

MINUTES OF THE RESORT VILLAGE OF COCHIN
REGULAR COUNCIL MEETING
Tuesday, March 25, 2025 at 4:30 PM
Council Chambers, 1006 HWY 4 NORTH

COUNCIL PRESENT: Mayor Mark Winder Pattinson
Councillor Gregory Brown
Councillor Elaine Krieger
Councillor Jay Bottomley
Councillor Ken Hartman

STAFF PRESENT: Coleen Kitching, CAO

CALL TO ORDER: With a quorum being present, Mayor Mark Winder Pattinson called the meeting to order at 4:30 p.m.

AGENDA:

25-03-01 BROWN, Gregory: THAT the Agenda, be adopted as presented with no conflicts of interest proclaimed. CARRIED

IN-CAMERA:

25-03-02 PATTINSON, Mark Winder: THAT an In-Camera session be declared at 4:35 p.m. for the purposes of discussing Human Resources. CARRIED

25-03-03 BOTTOMLEY, Jay: THAT Council rise from the in-camera session at 4:58 p.m. CARRIED

DELEGATION:

5:00 p.m. Delegation begins with Jessica Gervais to discuss proposed seasonal campground.

5:18 p.m. Delegation closes.

MINUTES:

25-03-04 KRIEGER, Elaine: THAT the Minutes of February 11, 2025, be approved as presented. CARRIED

BUSINESS ARISING FROM THE MINUTES:

Transfer Station Agreement:

25-03-05 HARTMAN, Ken: THAT the Transfer Station Agreement presented to Council by the RM of Meota No. 468, be approved. CARRIED

SK Public Safety Policy:

25-03-06 PATTINSON, Mark Winder: THAT Councillor Krieger has advised Council that the information was forwarded to the Meota and District Fire Department. CARRIED

Letter of Support to RM of Meota:

25-03-07 BOTTOMLEY, Jay: THAT a Letter of Support for application to the Targeted Sector Support grant regarding the Lehman Creek Bridge be submitted to the RM of Meota No. 468, with certain provisions. CARRIED

FINANCIALS:

Statement of Financials:

25-03-08 BROWN, Gregory: THAT the Statement of Financial Activities ending February 28, 2025, be approved as presented. CARRIED

List of Paid Accounts - missed Feb 11:

25-03-09 BOTTOMLEY, Jay: THAT the List of Paid Accounts consisting of Cheque number 10315 and Online Payments totaling \$5,107.28, be approved. CARRIED

List of Paid Accounts:

25-03-10 KRIEGER, Elaine: THAT the List of Paid Accounts consisting of Cheques 10327 to 10334 and Online Payments totaling \$475,556.29, and Breakwater Cheque number 5 for \$212,697.09, be approved. CARRIED

G. Ungar Construction Invoice:

25-03-11 HARTMAN, Ken: THAT the G. Ungar Construction invoice in the amount of \$625,873.50, be approved for payment. CARRIED

HDR Corporation:

25-03-12 PATTINSON, Mark Winder: THAT the HDR Corporation invoice in the amount of \$47,831.57, be approved for payment. CARRIED

List of Paid Accounts & Accounts for Ratification:

25-03-13 BOTTOMLEY, Jay: THAT the List of Paid Accounts and Accounts for Ratification consisting of Cheques 10335 to 10340 and Online Payments totaling \$18,091.15, be approved. CARRIED



NEW BUSINESS:

Munisoft – Hardware Requirements:

25-03-14 **PATTINSON, Mark Winder:** THAT information provided by Munisoft regarding hardware requirements pending Windows 12 upgrade, having been read, be filed. **CARRIED**

SUMA E-mail & Notice of AGM:

25-03-15 **BROWN, Gregory:** THAT information provided by SUMA, having been read, be filed. **CARRIED**

Big Foot Environmental:

25-03-16 **PATTINSON, Mark Winder:** THAT information provided by Big Foot Environmental, having been read, be filed. **CARRIED**

Communities in Bloom:

25-03-17 **KRIEGER, Elaine:** THAT the information provided by Communities in Bloom, having been read, be filed. **CARRIED**

