIED UNANIMOUSLY

MINUTES:

23-01-02 **Young:** THAT the minutes of December 13th, 2022 be approved.
CARRIED UNANIMOUSLY

BANK RECONCILIATION:

23-01-03 **Wiesner:** THAT the Bank Reconciliation for December 31st, 2022 be accepted as presented
CARRIED UNANIMOUSLY

STATEMENT OF FINANCIAL ACTIVITIES

23-01-04 **Wiesner:** THAT the December 31st, 2022 Statement of Financial Activities be accepted as presented.
CARRIED UNANIMOUSLY

ACCOUNTS PAYABLE:

23-01-05 **Wiesner:** THAT Council authorize the payment of the list of accounts dated January 10th, 2023 as attached per presented Lists of Accounts for Approval, for total of \$62,073.91 *Cheques #9310-9336*.
CARRIED UNANIMOUSLY

PAYROLL:

23-01-06 **Wiesner:** THAT Council authorize the payroll for Pay Period PP-2022-26, Resort Village of Cochin staff with a total amount of \$4,047.89 as presented.
CARRIED UNANIMOUSLY

23-01-07 **Wiesner:** THAT Council authorize the payroll for Pay Period PP-2023-01, Resort Village of Cochin staff with a total amount of \$5,870.99 as presented.
CARRIED UNANIMOUSLY

FORMAN REPORT:

23-01-08 **Caplette:** THAT Council accepts Foreman Report as presented in writing by Administration, January 10th, 2023 accordingly.
CARRIED UNANIMOUSLY

DEVELOPMENT REPORT:

23-01-09 Young: THAT Council acknowledges Development Report as presented in writing by Development Officer.

CARRIED UNANIMOUSLY

BUILDING PERMIT REPORT:

23-01-10 Caplette: THAT Council acknowledges Building Report as presented by Municipal Building Official.

CARRIED UNANIMOUSLY

COCHIN VOLUNTEER FIRE DEPARTMENT:

23-01-11 Wiesner: THAT Council supports the concept of moving to Regional Fire Protection model with meeting of Meota & District Fire January 23rd, 2023 with Councilor Stillar in attendance on behalf of the Resort Village of Cochin

CARRIED UNANIMOUSLY

2023 BUDGET

23-01-12 Walker: THAT Council approves and adopts 2023 Budget Draft as presented by Administration as attached and forming part of the minutes.

2023 COCHIN HALL RENTAL:

23-01-13 Caplette: THAT Council approve Rental Rates for 2023 Cochin Community Hall Rental as amended.

CARRIED UNANIMOUSLY

INTERLAKE REGIONAL WATER BOARD:

23-01-14 Young: THAT Council appoints David Stillar and Bruce Sack as Interlake Regional Water Board representatives for 2023 in the Resort Village of Cochin.

CARRIED UNANIMOUSLY

MUNICIPAL REVENUE SHARING GRANT- DECLARATION OF ELIGIBILITY:

23-01-15 Walker: THAT the Council of the Resort Village of Cochin confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

- Submission of 2021 Audited Financial Statements to the Ministry of Government Relations;
- The municipality runs a Municipal Waterworks System that is not subject to public reporting requirements
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met.

That we authorize CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED UNANIMOUSLY

SUMA CONVENTION 2023:

23-01-16 **Young:** THAT Council authorizes Harvey Walker, Peter Wiesner, Marcel Caplette, Rick Young and Administrator Landon Chambers to attend SUMA Convention April 16-19th at the cost of the Resort Village of Cochin.
CARRIED UNANIMOUSLY

SUMASSURANCE:

23-01-17 **Wiesner:** THAT Council acknowledges Policy #320000036735 for the Resort Village of Cochin for the Calendar Year 2023.
CARRIED UNANIMOUSLY

FIDELITY BOND:

23-01-18 **Caplette:** THAT Council acknowledges the presentation of the fidelity bond in the amount of \$500,000 with SUMAssure as per Section 113 of *The Municipalities Act*.
CARRIED UNANIMOUSLY

OVERDRAFT LIMIT

23-01-19 **Walker:** THAT Council approve the overdraft limit for the Resort Village of Cochin Operating Account for \$35,000 for 2023.
CARRIED UNANIMOUSLY

DEPUTY MAYOR:

23-01-20 **Young:** THAT Council appoint David Stillar as Deputy Mayor for 2023 for the Resort Village of Cochin.
CARRIED UNANIMOUSLY

EMO:

23-01-21 **Wiesner:** THAT Council appoints David Stillar as the Emergency Management Officer for 2023 in the Resort Village of Cochin.
CARRIED UNANIMOUSLY

TAX ENFORCEMENT:

23-01-22 **Caplette:** THAT Council hires TaxEservice for the Resort Village of Cochin for Tax Enforcement needs for 2023.
CARRIED UNANIMOUSLY

BYLAW ENFORCEMENT:

