

MINUTES OF THE RESORT VILLAGE OF COCHIN  
REGULAR COUNCIL MEETING  
September 12, 2023 at 4:00PM  
RESORT VILLAGE OF COCHIN BOARD ROOM, 1006 HWY 4 NORTH

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**COUNCIL PRESENT:**

Mayor: Harvey Walker  
Councilors: Peter Wiesner, Rick Young, Marcel Caplette

**STAFF PRESENT:**

Coleen Kitching, Interim CAO

**CALL TO ORDER:**

With a Quorum being present, Mayor Harvey Walker called the meeting to order at 4:05 p.m.

**AGENDA:**

Council declares no conflicts of interest.

23-09-01

**WALKER, Harvey:** THAT the September 12, 2023 agenda be adopted as presented.

CARRIED UNANIMOUSLY

**MINUTES:**

23-09-02

**WIESNER, Peter:** THAT the minutes of July 25<sup>th</sup>, 2023 be approved as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM MINUTES:**

23-09-03

**WALKER, Harvey:** That the request for consolidation of Lots 30 and 31 Block 8 Plan 76B04975 be approved and that all costs be borne to the applicant.

CARRIED UNANIMOUSLY

23-09-04

**WALKER, Harvey:** That the request for consolidation of Lots 26 & 27 Block 5 Plan 102018732 be approved and that all costs be borne to the applicant.

CARRIED UNANIMOUSLY

4:10 p.m. – DEREK SIEBEN OF VANTAGE CHARTERED ACCOUNTANTS ARRIVES FOR DELEGATION.

**BANK RECONCILIATION:**

23-09-05

**WIESNER, Peter:** THAT consideration of the Bank Reconciliation for August 31, 2023, be postponed until October 10, 2023 Council meeting.

CARRIED UNANIMOUSLY

**STATEMENT OF FINANCIAL ACTIVITIES**

23-09-06

**WIESNER, Peter:** THAT the August Statement of Financial Activities be approved as presented.

CARRIED UNANIMOUSLY

**ACCOUNTS PAYABLE**

23-09-07

**WIESNER, Peter:** THAT the List of Paid Accounts be postponed for review until October 10, 2023 Council meeting.

CARRIED UNANIMOUSLY

23-09-08

**WIESNER, Peter:** THAT the List of Accounts for Ratification also be postponed for review and be considered at the October 10, 2023 Council meeting, as paid accounts.

CARRIED UNANIMOUSLY

**DELEGATION:**

Derek Sieben gave his explanation of 2022 Audited Financials and responded to Council's comments and questions.

**AUDITED FINANCIALS:**

23-09-09

**WIESNER, Peter:** THAT the 2022 Audited Financials, as presented by Derek Sieben, be approved and that all documents requiring signatures be signed.

CARRIED UNANIMOUSLY

**FOREMAN'S REPORT:**

23-09-10

**CAPLETTE, Marcel:** THAT the Foreman's Report of August 8, 2023, as presented and discussed by Council, be filed.

CARRIED UNANIMOUSLY

**PLANNING & DEVELOPMENT:**

23-09-11

**YOUNG, Rick:** THAT Council acknowledges Development and Building Reports.

CARRIED UNANIMOUSLY

**WASTE MANAGEMENT:**

23-09-12

**CAPLETTE, Marcel:** THAT the Waste Management Reports provided by Peter Wiesner be accepted.

CARRIED UNANIMOUSLY

**BREAKWATER PROJECT:**

**23-09-13** **WALKER, Harvey:** THAT the appointment of Alexis Christenson to the Breakwater Committee be approved  
CARRIED UNANIMOUSLY

**ZONING BYLAW - TRAILERS:**

**23-09-14** **WALKER, Harvey:** THAT the trailer provision be further considered for review and that we invite Ben Clipperton of Northbound Planning to our October Council Meeting.  
CARRIED UNANIMOUSLY

5:20 p.m. COUNCILLOR STILLAR ARRIVES AT MEETING

**FIRE AGREEMENT REVIEW- JACKFISH & MURRAY LAKE FIRE DISTRICT 2**

**23-09-15** **STILLAR, David:** THAT the Fire Agreement be authorized and signed on behalf of the Resort Village of Council.  
CARRIED UNANIMOUSLY

**TAX ENFORCEMENT:**

**23-09-16** **WALKER, Harvey:** THAT the Administrator proceed with 2022 Tax Enforcement on a revised List of Arrears to be presented at October Council Meeting.  
CARRIED UNANIMOUSLY

**TARGETED SECTOR SUPPORT GRANT:**

**23-09-17** **WIESNER, Peter:** THAT the Interim CAO contact grantor to ask for deadline extension to summer of 2024.  
CARRIED UNANIMOUSLY

**SEASONAL WATER UPGRADE:**

**23-09-18** **WALKER, Harvey:** THAT Council Member Peter Wiesner is authorized to purchase CAD map from Northbound Planning and Anderson Pump House for costs and needs.  
CARRIED UNANIMOUSLY

5:45 p.m. COUNCILLOR CAPLETTE DECLARES CONFLICT OF INTEREST AND LEAVES THE ROOM.

5:52 p.m. COUNCILLOR CAPLETTE RETURNS TO MEETING.

**MEMORANDUM OF UNDERSTANDING:**

**23-09-19** **STILLAR, David:** That motions 23-08-23 and 23-08-24 of August 22, 2023, be rescinded and that Mayor Harvey Walker be authorized to enter into a revised Memorandum of Understanding.  
CARRIED UNANIMOUSLY

**HUMAN RESOURCES:**

**23-09-20** **YOUNG, Rick:** THAT Valerie Flink, Office Clerk, be approved to clean office, meeting room and entryways; and to reorganize storage rooms outside office hours and to be compensated for her time.  
CARRIED UNANIMOUSLY

**OFFICE SECURITY:**

**23-09-21** **WIESNER, Peter:** THAT the re-keying of the office in its entirety be approved.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE:**

**23-09-22** **WALKER, Harvey:** That the Correspondence's items one (1) through (5) be received.  
CARRIED UNANIMOUSLY

**COUNCIL FORUM:**

6:15 P.M. COUNCIL ANNOUNCES IN-CAMERA SESSION

At this time a reporter requests five (5) minutes of Council's time; Council declined, as an in-camera session was announced and no delegation time was requested by said reporter before the meeting. Said reporter was informed by the interim CAO that he was required to request a delegation on two (2) telephone conversations prior to the meeting to which he declined.

6:35 P.M. COUNCIL RETURNS TO MEETING

**ADJOURNMENT:**

**23-09-23** **CAPLETTE, Marcel:** THAT this meeting be adjourned at 6:35 pm and that the next scheduled regular meeting shall be October 10, 2023 beginning at 4:00 pm.  
CARRIED UNANIMOUSLY



*Harvey Walker*  
Mayor / Deputy Mayor

*Peter Wiesner*  
INTERIM CAO – Coleen Kitching