Donation Request:

25-03-18 **PATTINSON, Mark Winder:** THAT the donation request of \$2,000 for Cochin Days fireworks be approved. **CARRIED**

2023 SAW Water Quality

Report:

25-03-19 **PATTINSON, Mark Winder:** THAT the information provided by the Joint Council Committee, having been read be filed. **CARRIED**

Water Quality Monitoring:

25-03-20 **BROWN, Gregory:** THAT the information provided by the Joint Council Committee, having been read be filed. **CARRIED**

Storage Compound Fees:

25-03-21 **PATTINSON, Mark Winder:** THAT the Resort Village of Cochin’s compound rental fees be raised to \$500 per stall regardless of size and that this fee will include maintenance of the stalls by the Resort Village of Cochin. **CARRIED**

Closure of Compound Stalls:

25-03-22 **BOTTOMLEY, Jay:** THAT due to fire safety concerns, compound stall numbers 1 through 10 are no longer available for rent and that administration notify the renters to remove all property immediately and that these renters are given priority to rent current available stalls. **CARRIED**

New Development Permit

Application Form:

25-03-23 **KRIEGER, Elaine:** THAT the new Development Permit Application Form be approved. **CARRIED**

Building Official Appointments:

25-03-24 **BROWN, Gregory:** THAT Council approve the following list of CCASK building officials for the 2025 year:

Inspection Name	Class	Licence No.
Ryan Shepherd	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Rashel Gervais	BOL-3	BOL307
Ryan Paquette	BOL-3	BOL314
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-2R	BOL805
Janelle Cox	BOL-2R	BOL845
Jerry Wintonyk	BOL-1	BOL142
Virginia Shepley	BOL-3	BOL517
Dan Knutson	BOL-3	BOL112
Dale Wagner	BOL-2	BOL035
Dwayne Williams	BOL-2	BOL112

CARRIED

Building Bylaw No. 01-2025:

25-03-25 **HARTMAN, Ken:** THAT Bylaw No. 01-2025, being a bylaw respecting buildings and repealing all previous building bylaws, including building bylaw amendments, be introduced and read a first time. **CARRIED**

DP2025-003 (Ebl):

25-03-26 **PATTINSON, Mark Winder:** THAT Development Permit DP2025-003, be approved on the condition that it conforms to Zoning Bylaw setbacks. **CARRIED**

DP2025-004 (May/Wilmott):
25-03-27 **BROWN, Gregory:** THAT Development Permit DP2025-004, be approved. CARRIED

COUNCIL FORUM:
CSO February Reports:
25-03-28 **BOTTOMLEY, Jay:** THAT the CSO Comprehensive Monthly and SOTI reports, having been read, be filed. CARRIED

ICIP Q4 Grant Report:
25-03-29 **KRIEGER, Elaine:** THAT the ICIP Q4 Grant Report completed and submitted by the CAO, having been read, be filed. CARRIED

SaskPower Right-of-Way:
25-03-30 **HARTMAN, Ken:** THAT the right-of-way information provided by SaskPower, having been reviewed, be filed. CARRIED

CPWA Annual Golf Tournament:
25-03-31 **PATTINSON, Mark Winder:** THAT the CPWA Annual Golf Tournament information, having been read, be filed. CARRIED

Breakwater Donation Commitment:
25-03-32 **BROWN, Gregory:** THAT the information regarding a certain Breakwater donation commitment still not received, having been read, be filed. CARRIED


IN-CAMERA:
25-03-33 **PATTINSON, Mark Winder:** THAT an In-Camera session be declared at 6:50 p.m. for the purposes of discussing Human Resources. CARRIED

25-03-34 **BOTTOMLEY, Jay:** THAT Council rise from the in-camera session at 6:58 p.m. CARRIED


ADJOURNMENT:
25-03-35 **PATTINSON, Mark Winder:** THAT this meeting be adjourned at 7:00 p.m. and that the next meeting of Council be scheduled for 4:30 p.m. on Tuesday, April 22, 2025. CARRIED

(seal)





Mayor/Deputy Mayor



Administrator / CAO