23-01-23 **Walker:** THAT Council extends agreement with RM of Meota No. 468 for Bylaw Enforcement Officer services in 2023.
CARRIED UNANIMOUSLY

PEST CONTROL:

23-01-24 **Young:** THAT Council hire Licensed to Kill for the Resort Village of Cochin Pest Control needs for 2023.
CARRIED UNANIMOUSLY

WESTERN MUNICIPAL CONSULTING:

23-01-25 **Caplette:** THAT Council appoints Western Municipal Consulting as Resort Village of Cochin, Development Appeal Board and Board of Revisions for 2023.
CARRIED UNANIMOUSLY

JOINT WASTE MANAGEMENT COMMITTEE:

23-01-26 **Wiesner:** THAT Council appoints Peter Wiesner and Harvey Walker as Resort Village of Cochin, Joint Waste Management Committee representatives for 2023.
CARRIED UNANIMOUSLY

BREAKWATER REHABILITATION COMMITTEE:

23-01-27 **Caplette:** THAT Council appoints Peter Wiesner and Harvey Walker as Resort Village of Cochin, Breakwater Rehabilitation Committee representatives for 2023.

CARRIED UNANIMOUSLY

JACKFISH LAKE WATERSHED AUTHORITY:

23-01-28 Walker: THAT Council appoints Marcel Caplette as Resort Village of Cochin, Jackfish Lake Watershed Authority representative for 2023.

CARRIED UNANIMOUSLY

LAKELAND LIBRARY REGIONAL BOARD:

23-01-29 Young: THAT Council appoints Peter Wiesner as Resort Village of Cochin, Lakeland Library Regional Board Committee representative for 2023.

CARRIED UNANIMOUSLY

RURAL COMMUNITY CONSULTING:

23-01-30 Caplette: THAT Council appoints Peter Wiesner as Resort Village of Cochin, Rural Community Consulting Committee representatives for 2023.

CARRIED UNANIMOUSLY

REGIONAL AREA JOINT COUNCIL COMMITTEE:

23-01-31 Caplette: THAT Council appoints Peter Wiesner and Harvey Walker as Resort Village of Cochin, Regional Area Joint Council Committee representatives for 2023.

CARRIED UNANIMOUSLY

CANADA SUMMER JOBS GRANT:

23-01-32 Walker: Moved that Council approves submission of Canada Summer Jobs Grant for (3) Summer Student Maintenance positions.

CARRIED UNANIMOUSLY

SAMA MAINTENANCE LIST:

23-01-33 Young: THAT Council acknowledges SAMA Maintenance List as presented for 2023 Assessment Processing purposes.

CARRIED UNANIMOUSLY

LIGHTHOUSE CAFE:

23-01-34 Caplette: Moved that Council authorizes CAO to contract Mitch Hawtin of Hawtin Plumbing & Heating to perform diagnosis of Lighthouse Café current equipment and facility status and maintenance requirements as such.

CARRIED UNANIMOUSLY

2022 AUDIT:

23-01-35 Wiesner: THAT Council authorizes CAO and Deputy Mayor to sign Letter of Engagement with Vantage Chartered Professional Accountants for 2022 Audit purposes.

CARRIED UNANIMOUSLY

2023 COUNCIL MEETING DATES:

23-01-38 Walker: THAT Council approves list of Council Meeting Dates for 2023 as attached and forming part of the minutes.

CARRIED UNANIMOUSLY

4:56pm Al Krieger exits Council Chambers

4:56pm Barry Robson exits Council Chambers

IN-CAMERA SESSION OPEN:

23-01-39 Young: Moved that Council in camera at 4:58pm to discuss Human Resources, Planning and Legal Matters.

CARRIED UNANIMOUSLY

IN-CAMERA SESSION CLOSED:

23-01-40

Caplette: Moved that Council rise from the in-camera session at 6:01pm.

CARRIED UNANIMOUSLY

INTERLAKE REGIONAL WATER BOARD PROPOSED PARCEL V- PUBLIC UTILITY

23-01-41

Wiesner: THAT Council assigns an Assertion of Value of \$329,700 for Proposed Parcel V for Transform Affidavit of Value purposes and registration of title.

CARRIED UNANIMOUSLY

CORRESPONDENCE:

23-01-42

Walker: Moved that Council receive and file the following January 10th, 2023 Correspondence items:

- 3.0 Waterfront Development Permit Issues- Letter, Al Krieger
- 4.0 Animal Control Issues in the Creek- Letter, Al Krieger
- 5.0 Crime in Cochin- Letter, Al Krieger
- 6.0 Creek Traffic- Letter, Al Krieger

CARRIED UNANIMOUSLY

ADJOURNMENT:

23-01-43

Young: Moved that this meeting adjourn at 6:03pm and that the next regular scheduled meeting shall be February 14th, 2023 beginning at 4:00 pm.

CARRIED UNANIMOUSLY



COPY

DEPUTY MAYOR- David Stillar

COPY

ADMINISTRATOR- Landon Chambers